1. **Call to Order**

Dr. Karlos Boghosian (CT) called the Annual Meeting of the Delegate Assembly of the Federation of Chiropractic Licensing Boards to order at 12:00 p.m, MST. He announced he would serve as chair, Dr. Jon Schwartzbauer would serve as recording secretary and Ms. Mai Lin Noffke would serve as legal counsel and parliamentarian. The Federation’s Board of Directors were introduced.

2. **Credentials Committee Report - Dr. Brian Wells (AL), Chair**

Dr. Wells (AL) reported that the committee which included himself, Dr. Tom Ayers (NC), and Dr. Tanya Holt (AR), reviewed the credentials of the delegates. It was found that Georgia submitted a delegate after the deadline, Ontario requested a change in their designated delegate, and Virgin Islands have paid their dues and are now able to vote. The Committee reviewed the credentials of the attendees from Georgia, Ontario, and the Virgin Islands and recommends that the delegates be seated.

Hearing no objections, the chair declared the delegates and alternates seated.

3. **Roll Call**

Dr. Jon Schwartzbauer called the roll. Based on 47 as the number of properly registered delegates present, the chair declared 24 as the number of votes which constituted a simple majority, and 32 as the number for a 2/3 majority vote.

*(A list of the registered delegates present is attached)*

4. **Business Meeting Rules and Protocol**

Delegates were referred to the proposed business meeting rules and protocol as recommended by the board of directors. The intention is to conduct business in the time available and provide a clear and accurate record. The delegate body voted, the chair declared the Business Rules and Protocol adopted as presented.
5. **Business Meeting Agenda**
Delegates were referred to the proposed agenda as recommended by the board of directors. The intent is to conduct business in a timely manner and have a clear and accurate record of the proceedings. The delegate body voted, the chair declared the agenda adopted as presented.

6. **Dedication to Service - presented by Dr. Stephanie Ryan (NH)**

7. **Minutes - 93rd Annual Congress, Mission Bay, CA**
The chair announced that the minutes for the 2019 Annual Meeting were approved by the minutes committee which was chaired by Ms. Cass Mcleod-Skinner (OR), and included Dr. Kinda Ingram (MD), and Dr. Kevin Sharp (NC) The minutes committee for 2021 will be chaired by Dr. Shannon Gaertner-Ewing (ID), and include Dr. James Buchanan (WY), and Dr. Tanya Holt (AR).

8. **Introduction of Supporters**
The chair thanked the 2021 Annual Conference supporters, NCMIC and Standard Process. He thanked the National Board of Chiropractic Examiners and EBAS for their shared support of the Annual Conference and for their ongoing support of chiropractic regulation.

9. **President’s Report**
Dr. Boghosian thanked all of those that support, assist, and work with the FCLB in all capacities. He reported the success of the Texas Amicus Brief that went all the way to the Supreme Court of Texas that occurred in January of 2021.

Dr. Boghosian reported upon the multiple successes within the FCLB programs. The growth of PACE, which was crucial in assisting with the increase of demand that occurred in 2020 as CE was taken online. He reported the increased diversity of the CCCA program that is utilized in more than just the 11 states that require a CA certificate.

Dr. Boghosian reported that the FCLB is ready to serve the member boards with the post-pandemic programs, such as telehealth and specialty programs.

10. **Business Reports**

    **Finance Report - Dr. Keita Vanterpool, Finance Committee Chair**
Dr. Vanterpool thanked her fellow Committee members, Dr. Schwartzbauer, and staff for all of their hard work and prudent spending in the years of 2019-2020. Dr. Vanterpool referred members to the annual report, section of the attendee materials for the summary of the 2020 figures and the 2021 budget, and presented the highlights of 2020 and projections for 2021.
Executive Directors Report
Dr. Schwartzbauer thanked Dr. Boghosian and the Board members for their support and assistance during the COVID pandemic. He thanked staff for being able to pivot during the difficult year, and rise to the occasion and still reach goals and accomplishments during the past year. He thanked member boards, delegates, committee members, supporters, and board administrators for their support and generosity through-out the year despite difficulties. He also recognized the Honorary Fellows and thanked them for their dedication.

