



MEETING  
**FCLB Board of Directors**

Tuesday January 11, 2022  
via Zoom

**MINUTES**

*NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.*

**PRESENT:**

**OFFICERS:**

Carol Winkler, D.C., President  
Keita Vanterpool, D.C., Vice President (4:25 pm)  
Robert Daschner, D.C., Treasurer  
Karlos Boghosian, D.C., Immediate Past President

**EXECUTIVE BOARD OF DIRECTORS:**

Lisa Kouzes, D.C., District I Director  
Brian McIntyre, D.C., District II Director  
George Khoury, D.C., District III Director  
Karen Campion, D.C., District IV Director & Board Chair  
Beth Ehlich, D.C., District V Director (Absent)

**ADMINISTRATIVE FELLOW DIRECTOR:**

Ms. Beth Kidd, Administrative Fellow Director

**ALTERNATE DIRECTORS:**

Mr. Glenn Taylor, District I Alternate Director  
Cathy Riekeman D.C., District IV Alternate Director

**LEGAL:**

Mr. Dale Atkinson, Attorney

**STAFF:**

Dr. Jon Schwartzbauer, Executive Director  
Ms. Julie Finn, Executive Assistant  
Ms. Vicki Young, Finance and Benefits Manager  
Ms. Kelly Webb, PACE and PR Coordinator  
Ms. Janelle Grier, Program/CIN-BAD Administrator

## MEETING DETAILS

### I. Call to Order, Roll Call, Announcements, Integrity Check

**Call to Order:** 4:03 pm

**Announcements:** None to date

**Integrity Check:** Has anyone had any undue influence from any outside source or any conflict of interest since the last board meeting?

None Reported.

### II. Consent Agenda

#### A. Board Meeting Agendas

#### B. Standing Rules

<u>M/S</u>	<u>Boghosian /McIntyre</u>	<u>To approve the motions in the consent agenda as written. All in favor. None opposed. Motion passed.</u>
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#### C. Minutes - November 5-6, 2021

<u>M / S</u>	<u>Daschner / Vanterpool</u>	<u>To approve the minutes from November 5-6, 2021. All in favor. None opposed. Motion passed.</u>
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#### D. Board Policy Manual

##### 1. Revision Process - Update

Dr. Kouzes updated the board on the progress of the Board Policy Manual revision.

### III. Legal Issues

#### 1. Review of Proposal submitted by Mr. Atkinson

Dr. Schwartzbauer presented to the board the proposal that was submitted to the FCLB from The Atkinson Firm.

<u>M/S</u>	<u>Winkler /Kidd</u>	<u>To amend the budget to increase 18k for the new legal agreement with The Atkinson Firm. All in favor. None opposed. Motion passed.</u>
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<u>M / S</u>	<u>Boghosian / Winkler</u>	<u>To direct Dr. Schwartzbauer to sign the proposed agreement with The Atkinson Firm. All in favor. None opposed. Motion passed.</u>
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## 1. Financial Report

### 1.1 Budgetary Issues as of 11/30/2021

#### A. Status Report

Dr. Daschner updated the board on the FCLB financial status.

#### B. Profit & Loss Report

#### C. Programs & Meetings Ledger

#### D. Board of Directors Designated Fund

## 2. District Meetings

### 2.1 2022 District Meeting Dates and Locations

## 3. Mid-Year Meeting

### 3.1 NBCE 2022 Mid-Year Meeting - Update.

Dr. Winkler updated the board on the status of the NBCE mid-year meeting location. She let the board know that this would be further discussed and likely decided during the NBCE Board retreat.

## 4. PACE

### 4.1 PACE Program Status Report

#### a. Boards Update

Dr. Daschner updated the board on the PACE program.

#### b. Providers Update

### 4.2 PACE Committee and Review Team

#### a. Committee Membership

Dr. Daschner updated the board on the PACE Committee membership. He mentioned the Dr. Rademacher has termed out of the PACE Committee and we were grateful for his service.

<u>M / S</u>	<u>Daschner / McIntyre</u>	<u>To appoint Heather Dehn, D.C. to the PACE Committee.</u> <i>All in favor. None opposed. Motion passed.</i>
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#### b. Review Team Membership

<u>M / S</u>	<u>Kidd / McIntyre</u>	<u>To appoint Dr. Seaman (NUHS), Dr. Koch (at large), Dr. Jason Drake (OK), Dr. Darren Hancock (IL), Dr. Gene Garris (SC), Dr. Terry Martin (UT), Dr. Chad Henderson (KY), Dr. Jerry DeGrado, (KS), Dr. Debra White (TX), and Dr. Christopher Outten (NC) to the PACE Review team.</u> <i>All in favor. None opposed. Motion Passed.</i>
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## 5. FCLB Board of Directors

5.1 None to Date

## 6. Personnel Issues

6.1 None to Date

## 7. Membership Issues

7.1 None to Date

## 8. FCLB Technology, Communications, & Social Media

8.1 Website & Software Update

Dr. Winkler discussed the new website, and urged the board to let staff know if they see any information that is missing so that the errors can be corrected.

