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**Standard  
Process**

Conference Office: Warfield  
Agenda Subject to Change  
04/24/2013

87<sup>th</sup> Annual Congress

Federation of Chiropractic Licensing Boards

May 1 – 5, 2013

Grand Hyatt San Francisco



Thanks to NBCE for shared support  
of the 87<sup>th</sup> Annual Congress!

**Tuesday ■ April 30**

8:30 AM–5:00 PM **FCLB BOARD OF DIRECTORS MEETING**  
Fillmore C

**Wednesday ■ May 1**

8:30 AM–12:30 PM **FCLB BOARD OF DIRECTORS MEETING**  
Fillmore C

**ALL DAY CHIROPRACTIC BOARD ADMINISTRATORS COMMITTEE MEETING**  
8:30 AM Breakfast  
9:00 AM Program  
Fillmore B  
*Separate registration fee applies*  
Ms. Beth Carter (OK), Committee Chair

Visit our website at [www.fclb.org](http://www.fclb.org) and click on [CBAC Program Agenda](#)

2:00–4:00 PM **FCLB COMMITTEE MEETINGS** - determined by Committee Chairs  
Fillmore A  
Committees enjoy this annual opportunity to meet in person to review tasks and directions. Some committees meet later in the week.

1:00–5:00 PM **FCLB CONFERENCE REGISTRATION**  
Conference Office: Warfield  
NBCE delegates and alternates may also pick up packets at this time

3:30–4:30 PM **Meet Your FCLB Directors**  
Conference Office: Warfield

**WEDNESDAY EVENING ON YOUR OWN**

Visit our website for a listing of venues for dining and entertainment!

**Thursday ■ May 2**

7:00–8:30 AM **CONFERENCE REGISTRATION**  
Conference Office: Warfield  
For those who did not register Wednesday with FCLB or NBCE  
NBCE delegates and alternates may also pick up their packets at this time

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**7:15 AM CREDENTIALS COMMITTEE MEETING**

Conference Office: Warfield  
with Joan Carl

Dr. Gary Counselman (KS), Chair; Drs. Debra Hoffman (FL) and Robert Daschner (MN)

**7:00 AM NEW ATTENDEE ORIENTATION / CONTINENTAL BREAKFAST**

Fillmore C

Co-hosts: Dr. Henry W. Hulteen (SC) - Honorary Fellow & Former FCLB Chair  
Dr. Michael Coon (SC) - FCLB District V Director  
Ms. Beth Carter (OK) - FCLB CBAC Committee Chair  
NBCE Directors

Is this your first Federation meeting? Come and eat with other first-time attendees, and get a quick overview of the FCLB while you meet the leadership of the Federation, the Chiropractic Board Administrators, and the National Board of Chiropractic Examiners. They are glad to answer your questions and help introduce you to the good works of all three groups.

**7:00 AM GENERAL CONTINENTAL BREAKFAST**

Redwood Room

Same breakfast - For those who are not attending the orientation breakfast

**EDUCATIONAL PROGRAM BEGINS: BALLROOM WEST**

**8:00 AM WELCOME & OPENING REMARKS**

Dr. Lawrence O'Connor (NJ) - FCLB President  
Recognition of Annual Conference Supporters

**GUEST HOST Dr. Gary Pennebaker (MN)**

**8:30 AM 23<sup>rd</sup> ANNUAL JOSEPH JANSE LECTURE**

Dr. Brian McAulay, President - Parker University  
Introduction by Dr. Lawrence O'Connor (NJ) - FCLB President

**ABOUT THE LECTURE SERIES ...** The Federation established the Joseph Janse Lecture Series in 1990 to honor Dr. Joseph Janse's legendary oratory talents and lifelong insistence that those who are committed to chiropractic must – unceasingly – challenge the status quo.

He believed that wherever we are, it's not as far as we could be.

Speakers for the Janse Lecture series are chosen by a committee of the FCLB board based on their oratory skills, ability to envision future possibilities, and to encourage the audience of regulators to consider new points of view, new perspectives in their approaches to public protection.

The FCLB board does not review, screen, or approve the Janse remarks, either in advance of their delivery or after the fact. The Janse Lecture is successful if the speaker presents a different viewpoint and rekindles passion.

Like any authentic human relationship, it should provide comfort to the distressed, and distress the comfortable.