Dr. Schwartzbauer addressed the delegate body, about PACE, CIN-BAD, and CCCA. He reported their growth and encouraged member board to keep using these services to protect the public. He also spoke to the delegate body about the FCLB applying for an Interstate Compact grant, he reports that the FCLB was not a awarded the grant, but remains a good candidate for a future compact grant opportunities.

In closing Dr. Schwartzbauer reminded and encouraged attendance at the upcoming District Meetings in the fall and to submits request for funding in order that they are able to attend.

Legal Report
Ms. Noffke reported that there was nothing to report at this time.

11. Resolutions and Bylaws Committee Report - Dr. Kevin Fogarty (FL), Chair
Dr. Fogarty expressed appreciation to his fellow members of the committee, Dr. Daniel Cote (OR), Dr. George Curry (CT), Dr. Robert Freiman (MD), Dr. Jason Jaeger (NV), and Dr. Brian McIntyre (MO). The committee met on February, 11, 2021 and April 22, 2021, and he reported that the committee reviewed no proposed bylaws amendments, and three resolutions submitted before the deadline of Thursday April 1, 2021, 5:00 p.m.

Resolution #1-21 : Nervous System in Chiropractic Regulation
The committee moves to adopt this resolution as presented. No second necessary. Motion passes with a simple majority.

Resolution #2-21: Radiographic Protocol
The committee moves to adopt this resolution as presented. No second necessary. Motion passes with a simple majority.

Resolution #3-21: Subluxation
The committee moves to adopt this resolution as presented. No second necessary. Motion passes with a simple majority.

12. Nominating Committee Report - Ms. Patricia Oliver (LA)
Ms. Oliver expressed appreciation to the members of the committee, committee chair Dr. Margaret Colucci (NV), Dr. Michael Remmick (ND), Dr. Margaret Friehaut (MO), Dr. Greg Lewis (MD), Dr. Richard Guarino (AZ), and Dr. Robert Alpert (GA).
A. FCLB Officers - President, Vice President, and Treasurer

Ms. Oliver reported that the nominating Committee nominated Dr. Carol Winkler (ND) for the office of President.

_Dr. Robert McKay (ON) made a motion to close nominations; Seconded by Dr. Shannon Gaetner-Ewing (ID)._ 

_Since there was only one nomination for the office of President, the chair announced the next President of the Federation for 2021-23 was Dr. Carol Winkler._

The chair noted that written ballots would be available for inspection until fifteen minutes following the close of the annual business meeting of the delegate assembly, after which time they would be destroyed.

Ms. Oliver reported that the nominating committee nominated Dr. Cynthia Tays (TX) and Dr. Keita Vanterpool (DC) for the office of Vice President. There were no nominations from the floor.

_Dr. Terry Martin (UT) made a motion to close the nominations; Seconded by Dr. Brian Wells (AL). The candidates were invited to speak for up to three minutes at the guest lectern._

_Drs. Tays and Vanterpool addressed the membership._

The counting of the votes was performed by the recording secretary, Dr. Jon Schwartzbauer, and legal counsel, Ms. Noffke.

_The chair announced the next Vice-President of the Federation for 2021-23 was Dr. Keita Vanterpool._

Ms. Oliver reported that the committee nominated both Dr. Robert Daschner (MN) and Dr. Ned Martello (LA) for Treasurer.

_Mr. Glenn Taylor (OR) made a motion to close nominations; seconded by Dr. Brian Wells (AL). The candidates were invited to speak for up to three minutes at the guest lectern._

_Drs. Daschner and Martello addressed the membership._

The counting of the votes was performed by the recording secretary, Dr. Jon Schwartzbauer, and legal counsel, Ms. Noffke.

_The chair announced the next Treasurer of the Federation for the 2021-23 was Dr. Robert Daschner (MN)._
Ms. Oliver reported that the committee nominated both Dr. Beth Kidd (OK) and Dr. Joe Siragusa (NC) for the Administrative Fellow Position.

*Dr. Michael Simone (CO) made a motion to close nominations; seconded by Dr. Terry Martin (UT).*

*Ms. Beth Kidd addressed the membership.*

The counting of the votes was performed by the recording secretary, Dr. Jon Schwartzbauer, and legal counsel, Ms. Noffke.

