



MEETING
FCLB Board of Directors
Tuesday, November 10, 2009
Via telephone conference ■ 6:30 p.m. MDT

APPROVED MINUTES

PRESENT:

OFFICERS:

Daniel Saint-Germain, D.C., President
Lawrence O'Connor, D.C., Vice President
LeRoy Otto, D.C., Treasurer
Oliver "Bud" Smith, Jr., D.C., Immediate Past President (unable to attend)

EXECUTIVE BOARD OF DIRECTORS:

Farrel Grossman, D.C., Board Chair & District V Director
Carol Davis, D.C., District I Director
Gary Pennebaker, D.C., District II Director
Ali Jafari, D.C., District III Director
Maggie Colucci, D.C., District IV Director

ADMINISTRATIVE FELLOW DIRECTOR:

Larry Spicer, D.C., Administrative Fellow Director

STAFF:

Donna M. Liewer, Executive Director
Joan Carl, Finance & Benefits Manager, Recorder

GUEST:

Reiner Kremer, D.C. (scheduled to speak, did not join call)

I. CALL TO ORDER / ROLL CALL / ANNOUNCEMENTS

Dr. Grossman called the meeting to order at 6:34 p.m. Donna Liewer called the roll, with directors present as listed and noted that Dr. Smith was unable to attend.

Dr. Grossman noted that Dr. Reiner Kremer had not currently joined the conference call and there was consensus by the board to break the meeting to hear from Dr. Kremer when he joined the call.

Dr. Grossman reminded members of the necessary protocols to ensure an effective telephone meeting and requested that discussions remain relative to the topic under review.

II. CONSENT AGENDA AND BOARD MEETING AGENDA

M/S Davis / O'Connor to approve the motions in the consent agenda.
Passed, no opposition

CONSENT AGENDA MOTIONS:

- 1. To approve the minutes of the September 15, 2009, FCLB board of directors meeting as amended.**
- 2. To approve the agenda.**

III. GOVERNANCE

1. Financial Report

A. Financial

Dr. Otto referred members to the printed report. He announced that the final installment of the NBCE 2010 grant had been received and the additional funds were placed in CDs.

The information technology project is continuing forward with staff training to begin December 1st and 2nd.

Dr. Pennebaker questioned if there was a procedure for the time and amount of money that may be moved to the operating fund reserves. Ms. Liewer explained that at the January 2009 board meeting the board decided to allocate any excess revenues at the close of 2009 to the operating reserve, and beginning in 2010 to allocate 5% of the budget to the operating reserve with a goal of building a 12 month operating reserve.

Dr. Pennebaker commented on those boards with unpaid dues and requested this be added to the January board meeting agenda.

B. FCLB Health and Dental Insurance Plan for 2010

The board expressed gratitude that FCLB is able to provide group health and dental benefits to the staff.

M/S O'Connor / Saint-Germain **To continue to offer staff the current \$3,000 deductible health insurance plan with Anthem Blue Cross Blue Shield, with staff responsible for the first \$250 of the deductible and FCLB covering the difference up to \$3,000, and also to continue to offer the \$225/month Class H Bonus for non-participating staff, and also to switch from Principal to Delta dental plans.**
Passed, no opposition

2. Legal

M/S Spicer / O'Connor **to go into executive session at 6:54 p.m.** *Passed, no opposition*

M/S Saint-Germain / O'Connor **to exit executive session at 6:57 p.m.**
Passed, no opposition

There were no actions taken following the executive session.

IV. OPERATIONS

1. Tech Update

Ms. Liewer referred the board to the written report. ISSI will be in Greeley December 1st and 2nd to begin training on the centralized database

V. FCLB PROGRAMS & SERVICES

1. FCLB 2010 Annual Meeting**A. Speaker suggestions**

M/S O'Connor / Jafari to give the President discretionary authority to choose a speaker to present the Janse lecture at the 2010 annual conference.
Passed, no opposition

B. New welcome reception format / elimination of Friday night group activity

The board discussed the pros and cons of upgrading the welcome reception and eliminating the Friday night group activity as well as other means of cutting the conference expenses.