**9:15 AM LIGHTNING ROUNDS: BUILDING A STRONGER BOARD**

Moderator: Dr. Marc Gamerman, Past President - Maryland Board of Chiropractic Examiners and CCE-US Councilor  
Split into small groups

What does a bad board look like? What does a good board look like? What are the components of an effective regulatory board team? What do you wish was different in your board setting? Can you make those changes? Why or why not?

10:30 AM MIDMORNING BREAK – BALLROOM FOYER WEST  
HONORING MR. HORACE ELLIOTT FOR 27 YEARS OF SERVICE!

11:00 AM **THE BOARD IN THE PUBLIC EYE – Panel Presentation**

MODERATOR: Mr. Dale J. Atkinson, J.D., Executive Director - Federation of Associations of Regulatory Boards

Dr. Cynthia Tays, President - Texas Board of Chiropractic Examiners

Ms. Kelly Caudill, Executive Director - Ohio State Chiropractic Board

What constitutes “the public”? What specific steps can boards take to demonstrate effectiveness? What happens when the board comes to the attention of the media or legislature?

12:00 Noon **UNDERSTANDING CRIMINAL BACKGROUND CHECKS**

Dr. Roger Kritzer, Chair - West Virginia Board of Chiropractic Examiners

Legislative authority is necessary to require certain types of criminal background checks. The US Federal Bureau of Investigation maintains the world’s largest fingerprint and criminal identification database. Learn more about how federal checks are done, and how this data can be best used by your board.

1:15 PM **LUNCH ON YOUR OWN**

1:15 PM **FCLB ALUMNI DISTRICT LUNCHEON - Honorary Fellows, by invitation only**

Fillmore C

Hosted by Dr. Henry W. Hulteen, Alumni District Chair, with Drs. Michael Coon (SC) and Marc Gamerman (MD)

2:30 PM **TOUR OF LIFE CHIROPRACTIC COLLEGE WEST**

Meet in the lobby at 2:15

Please sign up to ensure  
transportation

We are right around the proverbial corner from two accredited chiropractic colleges! The good people from Life West have put together a quick tour of their campus. See the changes that have taken place under the leadership of Dr. Brian Kelly, and how today’s students are learning. Return by 5:30 PM.



**COMMITTEES AND WORKSHOPS**

2:00 PM **MODEL PRACTICE ACT TASK FORCE**

Fillmore A

Dr. Kirk J. Shilts (MA) - Task Force Chair

2:00 PM **FCLB FINANCE COMMITTEE MEETING**

Room to be determined

Dr. Farrel Grossman (SC) - FCLB Treasurer, Chair

2:30 – 4:00 PM **FCLB SERVICES WORKSHOP**

Conference Office: Warfield

Bridget Seader, Julie Finn

Learn about the many services to which your board has access through your membership in the FCLB: a personal introduction to PACE, CIN-BAD, HIPDB reporting, PowerPolls, Official Directory, NewsAlerts, regional district meetings, and the FCLB website and its myriad of resources. Get acquainted with the FCLB team - we are a free extension of your board staff.

3:00 – 4:30 PM

Fillmore B

#### MOBILITY:

#### INTERNATIONAL CHIROPRACTIC REGULATORY COLLABORATION

Moderators: Drs. Daniel Saint-Germain & Martin Kollasch

The borders have changed; regulators are no longer simply responsible for what takes place within their geographical boundaries. Issues of competence and professional fitness to practice are the true measures for licensure and regulation. With the support of some of the top experts in international issues, take a candid look at your own statutes and regulations to see how they can best be improved to support mobility for qualified professionals.

A report of the recent meetings in Durban, South Africa will be presented.

Conference Office: Warfield

#### REMINDER: Don't miss the RESOLUTIONS DEADLINE:

**8:00 AM – Friday, May 3.** Please see any FCLB staff member for required format.

#### THURSDAY EVENING ON YOUR OWN

Visit our website for a listing of venues for dining and entertainment!

## Friday ■ May 3

7:00 AM

#### COMMITTEE MEETINGS

Fillmore C

Time is set aside for committees that were unable to meet earlier.