*The chair announced the next Administrative Fellow of the Federation for the 2021-24 was Ms. Beth Kidd (OK).*

**B. Nominating Committee**

Ms. Oliver noted it was the Nominating Committee’s task to review candidates for the 2022 Nominating Committee and to recommend this slate to the delegate assembly.

The chair reviewed the qualifications to serve and noted that the bylaws require at least one person from each district be nominated, with the immediate past president of the FCLB designated as committee chair. Elected members will serve for a one-year term commencing at the close of this year’s annual meeting. They must have attended two FCLB annual meetings and currently serving on a board or serving as an Administrative Fellow, and the candidate will not be eligible to be slated to serve on the board during their committee term. The committee unanimously nominated the following:

- District I: Dr. Michael Remminck (ND)
- District II: Dr. Margaret Friehaut (MO)
- District III: Dr. Kevin Donovan (RI)
- District IV: Dr. Mark Bronson (TX)
- District V: Dr. Robert DeBonis (VI)

Dr. Brian Wells (AL) made a motion to close nominations, seconded by Dr. Terry Martine (UT). Dr. Shannon Gaertner-Ewing (ID) made a motion for election by acclamation, seconded by Dr. Brian Wells (AL).

*The nominating committee is elected by acclamation.*

**13. Announcement of District Elections**

The chair announced the Saturday, May 1, 2021, district election results:

**A. District I- Director and Alternate**

- District I - Dr. Lisa Kouzes (OR)
- District I Alternate Director - Mr. Glenn Taylor (OR)
B. **District II - Director and Alternate**

District II Director - Dr. Brian McIntyre (MO)
District II Alternate Director - Dr. Ridge Pidde (MN)

C. **District V - Director and Alternate**

District V Director - Dr. Beth Ehlich (SC)
District V Alternate Director - Dr. Jason Hulme (TN)

The chair announced they will be formally installed at the close of the meeting.

14. **Passing of the Gavel**

15. **Installation Ceremony - Dr. Leroy Otto (MN)**

Dr. Boghosian invited Dr. LeRoy Otto (MN) to do the honor of installing the 2021-2023 Board of Directors to their duly elected offices.

16. **Adjournment**

With no further business, the 2021 Annual Meeting of the Delegate Assembly of the Federation of Chiropractic Licensing Boards was adjourned at 2:01 pm MST until May 7, 2022 in Denver, CO.

