



Federation
of Chiropractic
Licensing Boards

MEETING
FCLB Board of Directors
Tuesday & Wednesday, May 1 & 2, 2018
Hyatt Regency Dallas
Dallas, Texas

MINUTES

NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:

- Margaret Colucci, D.C., President
- Kirk Shilts, D.C., Vice President
- Carol Winkler, D.C., Treasurer
- Farrel Grossman, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

- James Buchanan, D.C., District I Director
- Robert Daschner, D.C., District II Director
- Keita Vanterpool, D.C., District III Director
- Cynthia Tays, D.C., District IV Director & Board Chair
- Ned Martello, D.C., District V Director

ADMINISTRATIVE FELLOW DIRECTOR:

- Patricia Oliver, Administrative Fellow Director

ALTERNATE DIRECTORS:

- Lisa Kouzes, D.C., District I Alternate Director

STAFF:

- Dr. Jon Schwartzbauer, Executive Director
- Vicki Young, Finance & Benefits Manager
- Julie Finn, Executive Assistant & Meeting Planner
- Kelly Webb, Public Relations & PACE Coordinator
- Bridget Seader, CIN-BAD / Program Administrator

LEGAL COUNSEL:

- Dale Atkinson, J.D., Atkinson & Atkinson

GUESTS:

- No guests present

MEETING DETAILS

I. Call to Order, Roll Call, Announcements, Integrity Check

Dr. Tays called the meeting to order at 1:04 p.m. CST, Tuesday, May 1, 2018. Dr. Schwartzbauer noted board members and staff present as listed.

Dr. Colucci announced that a reservation has been made at the Hard Rock Café for dinner on Tuesday evening.

Dr. Tays called for an integrity check. Dr. Shilts disclosed his involvement in NBCE/Colucci lawsuit and his concern over documents he signed to participate in the meeting. Dr. Grossman and Dr. Colucci also disclosed their involvement in the lawsuit.

II. FCLB Master Calendar

Dr. Tays reminded the directors that this resource is available on the Board of Directors private section of the website.

III. March 13, 2018 Meeting Minutes

Dr. Kouzes noted a correction to the minutes stating she was not marked as exiting the meeting at 4:13 p.m.

M / S Oliver / Martello to approve the March 13, 2018 minutes as amended. Motion passed, Dr. Shilts opposed.

IV. Consent Agenda

Dr. Tays stated that there were no additions to the Consent Agenda.

M / S Grossman / Vanterpool to approve the master motions in the consent agenda as written, and modify as needed. Motion passed, no opposition.

- A. To approve the Board of Directors meeting agenda for May 1-2, 2018 as presented (amended) and modify as needed to accommodate guests.
- B. To ratify all electronic minutes and ballots since the last in-person meeting of the FCLB Board of Directors in November, 2017.
- C. To adopt standing rules to include recording the meeting and following the procedure for motions.
- D. To approve the audit of the 2017 fiscal year as provided by Andersen & Whitney, LLP, Certified Public Accountants.

E. Board Policy Manual

1. To approve the addition of Policy 4.6 b to the FCLB Board Policy Manual

Dr. Tays reported that at our November meeting it was decided to adopt the addition of Policy 4.6b to the FCLB Board policy manual, stating that each FCLB district has the opportunity to choose their venue and groupings for district meetings with respect to availability and cost considerations.

M / S Shilts / Grossman to include Policy 4.6 b in the board policy handbook. Motion passed, no opposition.

V. FCLB Mission

1. Affirming FCLB's Mission

Dr. Tays affirmed the FCLB Mission Statement as well as FCLB's Vision Statement.

VI. Possible Guests

Dr. Colucci reported that there were no guests present.

LEGAL ISSUES

VII. Legal Issues

1. Update

Mr. Atkinson requested the discussion be held in executive session at 1:25 p.m.