7:00 AM

#### GENERAL CONTINENTAL BREAKFAST & MEMBERSHIP FORUM

Redwood Room

Host: Dr. Farrel Grossman (SC) - FCLB Treasurer

- Review Proposed Bylaws amendment
- Meet candidates for FCLB board positions:
  - President
  - Vice President
  - Treasurer
  - District III Director & Alternate Director
  - Nominating Committee
- Learn about committee and task force service

8:00 AM

#### DEADLINE TO SUBMIT RESOLUTIONS

Conference Office: Warfield

Please contact an FCLB staff member for the required format

#### EDUCATIONAL PROGRAM CONTINUES – BALLROOM WEST

8:00 AM

#### WELCOME

Dr. Lawrence O'Connor, FCLB President

8:05 AM

#### KEYNOTE ADDRESS

Dr. Keith Overland, President – American Chiropractic Association and former member of the Connecticut Board of Chiropractic Examiners

GUEST HOST

Dr. Annette Zaro (NV)

8:35 AM

#### CCCA – CERTIFIED CHIROPRACTIC CLINICAL ASSISTANTS

MODERATOR: Dr. Oliver R. Smith, Jr., FCLB Past President

NBCE Secretary & Chair, Examination Development Committee

Dr. Martin Kollasch, NBCE Director of Written Examinations

Ms. Donna M. Liewer, FCLB Executive Director

FCLB and NBCE representatives will demonstrate the certification program for clinical chiropractic assistants.

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**9:30 AM REGULATING CHIROPRACTIC CLINICAL ASSISTANTS**

*Dr. Kirk Shilts (MA), Chair - FCLB Model Practice Act Committee*  
*Mr. Dale J. Atkinson, J.D., Executive Director - Federation of Associations of Regulatory Boards*

Does your board have regulatory authority over chiropractic clinical assistants? Learn from those boards who have more than a decade of experience in this area. The FCLB's Model Practice Act language for Registered Chiropractic Clinical Assistants will be presented.

**10:00 AM NEW DEVELOPMENTS IN NBCE'S ETHICS & BOUNDARIES EXAM**

*MODERATOR: Dr. Steven Conway, NBCE Board Member*  
*Dr. Judi Gerstung, NBCE Senior Staff Chiropractic Specialist*

This examination has been redesigned to better meet the needs of the regulatory boards.

**10:15 AM BREAK**

**10:30 – 11:15 AM BREAKOUT SESSION I**

*Curran*

**A. Compliance with CE Requirements**

*MODERATOR: Patricia A. Oliver (LA)*

How does your board ensure DC's are in compliance with CE requirements? Does your board audit DC's quarterly, yearly? Find out how other boards handle this time consuming task.

*Fillmore A*

**B. Regulating Prepaid Payment Plans**

*MODERATOR: Robert Baritz, D.C. (MA)*

How do boards ensure that patients receive the services they pay for? Is this a public protection issue?

*Fillmore B*

**C. NBCE Examinations: Q & A**

NBCE representatives will provide an overview of latest developments and answer questions about any of its products or services, including the Ethics & Boundaries and Certified Chiropractic Clinical Assistants examinations.

*Orpheum*

**D. Professional Regulation and Military Accommodations**

*MODERATOR: Debra Hoffman, D.C. (FL)*

What language is appropriate to ensure that unnecessary barriers are removed for those with military experience and their spouses?

**11:20 – Noon BREAKOUT SESSION II**

*Curran*

**E. Regulating Advertising**

*MODERATOR: Ann Goldeen, D.C. (OR)*

Increased electronic communication also means more ways to violate the boards' advertising laws. Social media can tread on patient confidentiality. How do boards balance freedom of speech against the public's expectations of professional conduct?

*Fillmore A*

**F. Mobility**

*MODERATOR: Annette Zaro, D.C. (NV)*

What's the difference between reciprocity and endorsement? What words do boards use in their laws that inadvertently limit temporary or permanent relocation?



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5:30 PM  
Doors Open  
Silent Bidding  
Cocktails

6:30 PM  
Dinner  
Door Prizes

7:15 PM  
Live Auction

7:45 PM  
Dessert  
Door Prizes

8:00 PM  
Live Auction  
Continues

8:30 PM  
Live Auction  
Closes  
Grand Door  
Prize Drawing

9:00 PM  
Pick up  
Auction Items

Fillmore B

### G. Communicating with Your Licensees

MODERATOR: Randy Schilsky, D.C. (NC)

From general guidance to legal communications, the tools that boards employ are changing with the times.

