



MEETING
FCLB Board of Directors

Tuesday, July 13, 2021
via Zoom

MINUTES

NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:

Carol Winkler, D.C., President
Keita Vanterpool, D.C., Vice President
Robert Daschner, D.C., Treasurer
Karlos Boghosian, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Lisa Kouzes, D.C., District I Director
Brian McIntyre, D.C., District II Director
George Khoury, D.C., District III Director
Karen Campion, D.C., District IV Director & Board Chair
Beth Ehlich, D.C., District V Director

ADMINISTRATIVE FELLOW DIRECTOR:

Ms. Beth Kidd, Administrative Fellow Director

ALTERNATE DIRECTORS:

Mr. Glenn Taylor, District I Alternate Director
Ridge Pidde, D.C., District II Alternate Director
Cathy Riekeman D.C., District IV Alternate Director

LEGAL:

Mr. Dale Atkinson, Attorney
Ms. Amy Richardson, Attorney

GUEST:

Mr. Matthew Mitchell, Baton Global
Mr. Max Hoxie, Baton Global

STAFF:

Dr. Jon Schwartzbauer, Executive Director
Ms. Julie Finn, Executive Assistant
Ms. Vicki Young, Finance and Benefits Manager
Ms. Kelly Webb, PACE and PR Coordinator
Ms. Janelle Grier, Program/CIN-BAD Administrator

MEETING DETAILS

I. Call to Order, Roll Call, Announcements, Integrity Check

The meeting was called to order at 4:06 pm MST

Announcements: None

Integrity Check: Has anyone had any undue influence from any outside source or any conflict of interest since the last board meeting?
None Reported.

II. Consent Agenda

M/S	<u>Winkler / McIntyre</u>	<u>To approve the motions in the consent agenda as written. All in favor. None Oppose. Motion Passed.</u>
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Dr. Schwartzbauer introduced the guests from Boton Global, who will be working with the Board for board training in the coming months. Mr. Mitchell spoke to the board about the upcoming session to take place in August in Florida. He went over the components that the first training would involve: mission alignment, vision casting, and basics of governance.

A. Board Meeting Agendas

B. Standing Rules

C. Minutes

D. Board Policy Manual

1. Revision Process - Update

Dr. Winkler gave a report to the Board on the progress of the revision to the Board Policy Manual.

III. Legal Issues

1. None to Date

FCLB GOVERNANCE / OPERATIONS/ SERVICES

1. Financial Report

1.1 Budgetary Issues as of 1/31/2021

A. Status Report

Dr. Daschner gave a financial status report to the Board.

B. Profit & Loss Report

C. Programs & Meetings Ledger

D. Board of Directors Designated Funds

2. District Meetings

2.1 Scholarships for District Meeting Attendees

Dr. Schwartzbauer spoke to the board about the scholarship opportunities that are available for the District Meetings this year. He informed the board of a new opportunity for state board members to apply for a scholarship this year, alongside board administrators and board legal advisors.

2.2 District Meeting Agenda

3. Mid-Year Meeting

3.1 2021 Mid Year Meeting: To meet in conjunction with Chiro Congress in Hawaii

4. PACE

4.1 PACE Program Status Report

A. Boards Update

B. Providers Update

C. Audits

5. FCLB Board of Directors

5.1 Board Training - Orlando, FL - August 27-28, 2021

Dr. Campion spoke to the board about the board training that is to take place in August, she checked in with all of the board members to ensure that they had their travel and hotel plans taken care of and advised to contact staff if they needed any assistance.

5.2 Honorary Fellow Involvement with the FCLB

Dr. Khoury informed the board that he and other board members should engage with Honorary Fellows during the District meeting in discussion about their vision of the future in regards to their involvement with the FCLB.

5.3 International Applicants

Ms. Kidd spoke to the board about the possibility of forming a committee to put together guidance for boards about processing applications that come from international doctors or students. She spoke about bringing it to round table discussions that occur at the District Meetings, to further bring it to the attention of the delegate body.

5.4 Board member Resources

Dr. Winkler encouraged the board to use the resources provided by the staff if they are given the opportunity to speak for the FCLB. The Executive Director and President are the official spokespersons about for the FCLB. There are brochures, flyers, and customizable power points that consist of all the available information about the FCLB and our products and services. Contact staff for information related to the CAP program

5.5 Travel Vouchers / Guidelines

Dr. Daschner spoke to the board about what is and what is not reimbursable in regards to travel for the board.

5.6 FCLB Philanthropy

Dr. Schwartzbauer spoke to the board about FCLB's past philanthropic donations.