M / S Grossman / Oliver **to enter into executive session to discuss legal issues. Motion passed, no opposition.**

M / S Oliver / Martello **to exit executive session at 2:16 p.m. Motion passed, no opposition.**

After a short break, Mr. Atkinson advised there was a need for a brief executive session at 2:27 p.m.

M / S Grossman / Martello **to enter into executive session to continue discussion on legal issues. Motion passed, no opposition.**

Exited executive session at 2:41 p.m.

M / S Oliver / Martello **to ratify the decisions made in executive session. Motion passed, no opposition.**

Roll Call:

Board Members: Dr. Colucci
Dr. Shilts
Dr. Winkler
Dr. Grossman
Dr. Buchanan
Dr. Daschner
Dr. Vanterpool
Dr. Tays
Dr. Martello
Ms. Oliver

Alternate Directors: Dr. Kouzes
Legal Counsel: Mr. Atkinson
Staff: Dr. Schwartzbauer
Ms. Seader
Ms. Young

GOVERNANCE

1. Financial Report

1.1 Membership Dues Report

- A. 2018 Dues Schedule/Invoice
- B. Membership Dues Chart as of 3/31/2018

Dr. Winkler referred the board to the meeting materials. Ms. Young has correspondence from Rhode Island and Florida stating it is their intention to pay for their dues. Ms. Young added that Puerto Rico has requested invoices for the years 2017 and 2018.

1.2 Finance Report as of 3/31/2018

- A. Status Report
- B. Profit & Loss Report
- C. Programs & Meetings Ledger
- D. Board of Directors Designated Funds

Dr. Winkler stated NBCE and FCLB have exchanged audit reports.

1.3 Conference Finances

A. Registration/Finances to Date

Registrations are up slightly compared to last year.

B. Conference Support

Dr. Winkler reported supporters are up this year compared to 2017. Dr. Colucci thanked Dr. Vanterpool for her hard work.

1.4 Finance Report to Members

A. Review written Financial Report in Annual Report Section of attendee notebooks

B. View and Approve PowerPoint Presentation for Annual Business Meeting

Dr. Winkler presented the PowerPoint.

M / S Shilts / Buchanan to approve the Finance Report presentation to our delegate assembly. Motion carried, no opposition.

1.5 Finance Committee Meeting - Thursday, May 3, 2:00 p.m. CST

Dr. Winkler reported that she will be having a Finance Committee meeting on Thursday, May 3rd at 2:00. Committee members include Beth Kidd and Dr. Cathy Riekeman.

2. FCLB Board of Directors

2.1 Report from EC - Inviting Former Board Members to District Meetings

Dr. Grossman commented he feels we should allow state board members and honorary fellows of the Federation, those currently active in the process, plus anyone else by invitation if they have a purpose.

M / S Shilts / to limit fall district meeting to active board members, staff and invited guests and FCLB board members. Motion failed – no second

The Board agreed that there needs to be more discussion regarding this topic. No decision was made.

2.2 Chiropractic Intern Definition

Dr. Colucci reported she communicated with Dr. Todd Knudson, Vice President of International Advancement at NYCC, discussing verbiage boards use and have in laws in most states regarding chiropractic interns and he wondered if the language could be changed. Mr. Atkinson said the most common terms used is students and interns. Dr. Colucci and Dr. Schwartzbauer will prepare a response back to him.

2.3 Go To Meetings

Dr. Schwartzbauer reminded the board of their discussion in November about conducting our meetings through Go To Meetings. A demonstration was provided with the intent to use this process for our July meeting.

M / S Grossman / Winkler to allocate the funds for Go To Meetings. Motion passed, no opposition.

2.4 Mid Year Board Meeting Dates: November 2-3, 2018, Austin, TX (Coincides with COCSA)

Dr. Schwartzbauer reminded the board to mark their calendars for November 2nd and 3rd for our 2018 Mid-Year Board meeting in Austin, TX. He asked them to be thinking about flights for Thursday afternoon/evening. Friday will be a full day meeting with half a day on Saturday.

