



MEETING  
**FCLB Board of Directors**

Thursday, April 29th, 2021  
Greeley, CO

**MINUTES**

*NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.*

**PRESENT:**

**OFFICERS:**

Karlos Boghosian, D.C., President  
Carol Winkler, D.C., Vice President  
Keita Vanterpool D.C., Treasurer  
Margaret Colucci, D.C., Immediate Past President (8:46 am MST via Zoom)

**EXECUTIVE BOARD OF DIRECTORS:**

James Buchanan, D.C., District I Director  
Robert Daschner, D.C., District II Director & Board Chair  
George Khoury, D.C., District III Director  
Karen Campion, D.C., District IV Director  
Ned Martello, D.C., District V Director

**ADMINISTRATIVE FELLOW DIRECTOR:**

Patricia Oliver, Administrative Fellow Director

**ALTERNATE DIRECTORS:**

Lisa Kouzes, D.C., District I Alternate Director  
Brian McIntyre, D.C., District II Alternate Director  
Robert Frieman, D.C., District III Alternate Director (8:46 am MST Via Zoom)  
Cathy Riekman D.C., District IV Alternate Director (Via Zoom)  
Debra Hoffman, D.C., District V Alternate Director (Absent)

**LEGAL:**

Ms. Amy Richardson, Attorney (Via Zoom)

**GUEST:**

Ms. Beth Kidd (1:15pm MST)  
Dr. Cynthia Tays (1:15pm MST)

**STAFF:**

Dr. Jon Schwartzbauer, Executive Director  
Ms. Julie Finn, Executive Assistant  
Ms. Vicki Young, Finance and Benefits Manager  
Ms. Kelly Webb, PACE and PR Coordinator  
Ms. Janelle Grier, Program/CIN-BAD Administrator

## MEETING DETAILS

### I. **Call to Order, Roll Call, Announcements, Integrity Check**

The meeting was called to order at 8:37 am MST.

#### **Announcements:**

Dr. Daschner thanked everyone for his experience as Board Chair and acknowledged the Board members that were leaving the Board after the Annual Business Meeting.

Ms. Oliver thanked Dr. Daschner for his service as Board Chair.

Dr. Schwartzbauer announced to the Board that Dr. Colucci was unable to be physically present at the meeting, due to travel restrictions.

Dr. Boghosian thanked the Board for all of their work over the last two years.

Dr. Martello thanked Dr. Boghosian for his service as president.

Dr. Vanterpool thanked the entire Board for their service.

#### **Integrity Check:**

Dr. Buchanan spoke to the Board about the article that appeared in Dynamic Chiropractic and asked the Board if any person had spoke to someone from the press or to Mr. Don Peterson, and if anything was put out that had potentially created undue influence that would effect the FCLB. Dr. Vanterpool stated that she did have communications with Mr. Peterson regarding the ABCA, and an upcoming CE Event.

### II. **March 9, 2021 Meeting Minutes**

#### **1. To approve the minutes from the March 9, 2021 meeting.**

Dr. Vanterpool stated that this was not the full record of the statement that she made. Legal weighed in and stated that minutes are typically a summary and not word for word statements. Voting on the March 9<sup>th</sup>, 2021 minutes is tabled until Dr. Vanterpool can write her own statement and the minutes can be voted on the next day via email.

### III. **FCLB Mission**

#### **1. Affirming Mission**

Each Board member affirmed the mission.

### IV. **Consent Agenda**

<u>M/S</u>	<u>Oliver / Martello</u>	<u>To approve the motions in the consent agenda as written. All in favor. None opposed. None abstain.</u>
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#### **A. Board Meeting Agendas**

#### **B. Standing Rules**

#### **C. Ratification**

#### **D. Approval of the Audit**

#### **E. Board Policy Manual**

##### **1. Revision Process - Update**

Dr. Winkler updated the Board on the revision process of the Policy Manual. It is currently in the hands of legal counsel. Revisions will be brought back to the Board.

## LEGAL ISSUES

**1. Public Statements**

Dr. Schwartzbauer reminded the Board that the only people with the authority to make public statements on behalf of the FCLB, is the Executive Director and the President.

**FCLB GOVERNANCE / OPERATIONS/ SERVICES**

**1. Financial Report**

**1.1 Membership Dues report**

**A. 2021 Dues Schedule/Invoice**

Ms. Young provided an update on the dues that are missing

**B. Membership Dues Chart as of 3/31/2021**

Dr. Vanterpool reviewed the dues chart with the Board.

**1.2 Budgetary issues as of 3/31/2021**

**A. Status Report**

**B. Profit & Loss Report**

**C. Programs & Meetings Ledger**

**D. Board of Directors Designated Funds**

**1.3 Finance Report to Members**

**A. Review written Financial Report in the Annual Report section of the electronic attendee notebooks**

Dr. Vanterpool presented the Annual Financial Report to the Board.

**B. View and approve Power Point presentation for the Annual Business meeting.**

Dr. Vanterpool reviewed the PowerPoint that will be presented to the delegate body with the Board of Directors.

