



MEETING
FCLB Board of Directors
Friday and Saturday November 5-6, 2021
In person and via Zoom

MINUTES

NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:

Carol Winkler, D.C., President
Keita Vanterpool, D.C., Vice President
Robert Daschner, D.C., Treasurer
Karlos Boghosian, D.C., Immediate Past President (In attendance after lunch)

EXECUTIVE BOARD OF DIRECTORS:

Lisa Kouzes, D.C., District I Director
Brian McIntyre, D.C., District II Director
George Khoury, D.C., District III Director
Karen Campion, D.C., District IV Director & Board Chair
Beth Ehlich, D.C., District V Director

ADMINISTRATIVE FELLOW DIRECTOR:

Ms. Beth Kidd, Administrative Fellow Director

ALTERNATE DIRECTORS:

Mr. Glenn Taylor, District I Alternate Director via Zoom
Cathy Riekeman D.C., District IV Alternate Director via phone

LEGAL:

Mr. Dale Atkinson, Attorney

GUEST:

Ms. Wendy Dominguez, Innovest
Mr. Steven Fraley, Innovest

STAFF:

Dr. Jon Schwartzbauer, Executive Director
Ms. Vicki Young, Finance and Benefits Manager
Ms. Kelly Webb, PACE and PR Coordinator
Ms. Janelle Grier, Program/CIN-BAD Administrator via Zoom

MEETING DETAILS

I. Call to Order, Roll Call, Announcements, Integrity Check

The meeting was called to order at 8:40 am MT.

Announcements: None

Integrity Check: Has anyone had any undue influence from any outside source or any conflict of interest since the last board meeting?

None Reported.

II. Consent Agenda

<u>M/S</u>	<u>Dashner/ Kouzes</u>	<u>To approve the motions in the consent agenda with the correction as noted from Dr. Vanterpool. All in favor. None Oppose. Motion Passes.</u>
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A. Board Meeting Agendas

B. Ratification - Electronic Minutes and Ballots (Full Board)

C. Standing Rules

D. Minutes - July 13, 2021

E. Board Policy Manual

1. Revision Process - Update

Dr. Kouzes updated the Board on the revision process of the Board Policy Manual. She stated that the committee agreed on everything except the campaigning section, which is still under review. The Board will come together for a meeting via Zoom to discuss and approve the new Board Policy Manual.

III. Possible Guests

1. Innovest

Ms. Dominguez and Mr. Fraley presented to the Board the summary of the quarter for the Investment funds.

IV. Legal Issues

1. None to date

Dr. Winkler thanked Mr. Atkinson for all of the work that he has done for the FCLB. Mr. Atkinson submitted a proposal for consideration, and this will be discussed at a later date.

1. Financial Report

1.1 Membership Dues report

A. 2022 Dues schedule / Invoice

The board decided to move forward with the 2.5% annual increase in membership dues for the year 2022.

B. Member Benefits

1.2 Budgetary Issues as of 9/30/2021

A. Status Report

B. Profit & Loss Report

C. Programs & Meetings Ledger

D. Board of Directors Designated Fund

<u>M/S</u>	<u>Khoury / Kidd</u>	<u>To have a board member attend Palmer's 125th Chiropractic Anniversary celebration.</u> <i>All in favor. None opposed. Motion passes.</i>
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1.3 Preliminary Draft Budget

Adopt 2022 Budget

Tabled for Saturday November 6, 2021

<u>M/S</u>	<u>Daschner / Kidd</u>	<u>To allocate \$50,000 from the reserves funds for the Interstate Compact grant application.</u> <i>All in favor. None Opposed. Motion passes.</i>
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<u>M/S</u>	<u>Daschner / McIntyre</u>	<u>To allocate \$10, 000 to the PR Marketing Fund and \$10,000 to Legal Fund.</u> <i>All in favor. None Opposed. Motion Passes.</i>
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1.4 Operating Fund

Tabled for Saturday November 6, 2021

Lunch 12:00 PM MT
Resume: 1:00 PM MT

2. District Meetings

2.1 District Meeting Evaluations

The Board discussed the District Meeting evaluation.