2.5 Chiropractic Economics

Dr. Colucci stated when she was at the Parker conference she received an email from a manager at Chiropractic Economics. She had a discussion about what our needs are and discussed promoting and advancing our CCCA program.

They are also interested in allowing us to do a Regulatory Corner. Dr. Colucci would like to see this as an on-going agenda item. She would like the full board's involvement with the discussion and articles to be written: who we are, what information we want to disseminate to the chiropractic profession regarding regulation.

3. Personnel Issues

3.1 None to date

4. Membership Issues

4.1 None to date

OPERATIONS

5. FCLB Technology & Communications

5.1 Website Update

Ms. Webb reported that she attended a training and received information about app development, however the cost is about \$100,000. She felt our best option may be to use the current database and get the website mobile optimized. App development requires investment in every current model of both Apple and Android.

5.2 Software System Update

Dr. Schwartzbauer referred the board to page 54 in their meeting materials.

5.3 FCLB Official Directory

Ms. Seader reported that the FCLB Official Directory is available online.

6. Committees

6.1 Resolutions & Bylaws Committee

Dr. Schwartzbauer directed the board to page 56 of the meeting materials for the Resolutions and Bylaws Committee report.

A. Bylaws Amendment Submitted

1. Support codifying Investment Committee to a Standing Committee

B. Resolutions Submitted

1. Opioid Resolution

Dr. Shilts pointed out that the FCLB Board of Directors supports the resolution (see page 68). He also spoke with several members of the bylaws committee and questioned their support of the resolution. They overlooked the word "support" that was in the resolution and plan on amending their decision regarding the resolution. Dr. Shilts feels the end result will be something different on Friday.

2. Georgia Resolution

Dr. Shilts said that when we put together the Investment Fund, we talked about possibly putting a percentage of the profit and use for a potential scholarship. This idea needs to be vetted further. Dr. Schwartzbauer will follow up with Georgia.

6.2 CBAC

A. Update

Ms. Oliver reported that she and Ms. Kidd have had conversations about the upcoming meeting. The format is slightly different: they will have a breakfast meeting, listen to the NBCE keynote address, break out back to their meeting for updates, participate in some role-playing of daily scenarios, and listen to a motivational speaker that they are bringing in to help the board administrators.

6.3 CCCA

Dr. Schwartzbauer reported that he and Dr. Winkler had an opportunity to speak with Ms. Kathy Mills Chang. She gave us some ideas on submitting advertisements to her email newsletter at no cost to us. Dr. Winkler announced that we will have a CCCA Committee Meeting on Friday morning to go over some of this, an audit and advertisements.

6.4 Passport Credentialing Committee – Confirming Dr. Kindra Ingram (MD) as chair

Dr. Colucci confirmed that we are appointing Dr. Kindra Ingram as the chair for the Passport Credentialing Committee.

M / S Grossman / Vanterpool to accept the President’s recommendation of Dr. Kindra Ingram as the chair of the Passport Credentialing Committee. *Motion passed, no opposition.*

Dr. Colucci added, looking to the future, has asked for a resolution about Temporary Licensure for next year to move this issue along and get states on board.

6.5 Governmental Issues - Task Force: Review the Committee’s Charge

Dr. Schwartzbauer reported that the task force’s current charge is to target grants and funding, although it never went in that direction. He said this year’s committee has done a great job researching legislation from around the world and has submitted 253 pages (provided a link to attendees of this conference.) Dr. Schwartzbauer is asking if the board may want to go in this direction. Dr. LaRusso suggested next years committee have members from each district. Dr. Shilts felt the task force’s charge of finding grant money right now is unusual and he is concerned about the process. Dr. Grossman feels we need to reassign the mission of the task force. We need to be careful using the term advocating with our 501(c)(3) designation. Mr. Atkinson felt that on the advocacy side of the committee this is outside the mission of the FCLB, however grant writing is a normal course of creating funding to move forward a project. No action at this time.

