



Federation  
of Chiropractic  
Licensing Boards

## POST-CONFERENCE MEETING

FCLB Board of Directors

Saturday, May 5, 2018

Hyatt Regency Dallas

Dallas, TX

### MINUTES

#### PRESENT:

#### OFFICERS:

Margaret Colucci, D.C., President  
Kirk Shilts, D.C., Vice President  
Carol Winkler, D.C., Treasurer  
Farrel Grossman, D.C., Immediate Past President

#### EXECUTIVE BOARD OF DIRECTORS:

James Buchanan, D.C., District I Director  
Robert Daschner, D.C., District II Director  
Keita Vanterpool, D.C., District III Director  
Cynthia Tays, D.C., District IV Director & Board Chair  
Ned Martello, D.C., District V Director

#### ADMINISTRATIVE FELLOW DIRECTOR:

Patricia Oliver, Administrative Fellow Director

#### ALTERNATE DIRECTORS:

Brian McIntyre, D.C., District II Alternate Director  
George Khoury, D.C., District III Alternate Director  
Karen Campion, D.C., District IV Alternate Director  
Deb Hoffman, D.C., District V Alternate Director

#### LEGAL COUNSEL:

Dale Atkinson

#### STAFF:

Jon Schwartzbauer, D.C., Executive Director  
Bridget Seader, CIN-BAD/Program Administrator

### MEETING DETAILS

#### 1. **Call to order**

Dr. Colucci called the meeting to order at 12:54 p.m. CST, May 5, 2018.

#### **Roll Call**

Dr. Schwartzbauer noted board members and staff present as listed.

No Announcements

Dr. Colucci welcomed everyone, and thanked everyone for an excellent conference and appreciation for their support and service.

## GOVERNANCE

### 2. Election of Chair

Dr. Colucci opened the floor for nominations for the position of Board Chair for the next year.

Dr. Winkler nominated Dr. Tays. Dr. Buchanan seconded.

**M/S Winkler / Buchanan to seat Dr. Cynthia Tays as the board chair. Motion passed, no opposition.**

Dr. Tays took over the meeting.

### 3. Designate Representatives to NBCE

**M/S Grossman / Martello to designate Dr. Kirk Shilts and Dr. Carol Winkler as the Federation's representatives to the National Board of Chiropractic Examiners for 2018-2019. Motion passed, no opposition.**

### 4. Determine Meeting Schedule for next 12 months

**M/S Winkler / Vanterpool that the FCLB Board of Directors will meet by telephone conference call every other month, on the second Tuesday of the month, unless determined not to be necessary by the President in consultation with the Executive Committee. Motion passed, no opposition**

### 5. FCLB Board of Director's Mid-Year Meeting

**M/S Daschner / Vanterpool that the FCLB Board of Directors will hold a Mid-Year meeting in person on November 2 & 3, 2018 in Austin, TX in conjunction with the Chiropractic Congress meeting. Motion passed, no opposition.**

### 6. Carryover Items from May 1-2, 2018 Meetings

#### Newly Elected Directors and Alternates

#### 6.1 Statement of Commitment

Statement of Commitment forms to be signed by the new board members and alternates.

#### 6.2 Policy Reminder

Newly-elected members must also be scheduled for orientation within 30 days.

NEW BUSINESS

**7. New Business**

**M / S Winkler / Vanterpool** **to enter into Executive Session to discuss a personnel issue. Motion passed, no opposition.**

Entered into Executive Session at 1:03 p.m.

Exited Executive Session at 1:29 p.m.

**M / S Shilts / Winkler** **to ratify decisions made in Executive Session. Motion passed, no opposition.**

**8. PACE**

Dr. Shilts asked the board for their updates on the spreadsheet (Utilization Chart).

ADJOURN

**M/S Grossman / Martello** **to adjourn the meeting. Motion passed, no opposition.**

The meeting was adjourned at 1:30 p.m. CST.



Jon Schwartzbauer, DC  
Executive Director

*With appreciation to Bridget Seader for assistance with the Minutes*