2.2 2022 District Meeting Dates & Locations

3. Mid-Year Meeting

3.1 Mid-year Meeting 2022- to be held conjunction with the NBCE or Chiro Congress (St. Louis)

The Board discussed holding the 2022 Mid-year meeting in St. Louis in conjunction with Chiro Congress or Kansas City with Cleveland University. The board decided to wait for an update from the NBCE.

4. PACE

4.1 PACE Program Status Report

A. Boards Update

B. Audits

4.2 PACE Committee Review Team

a. Committee Meeting Minutes

b. Review Team Membership

<u>M/S</u>	<u>Vanterpool / Kidd</u>	<u>To approve Drs. Ron Cohn, Paul Jaskoviak, Brian McIntyre, and William Lauretti to an additional term on the PACE review team.</u> <i>All in favor. None oppose. Motion passes.</i>
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5. FCLB Board of Directors

5.1 Invitation from Dr. Cleveland

5.2 Wachete App

Dr. Schwartzbauer gave the board an update on where staff was with web crawlers and the software purchased (Wachete).

5.3 Strategic Plan - 2022 - 2025 - SOAP

Dr. Schwartzbauer followed up with the board from the Board training that took place in August in Florida. He presented the board with the strategic plan.

<u>M/S</u>	<u>Daschner / Kouzes</u>	<u>To reallocate Passport funds into the 12 month operating fund and sunset the Passport committee and program.</u> <i>All in favor. None opposed. Motion passes.</i>
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5.4 PACE Presentation

Ms. Webb made a presentation to the board about PACE, highlighting the development of the program, the historical view points, and the current status of the program.

5.5 Travel Voucher completion / submission

Dr. Daschner went over the travel vouchers with the board.

Adjourn at 4:33 pm MT

Saturday November 6th, 2021

PRESENT:

OFFICERS:

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Keita Vanterpool, D.C., Vice President
Robert Daschner, D.C., Treasurer
Karlos Boghosian, D.C., Immediate Past President

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Ms. Beth Kidd, Administrative Fellow Director

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Mr. Glenn Taylor, District I Alternate Director via Zoom
Jason Hulme, D.C., District V Alternate Director via Zoom

LEGAL:

Mr. Dale Atkinson, Attorney

STAFF:

Dr. Jon Schwartzbauer, Executive Director
Ms. Vicki Young, Finance and Benefits Manager
Ms. Kelly Webb, PACE and PR Coordinator
Ms. Janelle Grier, Program/CIN-BAD Administrator via Zoom

Call to order: 8:30 am MT

Announcements: None

Integrity Check: Has anyone had any undue influence from any outside source or any conflict of interest since the last board meeting?

None Reported.

6. Personnel Issues

6.1 COLA - Cost of living adjustment

<u>M/S</u>	<u>Dashner / Kidd</u>	<u>To go into executive session.</u> <i>All in favor. None opposed. Motion carries.</i>
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The board entered executive session at 8:36 am MT

<u>M/S</u>	<u>To exit executive session.</u> <i>All in favor. None opposed. Motion carries.</i>
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The board exited executive session at 10:04 am MT

<u>M/S</u>	<u>McIntyre / Kidd</u>	<u>To ratify what was discussed in executive session. All in favor. None opposed. Motion carries.</u>
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7. Membership Issues

7.1 None to Date

8. FCLB Technology, Communications, & Social Media

8.1 Website & Software Update

8.2 Official Directory - None to Date

8.3 Social Media Update

9. Committees

9.1 Investment Committee

Dr. Daschner gave an update on the Investment Committee.

9.2 Finance & Audit Committee - None to Date

9.3 Resolutions & Bylaws Committee - None to Date.

9.4 Model Practice Act Committee - None to Date

9.5 Telehealth Committee

Dr. Winkler gave an update on the Telehealth Committee

9.6 Speciality Councils Task Force

Dr. Campion gave an update on the RCSP.