Orpheum

### H. PACE Forum

MODERATOR: Maggie Colucci, D.C. (NV) and Larry O'Connor, D.C. (NJ)

PACE has a new rubric to help standardize random course reviews to ensure compliance with PACE requirements. Learn about this and proposed modifications to the *Policies & Procedures* and *Criteria*. Is your board taking advantage of all that PACE has to offer? Bring your questions, and see how PACE can support your board's dedication to quality CE for relicensure.

## NBCE LUNCHEON, ANNUAL BUSINESS MEETING, ELECTIONS: Ballroom East 1 – 3

12:15 PM  
Ballroom East

The National Board welcomes you and your guest to their luncheon. Please pre-register at (970) 356-9100 so they have an accurate count.

3:00 PM  
Conference Office: Warfield

### FCLB COMMITTEE MEETINGS

Time is set aside for committees that were unable to meet earlier.

3:00 PM  
Fillmore C

### FCLB RESOLUTIONS & BYLAWS COMMITTEE MEETING

Dr. Ronald Tripp (OK) – Committee Chair

An open session review of any resolutions submitted in a timely manner for committee consideration.

5:30 PM – 8:30 PM  
Ballroom East

### FORMAL LAUNCH OF THE CCCA PROGRAM FCLB BENEFIT AUCTION & BLACK TIE GALA



Please join us for a special black tie event to celebrate the formal launch of the Certified Chiropractic Clinical Assistants program. In addition to offering a lovely plated dinner, the evening will showcase the generosity of the regulatory family during the evening's auction to benefit the CCCA program.

Preview the superb variety of donated items online starting April 1. Bidding will be handled electronically through Bidding for Good, web-based auction support for non-profit organizations like FCLB. This is guaranteed to be an evening to remember! **Register: [www.biddingforgood.com/fclb](http://www.biddingforgood.com/fclb)**

## Saturday ■ May 4

7:00 AM  
Redwood Room

### DISTRICT BREAKFASTS, ELECTIONS

Your hosts: FCLB District Directors

A hearty, full breakfast is matched by an exciting update from your district directors. Delegates will elect the District III Director & Alternate Director. See what is in store for your district in 2013, including your fall regional meeting destinations!

## ANNUAL MEETING OF THE DELEGATE ASSEMBLY: BALLROOM WEST

8:00 AM  
Ballroom Foyer West

### Distribution of Voting Paddles

Tellers Committee:

Ms. Rebecca Wright (AR) - Chair, Dr. Henry W. Hulteen (SC), Ms. Beth Carter (OK)

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**8:15 AM FCLB ANNUAL BUSINESS MEETING**

*Dr. Lawrence O'Connor (NJ) - FCLB President, Meeting Chair*

- Seating of the Delegates
- Financial Report
- Resolutions & Bylaws
- Elections: President, Vice President, Treasurer & Nominating Committee
- Announcements
- New Business
- Installation of the New FCLB Board of Directors

**9:45 AM ANNUAL AWARDS PRESENTATION**

*Dr. Lawrence O'Connor (NJ) - FCLB President*

**10:30 AM BREAK**

EDUCATIONAL PROGRAM CONTINUES: Ballroom West

**GUEST HOST Dr. Stephanie Chaney (MD)**

**11:00 AM RECOGNIZING SPECIALTY TRAINING**

*Dr. Joseph Brimhall, President - University of Western States*

*Dr. Gary Schultz, Special Assistant to the President - University of Western States*

With programs ranging from full diplomate level to weekend certification, how do boards decide which training is acceptable?

**11:45 PM SUMMARY PRESENTATION**

*Dr. Louis Sportelli, President - NCMIC Group, Inc.*

**12:15 PM OPEN FORUM – REGULATORY BOARD CONCERNS & ACHIEVEMENTS**

*MODERATOR: Dr. Michael Coon, D.C., FCLB District V Director*

**1:00 PM POST-CONFERENCE BOARD OF DIRECTORS MEETING**

*Fillmore C FCLB Board of Directors*

**Sunday ■ May 5**

**8:30 – 10:00 AM CONFERENCE WRAP-UP: GOODBYE UNTIL 2014**

*Tiburon Hosted by Ms. Donna M. Liewer - FCLB Executive Director*

**SEE YOU NEXT YEAR IN MYRTLE BEACH, SOUTH CAROLINA**

April 30 - May 4, 2014: Myrtle Beach Marriott Resort & Spa at Grande Dunes  
\$185 + tax single or double occupancy

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