Ms. Webb thanked Ms. Grier for assistance with the website update.

8.2 Official Directory - None to Date

8.3 Social Media Update

## 9. Committees

9.1 Investment Committee

Dr. Daschner gave an update to the board.

9.2 Finance & Audit Committee - None to Date

9.3 Resolutions & Bylaws Committee - None to Date

9.4 Model Practice Act Committee

Dr. Campion gave an update to the board.

9.5 Telehealth Committee

Dr. Winkler gave an update to the board.

9.6 Speciality Councils Task Force

Dr. Campion gave an update to the board.

9.7 Diversity & Inclusion Committee

Dr. Vanterpool gave an update to the board.

9.8 CCCA Committee

Dr. Winkler gave an update to the board.

9.9 CBAC

9.10 Friends and Supporters of the FCLB Committee - None to Date

## 10. New Programs

10.1 Interstate Compacts

Dr. Schwartzbauer discussed the Interstate Compact grant with the board and informed them of the upcoming deadline for the 2022 application.

<u>M / S</u>	<u>Daschner / McIntyre</u>	<u>To direct Dr. Schwartzbauer to not pursue the Interstate Compact grant at this time, so that the FCLB may poll the member boards about their needs. All in favor. None opposed. Motion passed.</u>
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**11. Annual Conference - 2021, 2022, 2023, 2024**

- 11.1**                **2022: Denver, CO - Tuesday May 3- Sunday May 7, 2022**
- 11.2**                **2023: West Palm Beach, FL**
- 11.3**                **2024: Staff is researching cities for 2024**

**12. CIN-BAD**

- 12.1**                **CIN-BAD Program Update**  
Dr. Winkler asked the board to go back to their jurisdictions and encourage them to report disciplinary actions to CIN-BAD.

**13. Accreditation**

- 13.1**                **None to Date**

**14. Member Boards: Specific Issues**

- 14.1**                **State Requested PowerPolls**

**15. Examinations**

- 15.1**                **NBCE Exams (US)**  
Dr. Winkler gave an update to the board about the Part IV exam updates.
- 15.2**                **IBCE (International)**  
None to date

**16. Other Regulatory Bodies**

- 16.1**                **None to Date**

**17. Requests from Other Organizations**

- 17.1**                **None to Date**

**18. Professional Associations**

- 18.1**                **None to date**

**19. Recent Meetings**

- 19.1**                **ICRS Conference - November 19, 2021**  
**Virtual Conference**  
Dr. Winkler spoke to the board about her attendance at the ICRS Conference.

**20. Upcoming Meetings**

- 20.1**                **NBCE Leadership Forum - January 14-15, 2022**  
**Greeley, CO**
- 20.2**                **FARB Forum - January 27-30, 2022**  
**Fort Worth, TX**
- 20.3**                **ACA Engage - February 3-6, 2022**  
**Washington, DC**  
Dr. Vanterpool informed the board that this was now to be a virtual event.

**21. Public Forum**

- 21.1**                **None to Date**

## NEW BUSINESS

### 22. New Business

#### 22.1

##### **COVID-19 Misinformation**

Dr. Winkler updated the board on a inquiry that the FCLB received about creating a policy regarding COVID-19 Misinformation. She informed the board that the FCLB would not be making such a statement.

#### 22.2

##### **Public Comment**

Dr. Winkler spoke to the board about a petition that has been proposed to the Florida Board of Chiropractic in regards to continuing education. Dr. Winkler informed the board that the FCLB has submitted written comment, and that Dr. Schwartzbauer will be attending the upcoming Florida Board meeting.

#### 22.3

##### **Test Prep**

Dr. Winkler spoke to the board about the idea of a test preparation program.

#### 22.4

##### **Annual Conference**

The Board and staff are keeping a careful eye on the situation and decisions will be made closer to the time of conference.

#### 22.5

##### **Next Meeting of the Board of Directors**

Dr. Winkler is still considering an in-person board meeting in March. She thanked the board members who responded to her schedule inquiry.

## ADJOURN

The meeting was adjourned at 5:48 pm MST

M / S

**Vanterpool / McIntyre**

**to adjourn the meeting.** *All in favor. No opposition. None Abstain. Motion carries.*



Jon Schwartzbauer, DC  
Executive Director

*With appreciation to Janelle Grier for assistance in the Minutes*