6.6 Investment Committee

Dr. Grossman reported we are right on focus. This was not bought as a speculative portfolio, but rather a conservative portfolio to generate income and he feels it is right where we expect it to be.

6.7 Model Practice Act Committee

Dr. Shilts reported that in the fall the board voted to accept the information from the Model Practice Act Task Force regarding creating a new section on Chiropractic Assistants that doesn't involve the licensing of each individual but a statutory reference to model what medical assistants have in many states, which is legal recognition in statute, but the board defines the functions in which they are required to go through. It doesn't fit within our current Model Practice Act. Dr. Shilts is recommending to pull both topics out of the Model Practice Act and have them as stand-alone addendums. Dr. Shilts asked the board to approve the language the committee sent forward that incorporates Mr. Atkinson's suggestions to be presented as an overall document. Dr. Grossman feels the MPA should be able to offer a number of alternatives and would like to see licensing verbiage, and registration verbiage. Mr. Atkinson stated the Model Practice Act is just that, a model, a best practice.

M / S Shilts / Buchanan **to accept the revised language of the Model Practice Act section on Chiropractic Assistants non-licensing and to reformat the Model Practice Act to include both Chiropractic Assistants licensing and Chiropractic Assistants registration as separate, stand-alone documents, and present to the delegation. Motion passed, no opposition.**

FCLB PROGRAMS & SERVICES

7. New Programs

7.1 Chiropractic Specialty Programs Framework

Dr. Shilts talked about the Power Point presentation that the Chiropractic Specialty Task Force would like to present. This has been shared with the ACA and their specialty groups. Dr. Tays gave the same presentation in California. We're trying to create a framework and would like to present to the delegate body the three options that the federation has to address this. 1) we can do nothing and every state decides how they want to address this; 2) create model language on how boards should approach this and the criteria they should look at, try to get uniformity; or 3) FCLB can step in and act as a conduit to have these groups meet with us, they would retain their autonomy. We will continue to get feedback from member states.

M / S Grossman / Winkler **to recess until Wednesday morning. Motion passed, no opposition.**

Meeting was recessed at 4:44 p.m. to resume Wednesday morning, May 2, 2018 at 8:00 a.m.

Wednesday, May 2, 2018

Dr. Tays called the meeting to order at 8:37 a.m. CST.

Dr. Tays recognized guests in attendance:

Bob Nicoloff, Executive Director, Washington Chiropractic Quality Assurance Commission. Reported that they have had a five-year project working to become somewhat independent from their umbrella agency in terms of staffing and budget that was successful in the legislature in getting that made permanent. Thanked the Federation for the Outstanding Board Award.

Dr. Winfield Hobbs, Board member on the Washington Chiropractic Quality Assurance Commission.

Dr. Marty Freihaut, President of the Missouri State Board of Chiropractic Examiners, and the new Chief Examiner at Logan University.

8. Annual Conferences: 2018 Dallas, Texas

8.1 Dallas, TX, May 2-6, 2018

A. Overall schedule / Program / Related Meetings / Thursday Reception

Dr. Schwartzbauer stated that pocket agendas were handed out.

8.2 Annual Business Meeting

Dr. Schwartzbauer referred the board to Page 92 in their meeting materials.

8.3 Conference Committee Appointments

- A. Credentials Committee**
- B. Dedication of Service / International Pledge**
- C. Finance Committee**
- D. Installation of FCLB Board**
- E. Minutes Committee**
- F. Tellers Committee**

8.4 District Breakfasts - Saturday

- A. Elections: District IV Director and Alternate and District V Director and Alternate**
- B. Finalize a group activity for Fall District Meetings**
- C. Confirming 2019 location for each District Meeting**
- D. Promotions for 2019 Annual Conference and 2018 District Meetings to be distributed**
- E. Reminder: Directors to track board meeting highlights and share with district members**

8.5 Thursday Afternoon Workshops

8.6 NBCE Day

8.7 Awards

- A. Janse Lecture**
- B. George Arvidson Award**
- C. Pennebaker / Wiley Outstanding Board Award**
- D. President's Awards**

8.8 Honorary Fellows Luncheon

8.9 Related Meetings

- A. CBAC**
- B. CBLAC**

8.10 Scholarships

- A. Wolfson Scholarship**
- B. Liewer-Cohen Scholarship**
- C. NBCE Scholarships**

Dr. Schwartzbauer and Dr. Tays referred the board to the purple sections on page 6 and 7 of the meeting agenda.