Dr. Saint-Germain reported that NBCE will not be having their Friday luncheon as a means of cost-cutting.

Ms. Liewer remarked that the hotel income lost by NBCE eliminating the Friday luncheon could affect the FCLB contract with the hotel for a guaranteed dollar amount. She will have the staff research this.

By consensus the board directed the staff to look into some Friday night options and agreed to continue this discussion at the January 2010 board meeting .

It was felt the casino night was well received. Dr. Colucci asked if FCLB would consider a fund raiser / live auction. She was asked to bring the information to the January board meeting.

C. Conference 2010 support

Dr. Otto agreed to chair the conference support committee for 2010. The board concurred that invitations should be extended to the chiropractic colleges and the same organizations as in recent years. Dr. Otto asked for volunteers from the board members to help contact the college presidents.

Dr. Grossman will be attending the COCSA / Summit VII meeting Nov 12th-14th and staff was directed to create a letter of invitation for Dr. Grossman to distribute to appropriate attendees at the meeting.

Dr. Saint-Germain reported that NBCE has agreed to contribute \$15,000 in support for the 2010 conference and will review their contribution annually.

D. Board / staff arrival day

By consensus the board gave Ms. Liewer discretionary authority to determine the travel days for staff.

The board meeting will begin on Tuesday morning and continue Wednesday morning as necessary. The board will arrive Monday night.

2. FCLB Regional District Meetings

A. District meeting reports

1. District I & IV

Drs. Colucci and Davis reported the meeting went very well. There were great round table discussions and the chiropractic therapy assistants program was of much interest to everyone.

Dr. Saint-Germain attended the I & IV meeting and said the first-time attendees were very impressed and were looking forward to the next meeting. He commended Drs. Colucci and Davis, and FCLB staff member Bridget Seader for a doing good job. Dr. Saint-Germain also thanked Dr. Lecy (NBCE) for being a great host.

2. District III & V

Drs. Grossman and Jafari reported that the III & V meetings generated some lively discussions. The presentations by Drs. Van Dusen (CCE), LaRusso (FL), and Stabile (NJ) were interesting and well received.

The board thanked Dr. Jafari for his generous hosting and organization of many on-your-own social events as well as the tour of D'Youville College.

Lisa Robinson, a new attendee from the District of Columbia, expressed excitement to get her board more involved with the FCLB.

3. District II

Drs. Otto, Pennebaker, and Spicer reported the District II meeting was small but successful.

The board discussed ways to encourage greater attendance at the District II meeting and involvement with FCLB. Dr. Otto conveyed that many board members wish to attend but are prohibited by their boards' travel restrictions.

Dr. O'Connor inquired if Wisconsin was in attendance and was there any discussion about their new statute requiring the new practical exam in addition to the NBCE Part IV. Dr. Otto responded that Wisconsin was not in attendance. The FCLB board discussed the affect on mobility by the new requirement.

Dr. Rodnick (MI) was a new attendee and was anxious to attend future FCLB meetings.

Dr. Cogan (MI) and Donna Craft (NBCE) were thanked for their hospitality. Dr. Cogan organized a visit to the Detroit Lions training center, where he serves as staff chiropractor.

B. 2010 projected location venues

The board reviewed the projected locations and financial impact of the 2010 district meetings.

M/S Otto / Spicer to continue with the current contract negotiations for 2010 and address the registration fee at the January 2010 board meeting.

Passed, no opposition

3. PACE

A. Status report

Dr. Davis referred the board to the written PACE report.

Ms. Liewer reported the FCLB staff is reviewing venues for the 2010 PACE team meeting and will present their recommendations at the January 2010 board meeting.

B. Criterion 16 recommendations

The board agreed to defer this discussion to the January 2010 board meeting.