M/S

Khoury /

To name the Immediate “Past President Initiative” the “Product Promotion Initiative”.

The motion is withdrawn.

Break at 10:12 am MST.

Reconvene at 10: 22 am MST. With Dr. Vanterpool and Ms. Oliver returning at 10:24 am MST.

M/S

Buchanan / Martello

To leave the naming of the fund alone. All in favor. None Opposed. None abstain.

M/S

Oliver / Buchanan

To view and approve the powerpoint presentation for the Annual Business Meeting. All in favor. None opposed. None abstain.

Dr. Boghosian proposed moving cash from the checking account to the investment account.

<u>M/S</u>	<u>Boghosian / Oliver</u>	<u>To move 500k from our checking account to the investment account.</u> <i>All in favor. None opposed. None abstain.</i>
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#### 1.4 Finance Committee Meeting was held virtually 4/1/21

### 2. District Meetings

#### 2.1 District Caucus - Review

Dr. Schwartzbauer presented the board with the general election information for the virtual district caucus' that occur on Saturday May 1, 2021 for District I, II, and V. The Board discussed the eligibility requirements for the elections.

#### 2.2 2021: District Meeting Overview

Dr. Schwartzbauer let the Board know that the staff anticipates the Fall District Meetings are going to happen in-person. Dr. Schwartzbauer also told the Board about the plan to put on a "summer school" for its members.

<u>M/S</u>	<u>Boghosian / Oliver</u>	<u>To allocate up to 5k for the "summer school" program in 2021.</u> <i>All in favor. None opposed. None abstain.</i>
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#### 2.3 2022 Meeting location choices:

District I&V - Lake Tahoe

District II - Fort Walton

District III & V- Miami

The Board discussed the scholarships that may be awarded to our members of the member boards for the District Meetings, in 2021.

### 3. Mid Year Meeting

#### 3.1 2021 Mid Year Meeting: To meet in conjunction with Chiro Congress November 4-7, 2021 Waikoloa Beach Marriott Resort & Spa, Waikoloa, HI 96738

The Board discussed the possibility of Hawaii requiring a vaccine passport to travel to the state. They decided to wait and see if this develops more.

### 4. PACE

#### 4.1 PACE Program Status

A. Update on Board and Providers

B. PACE Review Team Membership

<u>M/S</u>	<u>Vanterpool / Martello</u>	<u>To re-appoint Dr. Ankur Tayal (Life-West), Dr. Sal Larusso (At-Large), Dr. Ron Cohn(At-Large), Dr. Brian McIntyre (At-Large), and Dr. Paul Jaskoviak (At-Large) to the PACE Review Team. All in favor. None opposed. None Abstain.</u>
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**C. Course Audits  
D. Standards Review**

<u>M/S</u>	<u>Buchanan/ Oliver</u>	<u>To approve proposed amendments to the PACE Governing Documents. All in favor. None opposed. None abstain.</u>
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**5. FCLB Board of Directors**

- 5.1 FCLB Master calendar - available on-line at BOD private section of the website.**  
Dr. Boghosian reminded the Board that both the Master Calendar and Board materials are available on the Board page of the website, where they have 24/7 access.
- 5.2 Nominating Committee interview questions**  
The Board discussed the questions that the Nominating Committee asked the candidates running for executive office this year. The Committee wanted to make sure that anyone running for an executive office from the floor would be asked the same questions as the announced candidates. The Board discussed this and received advice from legal counsel.

Lunch at 12:03 pm MST

Reconvene at 1:15 pm MST

Ms. Beth Kidd (OK) and Dr. Cynthia Tays (TX) join the meeting.

- 5.3 Board Self Evaluation - policy 2.31**  
Dr. Boghosian asked the board to make a pledge to engage in Board Self Evaluations in the future.
- 5.4 Voting Delegate / Alternate Designation**  
Dr. Daschner spoke to the Board about the structure of the voting in the upcoming elections.  
It was also noted that two jurisdictions had changes / appointments of delegates.

<u>M/S</u>	<u>Winkler / Buchanan</u>	<u>To accept the Georgia delegate and the changes to the Ontario delegate from Jo-Ann Willson to Robert McKay. All in favor. None Oppose. None abstain.</u>
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**6. Personnel Issues**

- 6.1 None to Date**

**7. Membership Issues**

- 7.1 None to Date**

## 8. FCLB Technology, Communications & Social Media

- 8.1 Software and Website update
- 8.2 Official Directory - None to Date
- 8.3 Social Media Update

## 9. Committees

### 9.1 Investment Committee

Dr. Vanterpool gave the Board an updated report from the Investment Committee.

### 9.2 Finance & Audit Committee

Dr. Vanterpool gave the Board an updated report from the Finance and Audit Committee.

### 9.3 Resolutions & Bylaws Committee

Dr. Schwartzbauer asked the Board for feedback on this years open forum as it was held on a new virtual platform. Drs. Winkler and Boghosian reported that there was a good turn out at the open forum and it was very streamlined.