9. District Meetings

9.1 2018 Meeting Updates

Dr. Schwartzbauer referred the board to page 94 in their meeting materials.

10. PACE

10.1 PACE Program Status

Dr. Daschner and Ms. Webb presented a written report. Dr. Colucci addressed the need to engage states needing some additional assistance, answering questions, getting them involved and accepting PACE. Dr. Schwartzbauer reached out to these states, requesting to be on their

agenda. We received some feedback from Wisconsin and Illinois. Dr. Schwartzbauer also appeared before the Colorado board where he brought language from Washington's meeting stating that PACE courses are accepted through the audit process.

A. Boards

1. Status Chart

2. Utilization Chart

Dr. Schwartzbauer referred the board to page 99 in their meeting materials. The Utilization Chart list key point people along with what they may be missing. Dr. Schwartzbauer would like to assign people to communicate with the key contacts listed and asked them to connect with that person(s) during the conference. Dr. Shilts suggested it would be helpful if these papers were returned at the end of conference with notes regarding the conversation.

10.2 PACE Committee and Review Team Membership

Dr. Daschner referred the board to page 101 in their meeting materials. There are three people eligible for renewal on the review team.

M / S Winkler / Grossman to approve the appointments (Drs. McIntyre-MO, Seaman-FL and Cohn-NC) to the PACE Review Team. Motion passed, no opposition.

10.3 In-person Course Audits

Dr. Daschner has performed the first in-person audit. He stated the course followed the required attendance protocols.

10.4 Creation of Sub-Committee to Research Online CE Attendance Verification Security

A. Chiropractic College Member

Dr. Colucci and Dr. Shilts reported that this is a follow-up. Dr. Shilts would like to see us bring someone from the CE online world to educate us on attendance verification security, and then another vendor (chiropractic colleges?) to explain what they have for CE security. This would benefit the PACE program about what we should have as a standard. We need to learn a little bit about this, make a plan and then set a budget to get this project done. She will work with Dr. Schwartzbauer on a commitment to move forward with this project with more details by the next meeting.

Mr. Atkinson asked about the word security. There is content, accuracy and security (credit cards, etc).. Dr. Shilts said it was more accuracy of CE credit hours, that someone signed up for the course is actually doing it.

10.5 CE Vendor (Milestone) Update

Ms. Webb discussed the status of Milestone's probation. They have determined that it was too difficult for them to comply with the terms of the program so they have withdrawn their application. Mr. Atkinson asked if the vendor's probation status would remain within the system or be removed since they are no longer a PACE provider. Dr. Schwartzbauer said the information would be maintained and available. Ms. Webb was instructed to follow up with an appropriate response.

11. Chiropractic Passport Program

Dr. Schwartzbauer reported that this topic was tabled from the November meeting regarding getting professional liability insurance for the Passport Program. Dr. Grossman felt we have a possibility of a better alternative and feels we should look at a package deal with our existing insurance platform that would cover this all under one umbrella. Dr. Schwartzbauer will check on getting a new bid and report back at our next meeting.

12. CIN-BAD Program Update

12.1 CIN-BAD Program Update

Ms. Seader referred the board to page 103 in the meeting materials. There was discussion over the chart provided with analysis on which boards are currently using CIN-BAD or not. It was decided to add a column on the Utilization Chart for follow-up.

