



MEETING FCLB Board of Directors

Tuesday, July 14, 2020
via Zoom

MINUTES

NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:

Karlos Boghosian, D.C., President
Carol Winkler, D.C., Vice President
Keita Vanterpool D.C., Treasurer
Margaret Colucci, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

James Buchanan, D.C., District I Director (4:23pm)
Robert Daschner, D.C., District II Director & Board Chair
George Khoury, D.C., District III Director
Karen Campion, D.C., District IV Director
Ned Martello, D.C., District V Director (4:24pm)

ADMINISTRATIVE FELLOW DIRECTOR:

Patricia Oliver, Administrative Fellow Director

ALTERNATE DIRECTORS:

Brian McIntyre, D.C., District II Alternate Director
Cathy Riekeman D.C., District IV Alternate Director
Debra Hoffman D.C., District V Alternate Director

COUNSEL

Mr. Dale Atkinson, Legal Counsel

STAFF:

Dr. Jon Schwartzbauer, Executive Director
Ms. Julie Finn, Executive Assistant
Ms. Vicki Young, Finance and Benefits Manager
Ms. Kelly Webb, PACE and PR Coordinator
Ms. Janelle Grier, Program/CIN-BAD Administrator

MEETING DETAILS

I. Call to Order, Roll Call, Announcements, Integrity Check

The meeting was called to order at 4:09 pm MST.

Dr. Schwartzbauer noted the board members, counsel, and staff as listed.

- II. Consent Agenda
 - A. Board Meeting Agendas
 - B. Standing Rules

M / S	<u>Oliver / Campion</u>	<u>to approve the motions in the consent agenda as written.</u> <i>All in favor. None oppose.</i>
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- C. Board Policy Manuel
 - 1. Revision Process

Dr. Winkler updated the board of the progress that has taken place, in reference to the Board Policy Manual.

LEGAL ISSUES

- III. Legal Issues
 - 1. None to Date

FCLB GONVERNANCE / OPERATIONS / SERVICES
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- 1. Financial Report
 - 1.1 Budgetary Issues as of 5/31/2019
 - A. Status Report
 - B. Profit & Loss Report

Dr. Winkler asked about the presidential initiative funds. Dr. Vanterpool and Ms. Young explained to the board how those funds are reflected in the budget.
 - C. Programs & Meetings Ledger
 - D. Board of Directors Designated Funds
- 2. District Meetings
 - 2.1 2020 District Meeting Updates

Many states aren't allowing travel of state employees, while others are requiring a fourteen day quarantine upon arrival and / or upon returning from traveling. The Board discussed what to do about the three District Meetings and will make the decision at the end of July. In the meantime we will get more information by sending out a Power Poll to the Board Administrators.
 - 2.2 District Meeting Scholarships

In light of the COVID-19 Pandemic the FCLB worked to make available scholarships to Board members as well as the CBAC and CBLAC groups for the Fall District Meetings. Nineteen scholarships shall be awarded to current state Board members, as well as the already set scholarships to go to CBAC and CBLAC.

2.3 Virtual District Happy Hour

Dr. Schwartzbauer talked to the Board about each District Director hosting a Virtual Happy Hour for their District. It could be an informal zoom gathering that would allow people an opportunity to be social and to talk about issues they may have encountered in the last couple of months. Please email Dr. Schwartzbauer if you are interested.

3. Mid Year Meeting

3.1 2020 Mid-Year Meeting

2020 Mid-Year Meeting: November 8-9, 2020. Travel dates are Saturday November 7th and Tuesday November 10th, 2020.

4. PACE

4.1 PACE Program Status

- A. Boards Update
- B. Providers Update
- C. Course Audit

4.2 CE Broker

Dr. Schwartzbauer presented the board with a sample contract from CE Broker that was sent to another organization.

M/S	Winkler / Campion	To continue on with the communications with CE Broker and / or going into executive session during the next Board meeting for legal consultation. <i>All in favor. None oppose.</i>
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4.3 Standards Revisions

Dr. Daschner and Ms. Webb discussed the results of the PACE Committee meeting regarding the proposed revisions. After discussion with the Board, Dr. Daschner and Ms. Webb addressed questions from both legal counsel and the Board. Staff will continue to work with legal counsel on language regarding Criterion 13.

5. FCLB Board of Directors

5.1 District I & II Board of Director term limits

The Board discussed the reelection terms of District I and District II. There was also discussion about keeping the reelections of all the District Directors staggered.

M / S	Oliver / Martello	<u>It is the role of the board to interpret the bylaws, after discussion and legal advice from counsel it was decided the next District I and II, vote and electee will have a two year term rather than a three year terms.</u> <i>All in favor. None oppose.</i>
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5.2 Reimbursable Travel Expenses

Dr. Martello advised the board of a possible savings in the area of travel expenses.

