

FCLB Board Minutes

MINUTES

REGULAR MEETING of the Board of Directors Federation of Chiropractic Licensing Boards

Saturday, May 3, 2003 2:15 PM EDT

Hilton Hotel in the Walt Disney Resort: Orlando, Florida

PRESENT:

OFFICERS:

Richard L. Cole, D.C., President
N. Edwin Weathersby, D.C. Vice President
Oliver "Bud" Smith, Jr., D.C., Treasurer
Wayne C. Wolfson, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Patricia G. Conners-Allen, D.C., District I Director
LeRoy Otto, D.C., District II Director
Daniel Saint-Germain, D.C., District III Director
Ronald Tripp, D.C., District IV Director
Steve Willen, D.C., District V Director

EXECUTIVE FELLOW DIRECTOR:

Kevin Earle, Executive Fellow Director - *not able to be present*

GUEST:

Larry Davis, D.C., District IV Alternate Director

STAFF:

Donna M. Liewer, Executive Director

- I. **CALL TO ORDER / ROLL CALL** - Dr. Cole called the meeting to order at 2:15 p.m. and Donna Liewer called the roll. Members of the board and staff present as listed.

II. APPROVAL OF THE AGENDA

M/S Tripp / Willen to approve the agenda as presented. Passed, no opposition

III. BUSINESS

The board reviewed the list of topics deferred from the Tuesday meeting:

- Non-taxable health care contributions
- On-line licensure renewal
- Executive Director's evaluation

1. ELECTION OF THE EXECUTIVE BOARD CHAIR

It was noted that this office is elected annually by the five district directors, with no limit to the number of terms any one individual may serve. The term commences annually immediately after election, and concludes at the close of the annual business meeting of the membership.

Dr. Saint-Germain nominated Dr. Willen. Dr. Otto nominated Dr. Conners-Allen. Since there was more than one candidate for the office, written ballots were distributed. The candidates declined the opportunity to address the Executive Board.

Dr. Willen was elected to a one year term as Executive Board Chair.

2. APPROVAL OF BANK POLICIES AND SIGNATORS

The board was advised that past practice has been that the President and the Treasurer as well as the Executive Director may sign on all financial accounts.

M/S Tripp/Willen to reaffirm that the President and Treasurer as well as the Executive Director may sign on all financial accounts, in accordance with financial policies established by the board of directors, and to specifically authorize Dr. Richard L. Cole and Dr. Oliver "Bud" Smith, Jr., as signators on FCLB accounts. Passed, no opposition

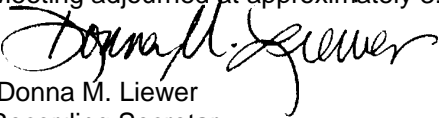
3. REGULAR MEETING SCHEDULE / MEETINGS CHAIR

M/S Smith/Tripp to continue the telephone conference meeting schedule of the second Tuesday of every other month, to be chaired by the Executive Board Chair. Passed, no opposition

4. OTHER BOARD BUSINESS

- A. **Non-taxable health care contributions - deferred**
- B. **On-line license renewal** - Dr. Otto reported he spoke with Bill Steinmiller, who expressed interest in the project. It was agreed to continue the discussion at the July 8, 2003 board meeting.
- C. **Quebec: Diagnosis** - the board discussed the issue of Federation or individual board member involvement in Quebec's process to clarify their scope of practice language. The board affirmed that diagnosis is a fundamental aspect of chiropractic practice as reflected in statutes and regulation.
M/S Weathersby / Cole to draft language that may address the Quebec issue for review at the next board meeting in July. Passed, no opposition

Meeting adjourned at approximately 3:30 PM EDT.



Donna M. Liewer
Recording Secretary