REGULATORY ISSUES

13. Accreditation

Dr. Schwartzbauer reported that Dr. Little will be present at the conference and will give his update in person during the general session.

14. Member Boards: Specific Issues

14.1 State Requested Power Polls

14.2 Membership Update

A. Michigan

B. Iowa

Dr. Schwartzbauer referred the board to pages 108-110 in the meeting materials.

15. Examinations

15.1 NBCE Exams (US)

Dr. Grossman reported that the NBCE is working hard to accomplish their goal of computerized based testing. They are anticipating to transition all the written exams over to the computer next year. NBCE has chosen an entity for delivery mode of the exam. NBCE will now construct their program in accordance with their delivery requirements. Dr. Shilts added that the frequency for the exams will change, the test will be smaller and available more often, meeting the needs of the students, remaining psychometrically accurate and applicable in regard to testing. The conversion will include Parts 1-3, PT and the diagnostic imaging test. They also reported that no exam fees will be affected, and test site oversight will decrease as testing will occur in the testing center at the colleges.

15.2 IBCE (International)

Dr. Grossman addressed the ICRS invitation. Dr. Shilts added that from an IBCE perspective, they want to figure out how to have an international footprint/profile because they wish to broaden their testing into international markets, but are questioning the appropriate venue.

16. Other Regulatory Bodies

16.1 FCC (Formerly CFCREAB)

Dr. Colucci reported that Dr. David Hayes will be presenting for the FCC and for the ICRS on Thursday.

16.2 ICRC / ICRS

A. Bylaws

Dr. Colucci reported that ICRS bylaws are now in place. A lengthy discussion ensued regarding their bylaws. Dr. Shilts said their bylaws should be corrected before the FCLB considers joining the organization. He said he would offer them his assistance.

B. Membership Request

Dr. Buchanan suggested sending a letter to the ICRS, thanking them for the invitation, and encouraging them to provide additional information.

Dr. Winkler suggested inviting Dr. Richard, as their president, to come to us next year and offer some scripted questions about international regulation/testing, get some information, and get our questions answered so we know what we are agreeing to or not.

M / S Buchanan / Oliver **to send a letter/continue dialogue with Dr. Richard/ICRS to ask direct questions before a decision is made regarding FCLB membership to the ICRS. Motion passed, no opposition.**

M / S Shilts / Oliver **to enter into Executive Session at 11:52 a.m. to discuss personnel issues. Motion carries, no opposition.**

Executive Session ended at 2:21 p.m. Dr. Tays called the meeting back to order.

Roll Call:

Board Members:	Dr. Colucci	Alternate Directors:	Dr. Kouzes
	Dr. Shilts		Dr. McIntyre (joined the meeting at 2:25 p.m.)
	Dr. Winkler		Dr. Khoury
	Dr. Grossman	Legal Counsel:	Mr. Atkinson
	Dr. Buchanan	Staff:	Dr. Schwartzbauer
	Dr. Daschner		Ms. Seader
	Dr. Vanterpool		Ms. Young
	Dr. Tays	Guests:	Dr. Hulteen
	Dr. Martello		Dr. Freihaut
	Ms. Oliver		

M / S Martello / Vanterpool **to ratify the decisions made in executive session to present Dr. Carol Winkler to be seated on the National Board of Chiropractic Examiners, and to appoint Ms. Patricia Oliver to be the spokesperson liaison between the two organizations. Motion passed, with Drs. Colucci, Shilts and Grossman abstaining.**

STAKEHOLDER INTERACTION

17. Requests from Other Organizations

17.1 None to Date

18. Professional Associations

18.1 None to Date

19. Recent Meetings

19.1 FARB Meeting: January 25-28, 2018, Coronado Island, CA

Dr. Schwartzbauer referred the Board to page 137 of their meeting materials.

19.2 NBCE Student Leadership Meeting: January 26-27, 2018, Greeley, CO

Dr. Colucci reported this was her first meeting to present to the students. She requested a Power Point presentation in the future to show the students more about the Federation.

