



Federation
of Chiropractic
Licensing Boards

REGULAR MEETING
FCLB Board of Directors
Tuesday, September 12, 2006
Via telephone conference call ■ 6:00 p.m. MDT

MINUTES

PRESENT:

OFFICERS:

N. Edwin Weathersby, D.C., President
Oliver "Bud" Smith, Jr., D.C., Vice President
Daniel Saint-Germain, D.C., Treasurer
Richard L. Cole, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

LeRoy Otto, D.C., Executive Board Chair & District II Director
Carol Davis, D.C., District I Director
Lawrence O'Connor, D.C., District III Director - *not able to attend due to schedule conflict*
Ron Tripp, D.C. District IV Director
Norman Ouzts, D.C., District V Director

EXECUTIVE FELLOW DIRECTOR:

Joe Baker, Jr., Executive Fellow Director

ALTERNATE EXECUTIVE BOARD OF DIRECTORS

Lawrence Davis, D.C., District IV Alternate Director

STAFF:

Donna M. Liewer, Executive Director

I. CALL TO ORDER / ROLL CALL

Dr. Otto called the meeting to order at 6:07 PM MDT. Donna Liewer called the roll. Members present as listed.

II. ANNOUNCEMENTS

Dr. Otto welcomed Dr. Lawrence Davis and reminded everyone of the participation protocols governing telephone conference calls. He noted that FCLB staff member Kelly Webb's new baby is due within the next month. He explained that the purpose of the meeting would be primarily to prepare directors for the upcoming regional meetings.

III. MINUTES FROM LAST BOARD MEETING

M/S Ouzts/Tripp to approve the July 11, 2006 minutes as presented. *Passed, no opposition*

IV. BUSINESS

1. FINANCIAL ISSUES

A. **Generating additional income** - By consensus, the board agreed to shift the order of the agenda to allow Dr. Lawrence Davis, FCLB District IV Alternate Director (NV) to present some ideas regarding generating additional income. Specifically, he mentioned various FCLB services which might be of interest to state associations.

Dr. Cole thanked Dr. Davis for his energy and dedication, and recommended that the president appoint a task force to further explore the concepts carefully. Consideration will be extended to the FCLB mission, and the interest of the various state associations and COCSA in our services. Mr. Baker cautioned the FCLB to be aware of the multiple associations that exist in some states.

- B. **Financial Reports** - Dr. Saint-Germain offered the Financial Status & Reserve Fund Reports as well as the Current Income and Expense report. There were no questions or issues raised.
- C. **Board Conference Travel Analysis** - Dr. Saint-Germain noted that a number of the directors are not currently serving on their regulatory boards, or come from boards with exceptionally limited financial support available to help with FCLB travel. Therefore, the Federation has faced increasingly higher reimbursement for airfare and hotels.

2. **CIN-BAD / HIPDB PROGRAMMING ISSUE**

Donna Liewer reported on developments relating to the programming errors affecting reporting to HIPDB, which had been identified the previous week. Substantial corrective measures have been implemented, and data will be resubmitted as quickly as possible. Additional programming will ensure that these problems cannot occur again. When this process is concluded and the data has been successfully accepted by the HIPDB, a report will be submitted to each state board affected.

3. **UPDATE ON CCGPP BEST PRACTICES INITIATIVE**

Dr. Cole explained that the draft low back document does not offer guidelines so will not have direct applicability to regulatory boards. He noted that the FCLB has representation on the CCGPP's governing council (Dr. David Taylor of Massachusetts) to ensure that the public protection viewpoint is present during all CCGPP discussions.

4. **REGIONAL MEETINGS**

The board reviewed various information to be distributed at the upcoming meetings, including:

- Current Financial Report
- Recent resolutions adopted by the membership in Portland
- Notification of upcoming elections
- Committee appointment process and deadlines
- Dates for the Spring 2007 annual conference in St. Louis
- FCLB service programs
- FCLB reference information
- Current projects
- Draft statements: Conflict of Interest and two Fraud Positions

In addition, the board explored the general discussion topics planned for the regional meetings. They agreed to add informed consent and recordkeeping and documentation to the topic list. A quick refresher of the logistics involved with the meetings and scheduled activities concluded the overview.