Jon Schwartzbauer, D.C.
Executive Director / Recording Secretary

*Attached: List of Delegates present at roll call*
<table>
<thead>
<tr>
<th>U.S. States</th>
<th>Delegate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alabama</td>
<td>Dr. Brian Wells</td>
</tr>
<tr>
<td>Alaska</td>
<td>Dr. Brian Larson</td>
</tr>
<tr>
<td>Arizona</td>
<td>Dr. Wayne Bennett</td>
</tr>
<tr>
<td>Arkansas</td>
<td>Dr. Tanya Holt</td>
</tr>
<tr>
<td>California</td>
<td>Dr. Dionne McClain</td>
</tr>
<tr>
<td>Colorado</td>
<td>Dr. Michael P. Simone</td>
</tr>
<tr>
<td>Connecticut</td>
<td>Dr. Karlos Boghosian</td>
</tr>
<tr>
<td>Delaware</td>
<td>Dr. John J. Mahoney, II</td>
</tr>
<tr>
<td>District of Columbia</td>
<td>Dr. Keita Vanterpool</td>
</tr>
<tr>
<td>Florida</td>
<td>Dr. Kevin Fogarty</td>
</tr>
<tr>
<td>Georgia</td>
<td>Dr. Robert Alpert</td>
</tr>
<tr>
<td>Hawaii</td>
<td>Dr. Rachel Klein</td>
</tr>
<tr>
<td>Idaho</td>
<td>Dr. Shannon Gaertner-Ewing</td>
</tr>
<tr>
<td>Illinois</td>
<td>Dr. Douglas Matzner</td>
</tr>
<tr>
<td>Indiana</td>
<td>NOT A CURRENT MEMBER</td>
</tr>
<tr>
<td>Iowa</td>
<td>NOT A CURRENT MEMBER</td>
</tr>
<tr>
<td>Kansas</td>
<td>Dr. Mark Balderston</td>
</tr>
<tr>
<td>Kentucky</td>
<td>Dr. Shannon Johnson</td>
</tr>
<tr>
<td>Louisiana</td>
<td>Dr. Ned Martello</td>
</tr>
<tr>
<td>Maine</td>
<td>Dr. Chandra Sasseville</td>
</tr>
<tr>
<td>Maryland</td>
<td>Dr. Gregory Lewis</td>
</tr>
<tr>
<td>Massachusetts</td>
<td>Mr. Matthew Keigan</td>
</tr>
<tr>
<td>Michigan</td>
<td>NOT A CURRENT MEMBER</td>
</tr>
<tr>
<td>Minnesota</td>
<td>Dr. Ridge Pidde</td>
</tr>
<tr>
<td>Mississippi</td>
<td>Dr. David Allen</td>
</tr>
<tr>
<td>Missouri</td>
<td>Dr. Margaret Freihaut</td>
</tr>
<tr>
<td>Montana</td>
<td>Dr. Marcus Nynas</td>
</tr>
<tr>
<td>Nebraska</td>
<td>Dr. David Lauer</td>
</tr>
<tr>
<td>Nevada</td>
<td>Dr. Margaret Colucci</td>
</tr>
<tr>
<td>New Hampshire</td>
<td>Dr. Stephanie Mills</td>
</tr>
<tr>
<td>New Jersey</td>
<td></td>
</tr>
<tr>
<td>New Mexico</td>
<td>Dr. Bradley Fackrell</td>
</tr>
<tr>
<td>New York</td>
<td>Dr. Bruce Steinberg</td>
</tr>
<tr>
<td>North Carolina</td>
<td>Dr. Tom Ayres</td>
</tr>
<tr>
<td>North Dakota</td>
<td>Dr. Dion Ficek</td>
</tr>
<tr>
<td>Ohio</td>
<td>D. Rebecca Ault</td>
</tr>
<tr>
<td>Oklahoma</td>
<td>Dr. Amanda Housh</td>
</tr>
<tr>
<td>Oregon</td>
<td>Mr. Glenn Taylor</td>
</tr>
<tr>
<td>Pennsylvania</td>
<td>Dr. Joseph Halloran</td>
</tr>
<tr>
<td>Rhode Island</td>
<td>Dr. Stephen Estner</td>
</tr>
<tr>
<td>State/Region</td>
<td>Name</td>
</tr>
<tr>
<td>-------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>South Carolina</td>
<td>Dr. Michael Coon</td>
</tr>
<tr>
<td>South Dakota</td>
<td>Dr. Kathleen Deutsch</td>
</tr>
<tr>
<td>Tennessee</td>
<td>Dr. Jason Hulme</td>
</tr>
<tr>
<td>Texas</td>
<td>Dr. Mark Bronson</td>
</tr>
<tr>
<td>Utah</td>
<td>Ms. Allyson Pettley</td>
</tr>
<tr>
<td>Vermont</td>
<td>Dr. Michael Sommers</td>
</tr>
<tr>
<td>Virginia</td>
<td>Dr. Ray Tuck</td>
</tr>
<tr>
<td>Washington</td>
<td>Dr. David Folweiler</td>
</tr>
<tr>
<td>West Virginia</td>
<td>Dr. Terry Chambers</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>Dr. Scott Bautch</td>
</tr>
<tr>
<td>Wyoming</td>
<td>Dr. James Buchanan</td>
</tr>
<tr>
<td><strong>U.S. Territories</strong></td>
<td><strong>Delegate</strong></td>
</tr>
<tr>
<td>Virgin Islands</td>
<td>Dr. Robert DeBonis</td>
</tr>
<tr>
<td>Puerto Rico</td>
<td>Dr. Nelson Velez</td>
</tr>
<tr>
<td><strong>New Zealand</strong></td>
<td></td>
</tr>
<tr>
<td>Nova Scotia</td>
<td>Dr. Janis Noseworthy</td>
</tr>
<tr>
<td><strong>Canada</strong></td>
<td></td>
</tr>
<tr>
<td>Ontario</td>
<td>Mr. Robert McKay</td>
</tr>
<tr>
<td>Quebec</td>
<td>Dr. David O. Hayes</td>
</tr>
</tbody>
</table>