



Federation
of Chiropractic
Licensing Boards

MEETING
FCLB Board of Directors

Tuesday, September 11, 2018
via Telephone Conference Call

MINUTES

NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:

- Margaret Colucci, D.C., President
- Kirk Shilts, D.C., Vice President
- Carol Winkler, D.C., Treasurer
- Farrel Grossman, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

- James Buchanan, D.C., District I Director
- Robert Daschner, D.C., District II Director
- Keita Vanterpool, D.C., District III Director
- Cynthia Tays, D.C., District IV Director & Board Chair

ADMINISTRATIVE FELLOW DIRECTOR:

- Patricia Oliver, Administrative Fellow Director

ALTERNATE DIRECTORS:

- Lisa Kouzes, D.C., District I Alternate Director
- Brian McIntyre, D.C., District II Alternate Director
- George Khoury, D.C., District III Alternate Director (joined the meeting at 4:25 p.m.)
- Karen Campion, D.C., District IV Alternate Director (joined the meeting at 4:11 p.m.)
- Deb Hoffman, D.C., District V Alternate Director (joined the meeting at 5:06 p.m.)

STAFF:

- Dr. Jon Schwartzbauer, Executive Director
- Bridget Seader, Program/CIN-BAD Administrator

MEETING DETAILS

I. Call to Order, Roll Call, Announcements, Integrity Check

Dr. Tays called the meeting to order at 4:01 p.m. Dr. Schwartzbauer noted Board members and staff present as listed.

Dr. Tays pointed out the new Go-To-Meeting format. She pointed out that if no time is allotted on the agenda, there will be no discussion on the topic. Dr. Schwartzbauer announced that agenda item 4.4 regarding the PACE Provider vote would be moved to the end of the agenda, stating Ms. Oliver serves on the PACE Appellate Commission and will be asked to recuse herself at the end of the meeting.

No integrity check items were reported.

II. Consent Agenda

A. Board Meeting Agendas

B. Standing Rules

Dr. Tays reported that consent agenda and standing rules were adopted by consensus.

C. Board Policy Manual

1. None to date

LEGAL ISSUES

III. Legal Issues

1. None to date

FCLB GOVERNANCE / OPERATIONS / SERVICES

1. Financial Report

1.1 Budgetary Issues as of 6/30/2018

- A. Status Report
- B. Profit & Loss Report
- C. Programs & Meetings Ledger
- D. Board of Directors Designated Funds

1.2 Conference Finances

- A. Registration/Finances to date
- B. Conference Support

Dr. Tays stated the financial report is in written form for your review

2. District Meetings

2.1 2018 District Meeting Overview

A. Registration Roster

Dr. Schwartzbauer stated that the hurricane is causing somewhat of an issue for the District III & V meeting, with four cancellations currently and possibility for a few more. We are encouraging those people instead of cancelling to try and attend the District II meeting in Fort Walton Beach. We will also waive any cancellation fees.

Dr. Schwartzbauer also commented there will be a new meeting format this year at the district meetings. Previously the District Director would give the FCLB update, however this year we looked at the FCLB officers/staff who would be attending the meeting and designated the most appropriate person to speak to the different programs and projects.

Lastly, we will be providing the utilization chart packets again this year so district directors can connect with the state board's key person to talk about areas/services their board(s) are not currently using.

2.2 2019 Meeting Dates

Dr. Schwartzbauer reminded the board that we are asking for three possible destinations for upcoming district meetings for planning purposes. Right now District I & IV are set for Coeur d'Alene in October of 2019. Districts II and Districts III & V have not yet decided on dates or locations for future meetings.

3. Mid Year Meeting

3.1 Mid-Year Meeting Dates: November 2-3, 2018 – Austin, TX to coincide with COCSA

Dr. Schwartzbauer said arrival date should be Thursday. COCSA is hosting a reception that evening at 5:30 with dinner at 6:30 and entertainment until 8:00. This is a great opportunity to network and highly recommended the board's participation. He will register all the board members (and alternates present) to attend, but asked if anyone was NOT interested in participating to please email him. Also, Friday night is another reception from 5:00-6:30 with heavy hor d'oeuvres. Again, he will register for everyone to attend, but please email him if you are NOT interested in attending.