5. CMS MEETING RE: Documentation & Recordkeeping

September 20 or 21, Washington, DC area - Dr. Weathersby explained that he would like Dr. Rick Cole to represent the FCLB at this upcoming meeting. The meeting is designed to identify how to correct some of the specific concerns CMS has raised, and also to work directly with the contractors to explore areas where additional training for field practitioners, contractors, and students might help reduce the error rates for DCs.

M/S Saint-Germain/Tripp to authorized travel for Dr. Richard Cole to represent the FCLB at this meeting in the Washington, DC area.
Passed, no opposition

6. NBCE /IBCE UPDATE

Drs. Weathersby and Smith listed upcoming travel relating to NBCE business this fall:

- **FARB:** October 5 - 7, Seattle - Dr. Weathersby will represent NBCE as part of the meeting will address the effect of US federal Sarbanes-Oxley legislation on non-profit organizations. In order to cut travel costs, he will also attend the Leadership Conference on behalf of both the NBCE and FCLB. Donna Liewer will not attend this conference, which also includes the mid-year FARB board of directors meeting, but she will advise their board to share materials and information with Dr. Weathersby.
- **World Federation of Chiropractic:** October 26-28, Cancun - NBCE president Dr. Vernon Temple has asked Drs. Ed Weathersby and Jerry Blanchard to attend this meeting to press the regulatory and testing issues involved in the expanding worldwide practice of chiropractic.
- **Test Sites:** NBCE directors will observe Parts I, II, and III exam sites this weekend
- **NBCE Board of Directors midyear board meeting:** Oct. 31 - Nov. 4, DelRay Beach FL

They commented they are looking forward to the upcoming midyear meeting for the NBCE, particularly in light of the positive changes promoted by the current leadership. New counsel has been hired to advise the NBCE board regarding governance issues.

7. PROFESSIONAL ASSOCIATIONS - UPDATE

- A. **ACA Annual Meeting: Scottsdale, September 6-9, 2006** - Dr. Weathersby announced that the FCLB was invited to address the House of Delegates, where he reported on our current initiatives. He commended the ACA for its anti-fraud campaign and their dedication to reviewing the credentials of those in leadership positions. The Federation has to help in that effort to the degree our resources can support.
- B. **COCSA Annual Meeting: Nashville, November 7 - 11, 2006** - Meeting topics will include discussions on Documentation & Recordkeeping. We hope to continue to answer questions about the FCLB PACE program.

M/S Tripp/C. Davis to authorize travel for Dr. Richard Cole to represent the FCLB at the COCSA meeting, with a request that FCLB might be added to the program. *Passed, no opposition*

RECORDING SECRETARY'S CORRECTION:

With apologies for the error, we note that the 2007 meeting will be held in Nashville. The 2006 meeting is scheduled for Baltimore.

V. NEW BUSINESS

1. TAX STATUS QUERY

NBCE has requested clarification regarding our current IRS tax status. It was explained that our status is 501 (c) 6, still considered to be non-profit, but not 501 (c) 3. However, the board has initiated the necessary paperwork to request reclassification to the latter status, which we understand will likely take a year or more and involve appeals.

Donna Liewer was directed to discuss this with Mr. Horace Elliott. The board agreed to postpone further efforts to change the status pending discussions with the NBCE.

2. FBI REQUEST FOR CIN-BAD SPEAKER

Bridget Seader, CIN-BAD administrator, has been invited by the FBI to speak at their upcoming conference in Dallas, TX on September 19 - 20. The conference is focused on investigating white collar crime. The FBI will cover her expenses. The Federation hopes to demonstrate the CIN-BAD system to investigators from various insurance companies.

3. A lively rendition of "Happy Birthday" surprised the executive director.

VI. ADJOURN

Next regularly scheduled telephone board meetings:

<i>Executive Committee:</i>	<i>November 7, 2006 (Election Day)</i>
<i>Full Board of Directors:</i>	<i>November 14, 2006</i>

The meeting was adjourned at 7:43 p.m.


Donna M. Liewer
Recording Secretary