### 9.4 Model Practice Act Committee

### 9.5 Telehealth Committee

Dr. Winkler reported to the Board that the committee is looking at the different statutes and rules from different jurisdictions and are planning to give their findings to committee chair.

### 9.6 Specialty Councils Task Force

Dr. Campion reported to the Board that the Task Force is moving forward and working with legal counsel to draft the proper regulatory language.

### 9.7 Diversity and inclusion Committee: Additional committee member to be appointed

Dr. Vanterpool reported to the board that the Committee is developing language for a diversity statement for the FCLB.

<u>M/S</u>	<u>Buchanan / Campion</u>	<u>To appoint Dr. William Foshee to the Diversity and Inclusion Committee. All in favor. None opposed. None abstain.</u>
9.8	<b>Post Pandemic Mitigation Task Force</b>	
9.9	<b>CCCA Committee</b>	
9.10	<b>CBAC</b>	
	Ms. Oliver thanked the Board for their consideration and hard work that they have dedicated to the group.	
9.11	<b>Friends / Supporters of FCLB</b>	

## 10. New Programs

### 10.1 Interstate Compacts

The FCLB had applied for and was denied the grant for an Interstate Compact. However, in the denial the FCLB received good feedback and looks forward to applying for this opportunity again in the future.

### 10.2 Boghosian Visionary Award

Dr. Boghosian spoke to the Board about creating a scholarship award with the monies from the Global Daily Reimbursement that he had not collected during his Presidency.

He would like to create a fund that would support leaders or individuals that are committed to regulation of the chiropractic profession.

<u>M/S</u>	<u>Boghosian / Winkler</u>	<u>To create the Boghosian Visionary Scholarship / Aware fund. All in favor. None Opposed. None abstain.</u>
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**11. Annual Conference - 2021, & 2022 & 2023**

**11.1 2021:Greeley, CO May 1, 2021**

**A. Overall schedule**

**11.2 Annual Business Meeting**

Dr. Schwartzbauer reviewed the overall process with the Board. They Board discussed voting, how to establish and keep quorum, and what would happen if a delegate dropped off the call.

**11.3 Conference Committee Appointments:**

**A. Credentials Committee:**

Brian Wells, D.C., (AL)- Chair

Tom Ayers, D.C., (NC)

Tanya Holt, D.C., (AR)

**B. Minutes Committee**

Shannon Gaetner-Ewing, D.C., (ID) - Chair

James Buchanan, D.C., (WY)

Tanya Holt, D.C., (AR)

**C. Dedication of Service**

Stephanie Ryan, D.C., (NH)

**D. Finance Committee**

Keita Vanterpool, D.C., (DC)

Mark Bronson, D.C., (TX)

Cathy Riekeman, D.C., (NM)

**E. Installation of the FCLB Board**

LeRoy Otto, D.C., (MN)

**12. Chiropractic Passport Program**

**12.1 None to Date**

**13. CIN-BAD**

**13.1 CIN-BAD Program Update**

After reviewing jurisdictional participation in this program, Dr. Winkler charged the District Directors to assist with encouraging board administrator involvement.

**REGULATORY ISSUES**

**14. Accreditation**

**14.1 None to Date**

**15. Member Boards: Specific Issues**

**15.1 State Requested Power Polls**

**16. Examinations**

**16.1 NBCE Exams (US)**

**16.2 IBCE (International)**

**17. Other Regulatory Bodies**

**17.1 None to Date**

**STAKEHOLDER INTERACTION**

**18. Requests from Other Organizations**

**18.1 None to Date**

**19. Professional Associations**

**19.1 ChiroCongress**

Drs. Boghosian and Winkler attended ChiroCongress and talked to the Board about the profession wide strategic plan that ChiroCongress is beginning. This project will include regulation and legislature as a pillar for the plan, and the FCLB was invited to participate in that part of the plan.

**20. Recent Meetings**

**20.1 ACC/RAC - March 25, 2021 Virtual Meeting**

**20.2 ChiroCongress - April 16-17, 2021 - Tampa, FL**

**21. Upcoming Meetings**

**21.1 None to Date**

**22. Public Forum**

**21.1 None to Date**

**NEW BUSINESS**

**23. New Business**

**23.1 Honorary Fellows**

Dr. Khoury spoke to the Board about gaining more involvement and participation from Honorary Fellows. Dr. Winkler spoke to the past efforts made to gain more



participation but has welcomed Dr. Khoury to brainstorm more creative ways to gain involvement.

Dr. Khoury will look into incentives that might improve participation.

ADJOURN

The meeting was adjourned at 3:00 pm MST.

M / S

Martello / Buchanan

to adjourn the meeting. *All in favor. No opposition. None Abstain. Motion carries.*

A handwritten signature in blue ink, appearing to read "Jon Schwartzbauer".

Jon Schwartzbauer, DC

Executive Director

*With appreciation to Janelle Grier for assistance in the Minutes.*