3.2 State Association Chart

Dr. Schwartzbauer reported that the District Directors have a letter to send out to their state associations as well as a contact list along with a PACE promotion and a CCCA promotion to start the conversation so when we get to the COCSA meeting and sit down with them they are already knowledgeable.

4. PACE

4.1 PACE Program Status

A. Boards - Georgia Update

Dr. Schwartzbauer commented that we have not yet heard back from Georgia but we hope to hear from them soon.

B. Colleges – NYCC and SCUHS

Dr. Daschner reported that NYCC and SCUHS are now both considering PACE.

4.2 PACE Review Team Membership

Dr. Colucci has made some appointments/reappointments to the PACE Review Team Membership. They are:

Dr. Ron Cohn
Dr. Paul Jaskoviak
Dr. William Lauretti
Dr. Brian McIntyre

M / S Daschner / Grossman to approve the appointments of Drs. Cohn, Jaskoviak, Lauretti and McIntyre to serve on the PACE Review Team. Motion passed, no opposition.

4.3 Utilization Chart – Update

Dr. Tays referred the board to the written report in the meeting materials.

4.4 PACE Provider Vote

Dr. Shilts led the discussion on the application of AARM as a PACE provider. He suggested Dr. Daschner speak to the PACE Review Committee about the Board's perspective concerning CE programs that cover scope-of-practice related matters.

M / S Vanterpool / Shilts to approve AARM as an approved PACE provider. Motion passed, no opposition.

5. FCLB Board of Directors

5.1 Regulatory Corner

Dr. Colucci requested board members to bring forth topics for conversation. She would like to be three to six months ahead of the curve, providing three articles per year. She also said she would like to bring in Dr. Tays and Dr. Shilts to draft an article on Specialty Councils.

5.2 Letter from Dr. Dennis Harper

Dr. Tays referred the board to the written report in the meeting materials

5.3 Submit a Resolution “Temporary Licensure” - Reference PACE Resolution

Dr. Shilts reported his wish to submit a 2019 resolution on “Temporary Licensure” for delegate consideration. With no opposition from the board Dr. Shilts will move forward.

5.4 Position Statement on Recommended Regulatory Action Steps Relative to Opioid Epidemic / Re-draft FCLB Resolution

Dr. Shilts would like to write a resolution on opioids. He reported that the American Public Health Association (APHA), has recommendations that licensing boards can do a number of things to promote opioid awareness, and he has used the APHA as a model and would like to submit a similar resolution.

6. Personnel Issues

6.1 None to date

7. Membership Issues

7.1 None to date

8. FCLB Technology & Communications

8.1 Software System Update

Dr. Tays referred the board to the written report in their meeting materials.

9. Committees

9.1 CBAC Update

Dr. Tays referred the board to the written report in their meeting materials.

9.2 CCCA Update

Dr. Tays referred the board to the written report in their meeting materials.

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9.3 Investment Committee

Dr. Grossman had nothing to add to his written report, stating we are right on task.

9.4 Introduce CE Attendance Verification Recommendations from the Blue Ribbon Group Meeting

Dr. Shilts reported that a letter has been sent to all participants at the meeting in Florida regarding the issue of drafting standards for online distance learning for PACE. He asked Dr. Schwartzbauer provide a copy of this first draft to all board members.

9.5 CBLAC - Request for Scholarship

This item was postponed until November.

10. New Programs

10.1 Specialty Programs Framework

A. Letter to Specialty Boards stating FCLB's interest in Promoting

Dr. Shilts stated that there is a copy of a letter that will be sent out to all known specialty boards and certification programs asking for information regarding what our plan is. There is also a copy of the PowerPoint presentation, so we'll wait until we hear back on what the direction of the various organizations are.

Dr. Shilts asked if any of our board members have specialty status within a field to contact him for possible task force positions in the future.