5.3 Possible in person board meeting, prior to Fall District Meetings

Dr. Boghosian asked the Board if they would be comfortable with the plan of an in-person Board meeting if the FCA does not cancel their conference in August. A quorum was established and the meeting will take place at the FCA conference, if it continues to be scheduled as planned.

6. Personnel Issues

6.1 Employee Proposal

M/S	Oliver / Winkler	<u>To approve the performance incentive bonus to the staff member in replacement of the group health plan premium.</u> All in favor. None oppose.
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7. Membership Issues

7.1 None to Date

8. FCLB Technology & Communications

8.1 Software and Website update

8.2 Official Directory

8.3 Social Media Update

9. Committees

9.1 Investment Committee

9.2 Resolutions and Bylaws Committee

Updated language was provided for the Resolution of Nerves in Chiropractic. The Resolution on Radiographic Protocol will be revisited in the next meeting.

9.3 Model Practice Act

The Speciality Councils Task Force are working on language for the Model Practice Act and this was paused until such a time as the Specialty Councils has finalized their proposal for the Model Practice Act.

9.4 Post Pandemic Mitigation Task Force

9.5 Specialty Councils

Dr. Campion, the chair of the Specialty Councils Task Force, sought the Boards' permission to continue with the specialty council modifications and language.

M/S	Khoury / Winkler	<u>For Dr. Campion to continue moving forward in her work with the Specialty Councils and the Model Practice Act.</u> All in favor, none opposed.
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Dr. Campion discussed with the Board the naming of the speciality program, she and Dr. Boghosian shared the two names that the task force chose.

M/S	Martello / Khoury	<u>To name the new program the Recognized Chiropractic Specialty Programs.</u> <i>All in favor. None opposed.</i>
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10. New Programs

10.1 **None to Date**

11. Annual Conference - 2021, & 2022

11.1 **2021: West Palm Beach, FL - Hilton Hotel**
April 28- May 2, 2021

11.2 **2022 Denver, CO**

11.3 **2023 Seattle, Washington**
The Board discussed the options for the 2023 Conference and decided to move forward with having it in Seattle, Washington.

12. Chiropractic Passport Program

12.1 **None to Date**

13. CIN-BAD

13.1 **CIN-BAD program update**

REGULATORY ISSUES

14. Accreditation

14.1 **None to Date**

15. Member Boards: Specific Issues

15.1 **State Requested Power Polls**

16. Examinations

16.1 **NBCE Exams (US)**
Dr. Winkler spoke about Part IV being administered very effectively and with accommodations for the students.

16.2 **IBCE (International)**

17. Other Regulatory Bodies

17.1 **None to Date**

STAKEHOLDER INTERACTION

18. Requests from Other Organizations

18.1 Foreign Application Update

Dr. Schwartzbauer spoke to the Board about a conference call that he had with the company. He reports that they are studying the CCE U.S. accreditation standards and working on next steps.

19. Professional Associations

19.1 None to date

20. Recent Meetings

20.1 None to Date

21. Upcoming Meetings

21.1 None to Date

22. Public Forum

22.1 None to Date

New Business

23. New Business

23.1 Chiropractors hiring nurse practitioners

Dr. Boghosian spoke to the Board and inquired whether their own jurisdictions have run into issues with chiropractors hiring nurse practitioners to do IV Vitamin Therapy, Ozone Therapy, Regenerative Medicine, PRP, Orthopedic Joint Treatments, Reversing Arthritis, Peripheral Neuropathy, Hair Growth, and Face Lift.
This topic was tabled until the next meeting.

23.2 FARB Leadership Conference

Dr. Schwartzbauer let the Board know that the FARB Leadership conference has moved to a virtual event on the 23rd & 24th of July. If there is a Board member interested in attending they should let staff know and they will be registered.

23.3. PayCheck Protection Program

Dr. Boghosian seeks Board consideration for the FCLB to apply to the Paycheck Protection Program.

M/S	Daschner / Winkler	<u>For staff to proceed with applying for the Paycheck Protection Program. All in favor. No opposition.</u>
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23.4 Global Daily Reimbursement

Dr. Boghosian made the suggestion that the Board of Directors can collect the global daily reimbursement voucher in return for their preparation and participation in this meeting.

<u>M/S</u>	<u>Winkler / Khoury</u>	<u>For the Board of Directors to submits a voucher for two days of global daily reimbursement for preparation for this meeting . All in favor. None oppose.</u>
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23.5 Nevada Chiropractic “Super Board”

Dr. Campion asked Dr. Colucci for an update about what was going on in Nevada with the idea of the Nevada Boards becoming a “Super Board”. Dr. Colucci responded.

ADJOURN

The meeting was adjourned at 6:35 pm MST.

<u>M / S</u>	<u>Oliver / Martello</u>	<u>to adjourn the meeting. All in favor. No opposition.</u>
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Jon Schwartzbauer, DC
Executive Director

With appreciation to Janelle Grier for assistance in the Minutes.