9.7 Diversity & Inclusion Committee

Dr. Vanterpool gave an update on the Diversity and Inclusion Committee

9.8 CCCA Committee - None to Date

9.9 CBAC

Ms. Kidd gave an update on the CBAC committee.

9.10 Friends and Supporters of the FCLB Committee - None to Date

9.11 Appointments / Changes to Special & Standing Committees

Dr. Winkler made appointments and changes to the standing committees as follows:

Finance and Audit Committee:

Robert Daschner, D.C. (MN) - Chair

Cathy Riekeman, D.C. (NM)

Brian McIntyre, D.C. (MO)

Resolutions and Bylaws Committee:

Kevin Fogarty, D.C., (FL) - Chair

Daniel Cote, D.C., (OR)

Jason Jaeger, D.C., (NV)

Brian McIntyre, D.C., (MO)

Karlos Boghosian, D.C., (CT)

Amanda Housh, D.C., (OK)

Certified Chiropractic Clinical Assistant Committee:

Ridge Pidde, D.C., (MN) - Chair
Jason Hulme, D.C., (TN)
Lisa Blanchard (ND)
James Buchanan, D.C., (WY)
Cassandra Hulme, CCCA, (TN)
Brian McIntyre, D.C., (MO)
Christa Mellum, CCCA (ND)
Beth Ehlich, D.C., (SC)
Kathy Mills-Chang, CCCA (CO)

Investment Committee:

Robert Daschner, D.C., (MN) - Chair
Richard Guarino, D.C., (AZ)
Karlos Boghosian, D.C., (CT)

Model Practice Act- Task Force

Cynthia Tays, D.C., (TX) - Chair
James Buchanan, D.C., (WY)
Karen Campion, D.C., (TX)
Mark Bronson, D.C., (TX)
Margaret Frieuhuat, D.C., (MO)
Kevin Fogarty, D.C., (FL)
Amanda Housh, D.C., (OK)
Shannon Gaertner - Ewing, D.C., (ID)

Supporter/ Friends of FCLB Committee:

Rachel Wendt, D.C., (KY) - Chair
Hank Hulteen, D.C., (SC)
Patricia Oliver, (LA)
Keita Vanterpool, D.C., (DC)
Vanessa Wise, D.C. (WA)
Emily Wood, (NCMIC)

Policies & Procedures Committee:

Lisa Kouzes, D.C., (OR) - Chair
Karen Campion, D.C., (TX)
Robert Daschner, D.C., (MN)
George Khoury, D.C., (PA)
Brian McIntyre, D.C., (MO)

Telehealth Committee

Wayne Bennett, D.C., (AZ) - Chair
Ray Foxworth, D.C., (Chirohealth USA)
George Khoury, D.C., (PA)
David Paris, D.C. (CA)
Cynthia Tays, D.C., (TX)
Keita Vanterpool, D.C. (DC)

Specialty Councils - Task Force

Karen Campion, D.C., (TX) - Chair
 Richard Cole, D.C., (TN)
 Beth Ehlich, D.C., (FL)
 Margaret Friehtaut, D.C., (MO)
 Steven Gould, D.C., (KS)
 Beth Kidd, (OK)
 Julie Mayer Hunt, D.C., (FL)
 Cynthia Tays, D.C., (TX)
 Carol Winkler, D.C., (ND)

Pandemic Mitigation Task Force

Keita Vanterpool, D.C., (DC)
 Ray Foxworth, D.C., (Chirohealth USA)
 Sherry McAllister, D.C., (F4CP)
 Janis Noseworthy, D.C., (NS)
 Thomas Ayers, D.C., (NC)

Diversity, Equity, & Inclusion Committee

Keita Vanterpool, D.C., (DC) - Chair
 Jason Young, D.C., (OR)
 Quentin Brisco, D.C., (LA)
 Aaron Chan, D.C., (WA)
 Kindra Ingram, D.C., (MD)
 Dionne McClain, D.C., (CA)
 Kimberly Ogletree, D.C., (AL)
 Nelson Velez, D.C., (PR)
 Stephanie Johnson, D.C., (DC)
 William Foshee, D.C.
 Derek Doty, D.C., (MN)

<u>M/S</u>	<u>Boghossian / Kouzes</u>	<u>To accept Dr. Winklers appointments for committees.</u> <i>All in favor. None Opposed.</i> <i>Motion Passes.</i>
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10. New Programs

10.1 Interstate Compacts

The board discussed Interstate Compacts. Dr. Schwartzbauer informed the board of another Interstate Compact application coming up. Dr. Schwartzbauer shared with the board the upcoming webinar that is open to the public, and will send the link / video out to the board so they can attend and gain more knowledge and information.