11. Annual Conference

11.1 Annual Conference - 2021 proposals

Dr. Schwartzbauer was tasked with researching three cities for the 2021 Annual Conference: New York, Nashville and Annapolis. New York and Nashville were out of our price range for that time of year, leaving Annapolis. Dr. Grossman shared that Orlando or Myrtle Beach may be a better choice.

Dr. Tays suggested Chattanooga. Dr. Colucci also suggested possibly Williamsburg, VA, or North Carolina (Charlotte or Raleigh/Durham) or Atlanta. Dr. Vanterpool also reminded the board to be cognizant or choosing locations where everyone can attend. Dr. Shilts felt this is a significant discussion and we should put some thought into this, and discuss further in November.

11.2 Conference Evaluations

Dr. Schwartzbauer referred the board to the written report in their meeting materials.

12. Chiropractic Passport Program

12.1 Passport Committee

Dr. Schwartzbauer recommended waiting to hear the suggestions and ideas from the Passport committee who had their first meeting last week.

12.2 Insurance Quote

Proposal was reviewed but deemed not applicable, no further discussion.

13. CIN-BAD

13.1 CIN-BAD Program Update

Ms. Seader added to her written report, saying we are still working with Impexium to make sure that everything is being integrated correctly.

REGULATORY ISSUES

14. Accreditation

14.1 Nothing to report

15. Member Boards: Specific Issues

15.1 State Requested Power Polls

15.2 Membership Update: Membership dues status for 2018

Dr. Tays referred the board to the written reports in their meeting materials.

16. Examinations

16.1 NBCE Exams (US)

16.2 IBCE (International)

Dr. Grossman added to his report that computerized board exams will be available online after the first of the year, and not many changes with IBCE.

17. Other Regulatory Bodies

17.1 FCC

Nothing to Report

17.2 ICRS

A. Offer FCLB assistance with ICRS bylaws

B. Send letter to ICRS to continue dialogue before membership decision is made

Dr. Shilts reported the FCLB is not currently participating with the ICRS. We have offered to provide assistance to the ICRS to improve their bylaws. He has received a copy of those bylaws and has provided them with a sample of changed language to their bylaws for their consideration to expedite our participation. Currently their bylaws state they must have a majority to pass any submitted resolution on any aspect of chiropractic regulation/scope-of-practice. He is suggesting that the bylaws be rewritten to say there must be 100% agreement from every ICRS member to pass.

Dr. Tays asked Dr. Shilts to present those bylaws at the November meeting.

STAKEHOLDER INTERACTION

18. Requests from Other Organizations

18.1 Spine IQ.org

Dr. Schwartzbauer stated that Spine IQ is asking to use CIN-BAD to vet D.C.'s who go through their program. They currently do not have funds to subscribe and are requesting a waiver of the fees. This topic was tabled until our November meeting.

19. Professional Associations

19.1 None to date

20. Recent Meetings

20.1 The Wave - Life West: August 10-12, 2018 (Oakland, CA)

20.2 FARB Leadership Conference: July 27-29, 2018 (Rosemont, IL)

20.3 FCA Convention: August 16-19, 2018 (Orlando, FL)

Dr. Tays referred the board to the written reports in their meeting materials.

20.4 Summit Meeting

Dr. Shilts reported that the Summit is looking for a project to promote for the profession. They have chosen the Medicare Audit controversy and proper record-keeping.

21. Upcoming Meetings

21.1 None to date

22. Public Forum

22.1 None to date

NEW BUSINESS

23. New Business

Dr. Colucci announced that she has connected with Dr. Dan Murphy and invited him to be a speaker at our Mission Bay conference. Dr. Murphy has given a verbal commitment to speak on a regulatory topic in 2019.

ADJOURN

M / S Grossman / Martello to adjourn the meeting. *Motion carried, no opposition.*

The meeting was adjourned at 5:19 p.m.

A handwritten signature in blue ink that reads "Jon Schwartzbauer". The signature is fluid and cursive, with a horizontal line extending from the end of the name.

Jon Schwartzbauer, DC
Executive Director

With appreciation to Bridget Seader for assistance with the Minutes