4. CIN-BAD Update

Donna Liewer referred members to the report in their board notebook. She attended the NPDB meeting in November and will be submitting a written report.

The rewriting of the CIN-BAD program code has been a large part of developing the ISSI program.

VI. Regulatory Issues

1. Certified Chiropractic Therapy Assistants (CCTA) Program

Dr. Saint-Germain reported the program was presented to ACA in September by Dr. Michael Massey.

Dr. John Nab also presented information at the ACA's October Expo in St. Louis.

District meeting attendees were very interested in this program, generating much discussion

Ms. Liewer will prepare a survey as to whether boards have existing statutory authority to regulate assistants who help with therapies.

Dr. Grossman will be attending the COCSA / Summit / ACC meetings this weekend and will report any additional feedback on this program.

The NBCE is working on time frames and strategies to assess necessary clinical competencies.

2. Member Boards: Specific Issues

A. Minnesota - pre-education screening for potential chiropractic college students

By consensus the board agreed to defer this discussion to the January 2010 board meeting.

B. Minnesota - Wellness / Stabilization Care

By consensus the board agreed to defer this discussion to the January 2010 board meeting.

3. NBCE Update

Dr. Saint Germain reported the ground breaking for the new 15,000 sq. ft. building was held in October and the new building is expected to be completed by the end of July 2010.

The student leaders will be at NBCE in January coinciding with the FCLB mid-year meeting. Drs. Saint-Germain and O'Connor will address the students at that time.

4. Accreditation

A. Comments on CCE Standards

Comments reflecting the regulatory issues raised at the fall regional meetings were sent to CCE last week over Dr. Saint-Germain's signature.

B. International issues

The European Council on Chiropractic Education (ECCE) announced that its Commission on Accreditation recommended full accreditation of the Department of Chiropractic and Somatology at the Durban University of Technology in South Africa. Accreditation is effective November 7, 2009 and the period of accreditation is three years.

As member boards are notified of this news, FCLB will use this platform to ask if their administrative structure has authority to accept candidates for licensure who graduate from accredited chiropractic programs worldwide.

By consensus the board agreed to continue discussion of US recognition of non-U.S. schools at the January 2010 board meeting.

5. Committees

A. Model Practice Act - definition of chiropractic scope

By consensus the board agreed to defer discussion to the January 2010 board meeting.

Dr. Saint-Germain urged members to read the material early and be ready for discussion in January. The goal is to vote on and distribute this document in January. Members were asked to come prepared and with specific recommendations.

VI. Stakeholder Interaction

1. Upcoming Meetings

A. CFCREAB, November 27-28, 2009 - Dr. Saint-Germain will be attending.

M/S Otto / O'Connor **to encourage board members check their schedules to advise the president as he forms his decisions on FCLB attendees for the CCE Annual Meeting, Jan 15-17, 2010; FARB Forum, Jan 29-31, 2010; and the ACC-RAC Meeting, Mar 18-20, 2010.**
Passed, no opposition

VII. New Business

1. Grant Writing

By consensus the board charged Drs. O'Connor, Grossman, and the Government Affairs Committee to learn about specific areas to target for grants and funding the work of fund raisers under the FCLB 501(c)(3) status.

2. Department of Transportation

Dr. Davis took the DOT CDL certificate seminar in Portland. She will forward the information to Ms. Liewer as it may be helpful to the Georgia board as it deals with DCs performing physical examinations.

VIII. Adjourn

M/S Spicer / Davis to adjourn at 8:31 p.m. *Passed, no opposition*

The next Board of Directors meeting will be held January 21 - 24, 2010 in Greeley, Colorado. By board motion at the September 2009 meeting, travel days will be Thursday, January 21st and Sunday, January 24th. Donna Liewer requested that anyone choosing to leave Saturday evening not schedule a flight earlier than 7:30 p.m.


Donna M. Liewer
Recording Secretary


Joan B. Carl
Recorder

Vote Results: Approved unanimously, Dr. Smith abstained as he was not present.