11. Annual Conference - 2021, 2022, 2023, 2024

- 11.1 2022: Denver, CO**
- 11.2 2023: West Palm Beach, FL**
- 11.3 2024: Staff is researching cities for 2024**

11.4 Theme, topics for Annual Conference Educational Agenda

Dr. Schwartzbauer presented the theme of the 2022 Educational Conference to the board, which will be *Refocus on Regulation*.

The board discussed the possibility of scholarships again this year for Board Administrators, Board Legal Advisors, and possibly Board members.

12. CIN-BAD

12.1 CIN-BAD Program Update

13. Accreditation

13.1 None to Date

14. Member Boards: Specific Issues

14.1 State Requested PowerPolls

15. Examinations

15.1 NBCE Exams (US)

Dr. Winkler gave an update regarding Part IV.

15.2 IBCE (International)

16. Other Regulatory Bodies

16.1 None to Date

17. Requests from Other Organizations

17.1 NUCCA Request

17.2 Letter from National University of Health Sciences

18. Professional Associations

18.1 None to date

19. Recent Meetings

**19.1 FARB: Leadership Conference - July 29, 2021
Virtual Conference**

**19.2 Chiropractic Summit - August 26, 2021
Orlando, FL**

**19.3 NBCE Mid-Year Meeting - November 1-4, 2021
Cancun, Mexico**

Dr. Winkler gave an update on the NBCE Mid-Year meeting.

**19.4 Chiropractic Summit - November 4, 2021
Phoenix, Arizona**

Dr. Schwartzbauer attended the November 2021 Chiropractic Summit and provided an update to the Board.

20. Upcoming Meetings

20.1 None to Date

21. Public Forum

21.1 None to Date

NEW BUSINESS

22. New Business

22.1

Prepayment Plans

Dr. Campion spoke to the board about the issue of prepayments plans in Texas and let the board know that she is following up on this with the Texas Board.

22.2

Campaigning

Dr. Kouzes spoke to the board about the discussions that the Board Policy Manual Committee had about campaigning for office. She discussed the guidelines that other organizations had in regards to campaigning, and suggested that the FCLB also provide guidelines. The board discussed her suggestions and what could be done for upcoming campaigns. Dr. Kouzes thanked the board for their feedback and will take it back to the Committee.

22.3

Global Daily Reimbursement Increase

Dr. Khoury brought a request to the board about an increase in the global daily reimbursement for Board members. The Board discussed the increase proposed and how it would affect the budget.

M/S

Khoury / Daschner

To have one extra day of Daily Global Reimbursement for the 2021 Mid-Year Meeting in regards to all of the time put in by the board for the past year. 9 in favor. Vanterpool opposed. Motion Passes.

22.4

2022 Budget

M/S

Daschner / McIntyre

To approve reallocation of 5% of the projected 2021 revenues to the Operating Fund effective 12/31/2021. This will bring the total in the 12 month operating fund to approximately \$570,299 (51.7% of our 12 month goal. All in favor. None opposed. Motion carries

M/S

McIntyre / Vanterpool

To approve the 2022 budget. All in favor. None opposed. Motion carries.

ADJOURN

The meeting was adjourned at 12:54 pm MT.

M / S

Ehlich / Khoury

to adjourn the meeting. *All in favor. No
opposition. None Abstain. Motion carries.*

A handwritten signature in blue ink, appearing to read "Jon Schwartzbauer".

Jon Schwartzbauer, DC
Executive Director

With appreciation to Janelle Grier for assistance in the Minutes