



MEETING  
**FCLB Board of Directors**

Tuesday, July 9<sup>th</sup> 2019  
via Telephone Conference Call

**MINUTES**

*NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.*

**PRESENT:**

**OFFICERS:**

Karlos Boghosian, D.C. President  
Carol Winkler, D.C., Vice President  
Keita Vanterpool D.C., Treasurer

**EXECUTIVE BOARD OF DIRECTORS:**

Robert Daschner, D.C. District II Director & Board Chair  
George Khoury, D.C. District III Director  
Karen Campion, D.C., District IV Director  
Ned Martello, D.C., District V Director

**ADMINISTRATIVE FELLOW DIRECTOR:**

Patricia Oliver, Administrative Fellow Director

**ALTERNATE DIRECTORS:**

Lisa Kouzes, D.C., District I Alternate Director  
Brian McIntyre, D.C., District II Alternate Director  
Robert Frieman, D.C., District III Alternate Director (4:10 p.m. MDT)  
Cathy Reikeman, D.C., District IV Alternate Director

**STAFF:**

Dr. Jon Schwartzbauer, Executive Director  
Ms. Kelly Webb, PACE and PR Coordinator  
Ms. Janelle Grier, Program/CIN-BAD Administrator

**MEETING DETAILS**

**I. Call to Order, Roll Call, Announcements, Integrity Check**

Dr. Dashner called the meeting to order at 4:05 p.m MDT. Dr. Schwartzbauer noted board members and staff present as listed.

**Announcements:**

Dr. Colucci would be absent from the meeting due to being in a remote location without internet access.

**II. Consent Agenda**

- A. Board Meeting Agendas**
- B. Standing Rules**

<b><u>M / S</u></b>	<b><u>Oliver / Martello</u></b>	<b><u>to adopt the consent agenda. Motion passed, no opposition.</u></b>
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## C. Board Policy Manuel

### 1. Travel Policy

Dr. Martello brought forward draft language to be added to Policy 2.24 in order to define a no show situation. The Board discussed the draft language. Dr. Daschner requests that Dr. Martello bring a revised draft, to the next Board meeting. Dr. Campion offered to help.

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## LEGAL ISSUES

### III. Legal Issues

#### 1. Board Designated Legal Fund

Dr. Boghosian proposed setting up a separate Board Designated legal fund. The Board discussed the amount that would be needed. Dr. Winkler requested that an average of the previous years legal expenses be presented at the fall meeting in order to decide the amount that will be allocated for the legal fund.

#### 2. Retainer Agreement

Dr. Boghosian presented to the board a retainer agreement proposal that he negotiated with FCLB legal advisor Mr. Dale Atkinson, with Atkinson & Atkinson. The Board discussed the proposal and decided further negotiations may be necessary. Dr. Boghosian will follow up on this prior to our September meeting.

## FCLB GONVERNANCE / OPERATIONS / SERVICES

### 1. Fincancial Report

#### 1.1 Budgetary Issues as of 5/31/2019

- A. Status Report
- B. Profit & Loss Report
- C. Programs & Meetings Ledger
- D. Board of Directors Designated Funds

### 2. District Meetings

#### 2.1 2019 District Meeting Overview

Emails went out to the stake holders. The directors were asked to contact the jurisdictions that don't usually come to the District Meetings in order to encourage participation and attendance.

### 3. Mid Year Meeting

#### 3.1 Mid Year Meeting Dates

November 8-9, 2019 San Diego, CA to coincide with Chiro Congress

### 4. PACE

#### 4.1 PACE program status

##### A. Application Procedures

Dr. Dashner discussed the PACE application review.

##### B. Directors Contacts at Conference (Services Folders)

#### 4.2 PACE Review Team Membership

Dr. Boghosian appoints Dr. Bruce Hilton and Dr. Terry Webb to the PACE review team.

<u>M/S</u>	<b>Oliver / Vanterpool</b>	<b><u>to appoint Dr. Bruce Hilton and Dr. Terry Webb to the PACE review team.</u></b> <i>Motion passed. No opposition.</i>
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#### 4.3 PACE and CBD Courses

The Board discussed the importance of knowing more about CBD because more and more patients are asking chiropractors about it. The general consensus of the member boards, according to a Power Poll, is that they have not taken a stance on CBD. Dr. Daschner will tell the PACE committee that they are to make a recommendation, and it will be brought back to the Board for a decision.

#### 4.4 Distance Learning - PACE courses

Dr. Dashner informed the Board that the PACE Review Committee discussed distance learning and online courses maintaining the same standards as the in-person courses. The Board reviewed the recommendations from the 9/5/18 stakeholder meeting.

### 5. FCLB Board of Directors

#### 5.1 Delegate Designation

Dr. Schwartzbauer requested delegate designation to be moved to 60 days prior to the annual conference to coincide with the National Board. The Board agreed.