19.3 NCLC: February 28-March 4, 2018, Washington, D.C.

Dr. Schwartzbauer reported that he and Dr. Shilts attended. He had an opportunity to speak with Anthony Lisi working towards getting the VA to be a PACE provider.

After Dr. Colucci's contact with Dr. Scaringe, Dr. Schwartzbauer followed up with him regarding the sponsorship from SCUHS.

Dr. Shilts also gave a presentation to the specialty councils and received a lot of feedback.

19.4 Parker Seminars: February 28-March 4, 2018, Las Vegas, NV

Dr. Colucci reported that it was a good conference. She reached out to a lot of vendors pushing for PACE and CCCA.

19.5 ACC - RAC: March 8-11, 2018, Dallas, TX

Dr. Schwartzbauer reported that he, Dr. Colucci and Dr. Winkler were present, stating it was a good tag-team effort. Follow-ups that will come from that is colleges are looking at old laws/statutes/regulations as it relates to matriculation into chiropractic college and what the states have on their books. He would like to get together with Mr. David O'Bryon to see how we can help the colleges in that way.

19.6 Life West - Dr. Ronald Oberstein Investiture: April 6, 2018, Hayward, CA

Dr. Colucci said she was honored to attend the ceremony. Thanked the board for their support in allowing her to attend.

20. Upcoming Meetings

20.1 None to Date

Dr. Tays reported that we have a request from NBCE to change their conference day from Friday to Thursday, and also requested input into choosing the city and hotel. Dr. Grossman said this needs some careful thought. There is no deadline, but they are asking us to consider this for discussion. Dr. Winkler asked Ms. Finn about the process with the city & hotel to which she stated that they do have input with the hotel and they participate in the site tours. Dr. Grossman feels the opposition is a cost factor. Let's find out what they want and how it can be beneficial for both of us.

21. Public Forum

21.1 Dr. Hulteen - Entrance Examinations and Honorary Fellows

Dr. Hulteen spoke to the board about Honorary Fellows. He stated that he doesn't feel that the term "Honorary" serves our needs. He feels they should be given a different name and a new purpose, to find a reason for these people to come.

In 1989 there was a task force formed to support an entrance examination. Nowhere between the minutes from 1990 and 2016 is there evidence that the task force was disbanded. He feels there is a task force in place and they should be tasked to explore the need for an entrance examination. Dr. Hulteen feels the states could require it, they are the regulators with purpose to regulate everybody licensed in every jurisdiction. Dr. Tays said the topic will be recommended as an agenda item in the future.

NEW BUSINESS

22. New Business

22.1 To Amend the Budget for Additional Legal Fees

Dr. Schwartzbauer reported, according to our policy (2.9), authority to increase fees for legal services beyond the budgeted amount will be at the discretion of the Board. He is asking for approval of monies to cover additional legal fees.

M / S Grossman / Oliver to authorize the movement of \$30,000 to cover our current legal expenditures. Motion passed, no opposition.

ADJOURN

Mr. Atkinson was asked to do a wrap-up of obligations of board members. Mr. Atkinson stated that in your role as board members how important it is that you respect the three C's – confidentiality, communication and conflict of interest. He gave applause to all of you, this serves as a reminder that these principles continue to apply.

As the role of organization itself and as a whole, we are a 501(c)(3) whose goal is to provide services to the membership for the purpose of public protection. Mr. Atkinson asked that you remind yourselves that you're not chiropractors, you are regulators and a cohesive board of directors as well. He emphasized the unique circumstances we have been under the last several months, and he gives applause to all of you.

M / S Buchanan / Martello to adjourn the meeting. Motion carries, no opposition.

Meeting was adjourned at 3:59 p.m. CST.

Dr. Colucci announced she will introduce the board and staff at opening remarks on Thursday morning so requested everyone be in the room.



Jon Schwartzbauer, DC
Executive Director

With appreciation to Bridget Seader for assistance with the Minutes