5.7 Link for Sponsorship Giving

Dr. Schwartzbauer gave the board a demonstration via screen sharing on where to locate the link for donations to the FCLB.

5.8 Continuing Education - District Meetings & Annual Conference

Dr. Vanterpool spoke to the board about the possibility of offering CE during the District Meetings and Annual Conference. The board discussed the idea along with advice from legal counsel.

6. Personnel Issues

6.1 None to Date

7. Membership Issues

7.1 None to Date

8. FCLB Technology, Communications, & Social Media

8.1 Website & Software Update

8.2 Official Directory - None to Date

8.3 Social Media Update

9. Committees

9.1 Investment Committee

9.2 Finance & Audit Committee - None to Date

9.3 Resolutions & Bylaws Committee

Mr. Atkinson spoke to the board about offering a training for the writing of resolutions.

9.4 Model Practice Act Committee - None to Date

9.5 Telehealth Committee

Dr. Winkler reported that the committee had gathered all the data for telehealth as assigned and it was being reviewed.

9.6 Speciality Councils Task Force

Dr. Campion and Mr. Atkinson met to talk about the Model Practice Act. The committee will meet soon to go over what they have all been working on.

9.7 Diversity & Inclusion Committee - None to Date

9.8 CCCA Committee - None to Date

9.9 CBAC

9.10 Friends and Supporters of the FCLB Committee - None to Date

10. New Programs

10.1 Interstate Compacts

10.2 Summer School - August 12, 2021

Dr. Schwartzbauer went over how to register for summer school with the board.

11. Annual Conference - 2021, 2022, 2023, 2024

11.1 2021: Virtual Conference

11.2 2022: Denver, CO

11.3 2023: West Palm Beach, FL

11.4 2024: Potential Cities

Sacramento, CA

Coeur d'Alene, ID

Salt Lake City, UT

The board discussed the possible locations for the Annual Conference in 2024. They asked staff to look into Salt Lake City, UT and also Park City, UT.

12. CIN-BAD

12.1 CIN-BAD Program Update

12.2 District Directors to reach out to states not reporting to CIN-BAD

Dr. Winkler reminded District Directors to reach out to their boards about CIN-BAD reporting.

12.3 Follow-up on CIN-BAD reporting - CBAC topic

Ms. Kidd went over the CBAC meeting. She asked staff clarifying questions about CIN-BAD reporting and let the board know that she is willing to assist in communications with member boards to encourage reporting.

13. Accreditation

13.1 None to Date

14. Member Boards: Specific Issues

14.1 State Requested PowerPolls

15. Examinations

15.1 NBCE Exams (US)

15.2 IBCE (International)

16. Other Regulatory Bodies

16.1 None to Date

17. Requests from Other Organizations

17.1 Chiropractic Summit

Dr. Winkler spoke to the board about the strategic planning that was happening with the Chiropractic Summit and their progress. She will be able to update us after their next meeting.

17.2 Trade Association

Dr. Winkler reported that a trade association approached her about writing a letter in support of Medicare Reform Initiative.

18. Professional Associations

18.1 None to date

19. Recent Meetings

19.1 ABCA - June 3-6, 2021

Newark, CA

Dr. Vanterpool attended the ABCA meeting June 3-6, 2021 and she spoke to the board about their strides in diversification.

Dr. Winkler suggested that the DEI committee create a break out session for the annual conference on DEI in regulation.

20. Upcoming Meetings

20.1 FARB Leadership Conference - July 29, 2021 Virtual Conference

21. Public Forum

21.1 None to Date

NEW BUSINESS

22. New Business

22.1

Newsletters

Dr. Khoury asked staff and the board about more communication with the delegates and sending out quarterly newsletters. He believes that increased communication will also assist with keeping the contact information up to date.

22.2

Guests attendance at the District Meetings

Dr. Khoury asked the board if there were any rules as to who was able to attend the District Meetings. Dr. Schwartzbauer and Dr. Winkler discussed the history of guest attendance and what has changed over the years.

22.3

CBAC Report

Ms. Kidd reported to the board that Ms. Lisa Blanchard, chair of CBAC, did a wonderful job in their meeting and she is excited to work with her in the future.

ADJOURN

The meeting was adjourned 6:18 pm MST.

M / S

Khoury / McIntyre

to adjourn the meeting. *All in favor. No opposition. None Abstain. Motion carries.*



Jon Schwartzbauer, DC
Executive Director

With appreciation to Janelle Grier for assistance in the Minutes.