#### 5.2 Resolutions submitted to the FCLB

Dr. Schwartzbauer requested that the resolution deadline be moved to 30 days before the Annual Conference. The Board agreed.

#### 5.3 Email Address on Website for Board Members

The board discussed having their email addresses placed on the website. Dr. Boghosian thinks that all communication needs to come through staff, and the Board agrees. The Board members individual email addresses are not to be put on the website.

#### 5.4 Planning Meeting

August 23, 2019

Dr. McIntyre asked if alternates can attend the meeting and it was decided that they can attend at their own cost.

### 6. Personnel Issues

#### 6.1 None to Date

### 7. Membership Issues

#### 7.1 None to Date

### 8. FCLB Technology & Communications

#### 8.1 Software and Website update

**9. Committees**

**9.1 Investment Committee**

**9.2 Specialty Council Task Force**

Dr. Campion and Dr. Khoury request the information that Dr. Shilts had about the Task Force.  
Dr. Schwartzbauer will forward feedback from Dr. Moreau to the Task Force.

**9.3 CBAC**

**9.4 CBLAC**

**9.5 CCCA Committee**

**10. New Programs**

**10.1 Remediation Courses**

There is an interest from a member board in creating remediation courses. Dr. McIntyre is going to work with Dr. Schwartzbauer in drafting a power poll to ascertain board interest.

**11. Annual Conference - 2020, 2021, & 2022**

**11.1 Conference Evaluations**

**2020 - Grand Hyatt Denver - April 22-26, 2020.**

**2021 - Hilton West Palm Beach, FL - April 28 - May 2, 2021**

**11.2 Location for 2022 Annual Conference**

Portland, OR ; Seattle, WA ; Park City, UT ; or Coeur d'Alene, ID

The Board discussed the options, but no decision was made.

**11.3 To assign a FCLB Board member to be a mentor for the Wolfson Scholar.**

There is no opposition, Dr. Schwartzbauer will look for volunteers closer to conference.

**12. Chiropractic Passport Program**

**12.1 Chiropractic Passport Program**

None to Report

**13. CIN-BAD**

**13.1 CIN-BAD program update**

**REGULATORY ISSUES**

**14. Accreditation**

**14.1 None to report**

**15. Member Boards: Specific Issues**

**15.1 State Requested Power Polls**

**16. Examinations**

**16.1 NBCE Exams (US)**

**16.2 IBCE (International)**

## **17. Other Regulatory Bodies**

### **17.1 ICRS**

Dr. Campion requested that all the Board members be sent the draft language of the ICRS bylaws that Dr. Shilts was working on so that there can be further in-depth discussion and possible resolution of the language that is contested. Dr. Winkler wants to look into going to the meeting in 2020 in San Francisco.

### **17.2 Review letter to Australian Board regarding the FCLB's position on chiropractic care of children**

Dr. Boghosian reviewed the drafted letter and would like time to create a revised draft.

## **STAKEHOLDER INTERACTION**

## **18. Requests from Other Organizations**

### **18.1 Texas Amicus Brief**

Dr. Campion informed the Board that the Texas Amicus team is waiting for a response from the Texas Medical Association, so that they can adjust the brief to address any items that the Association brings forward. After a review by the amicus team and subsequent response, it will then be submitted. There may be action in August, but it might not happen until September.

## **19. Professional Associations**

### **19.1 None to date**

## **20. Recent Meetings**

### **20.1 No recent meetings attended**

## **21. Upcoming Meetings**

### **21.1 FARB Leadership Forum**

July 25-27, 2019 - Chicago, IL

Drs. Boghosian and Schwartzbauer to attend.

### **21.2 FCA & FCLB Board Planning Meeting**

August 23, 2019 - Orlando, FL

FCLB Board of Directors & Dr. Schwartzbauer to attend.

## **22. Public Forum**

### **22.1 Dr. Thomas Sevier**

Dr. Sevier could not be contacted.

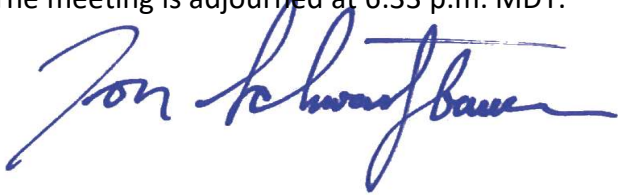
ADJOURN

M / S

Oliver / Martello

to adjourn the meeting. *Motion passed. No  
opposition.*

The meeting is adjourned at 6:33 p.m. MDT.

A handwritten signature in blue ink, reading "Jon Schwartzbauer". The signature is fluid and cursive, with a horizontal line extending from the end of the name.

Jon Schwartzbauer, DC  
Executive Director

*With appreciation to Janelle Grier for assistance in the Minutes.*