



MEETING  
**FCLB Board of Directors**  
Tuesday and Wednesday May 3-4, 2022  
The Grand Hyatt - Denver, CO

**MINUTES**

*NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.*

**PRESENT:**

**OFFICERS:**

Carol Winkler, D.C., President  
Robert Daschner, D.C., Treasurer

**EXECUTIVE BOARD OF DIRECTORS:**

Lisa Kouzes, D.C., District I Director  
Brian McIntyre, D.C., District II Director  
George Khoury, D.C., District III Director  
Karen Campion, D.C., District IV Director & Board Chair  
Beth Ehlich, D.C., District V Director

**ADMINISTRATIVE FELLOW DIRECTOR:**

Ms. Beth Kidd, Administrative Fellow Director

**ALTERNATE DIRECTORS:**

Mr. Glenn Taylor, District I Alternate Director 2:38 p.m. MST

**LEGAL:**

Mr. Dale Atkinson, Attorney

**STAFF:**

Dr. Jon Schwartzbauer, Executive Director  
Ms. Julie Finn, Executive Assistant  
Ms. Vicki Young, Finance and Benefits Manager  
Ms. Kelly Webb, PACE and PR Coordinator  
Ms. Janelle Grier, Program/CIN-BAD Administrator

## MEETING DETAILS

### I. Call to Order, Roll Call, Announcements, Integrity Check

**Call to Order:** 1:38 p.m. MST May 3, 2022

**Integrity Check:** Has anyone had any undue influence from any outside source or any conflict of interest since the last board meeting?  
None to date.

**Announcements:**

Dr. Boghosian will be joining us on Wednesday May 4, 2022 due to family emergency.

### II. Consent Agenda

#### A. Board Meeting Agendas

<u>M/S</u>	<u>McIntyre / Kouzes</u>	<u>To approve the consent agenda as written.</u> <i>All in favor. None opposed. Motion carried.</i>
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#### B. Standing Rules

#### C. Ratification - Electronic Minutes and Ballots (Full Board)

<u>M/S</u>	<u>McIntyre / Winkler</u>	<u>To ratify all electronic minutes and ballots since the last in-person meeting of the FCLB Board of all directors in March 2022.</u> <i>All in favor. None opposed. Motion carries.</i>
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#### D. Approval of Audit

<u>M/S</u>	<u>Daschner / McIntyre</u>	<u>To approve the audit of the 2021 fiscal year as provided by Andersen &amp; Whitney, LLP.</u> <i>All in favor. None opposed. Motion Carries.</i>
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#### E. Board Policy Manual

Dr. Kouzes gave the board an update on the revision of the Board Policy Manual.

## LEGAL ISSUES

The Board entered into Executive Session at 1:53 p.m. MST

<u>M/S</u>	<u>McIntyre / Ehlich</u>	<u>To enter into Executive Session.</u> <i>All in favor. None Opposed. Motions carries.</i>
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The Board exited Executive Session at 2:28 p.m. MST

<u>M/S</u>	<u>Daschner / Kidd</u>	<u>To Exit Executive Session</u> <i>All in favor. None Opposed. Motion Carries..</i>
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Break: 2:29 p.m. MST

Reconvene: 2:37 p.m. MST

FCLB GOVERNANCE / OPERATIONS/ SERVICES

**1. Financial Report**

**1.1 Membership Dues Report**

**A. 2022 Dues Schedule/Invoice**

The Board reviewed the payment of membership dues.

<u>M/S</u>	<u>Daschner / Kouzes</u>	<u>To allow the delegates from RI and FL to participate and vote, and the delegate being able to run for alternate District Director, with the dues being unpaid but in process.</u> <i>All in favor. None opposed. Motion carries.</i>
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**B. Membership Dues Chart as of 3/31/2022**

**1.2 Budgetary Issues as of 3/31/2022**

**A. Status Report**

**B. Profit and Loss Report**

**C. Programs & Meetings Ledger**

**D. Board of Directors Designated Funds**

**1.3 Finance Report to Members**

**A. Review written Financial Report in the Annual Report section of the electronic attendee notebooks**

Dr. Daschner reviewed the financial report with the Board.

**B. View and approve Power Point presentation for Annual Business Meeting.**

Dr. Daschner reviewed the finance Power Point for the Annual Business Meeting with the Board.

<u>M/S</u>	<u>Ehlich / McIntyre</u>	<u>To approve the Power Point presentation for the Annual Business Meeting.</u> <i>All in favor. None opposed. Motion carries.</i>
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**1.4 Finance Committee Meeting will meet May 5 at 2:00 p.m**

## 2. District Meetings

### 2.1 District Caucus - Review

Dr. Schwartzbauer reviewed the process for District Director elections with the board.

### 2.2 2022 District Meetings

Dr. Schwartzbauer asked the District Directors to review the location of their District Meetings, and asks that if they are considering hosting any activities to let staff know at least ninety (90) days in advance of the District Meeting.

## 3. Mid-Year Meeting

### 3.1 NBCE 2022 Mid-Year Meeting - Update.

Dr. Winkler updated the Board, no location for the mid-year meeting is currently decided.

Break: 3:45 p.m. MST

Reconvene: 3:55 p.m. MST

## 4. PACE

### 4.1 PACE Program Status Report

#### a. Boards Update

Dr. Daschner updated the Board on the status of California in regards to accepting PACE.

Ms. Webb spoke to the board about a provider, the VA, and went over their proposal.

<u>M/S</u>	<u>Daschner / McIntyre</u>	<u>To accept the VA proposal for a fixed rate with PACE.</u> <i>All in favor. None opposed. Motion carries.</i>
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#### b. Course Audits

#### c. Committee Meeting

Dr. Daschner gave an update to the Board on the latest PACE Committee meeting.

## 5. FCLB Board of Directors

### 5.1 FCLB Master Calendar - available online at BOD private section of the website

### 5.2 Wolfson Scholar Mentor

Dr. Schwartzbauer asked for a volunteer board member to mentor the Wolfson scholar through-out the conference, and aid as needed. Drs. McIntyre and Kouzes volunteer.

### 5.3 Utilizing CBAC Chair & Board Administrators for Committees related to licensure. Discussion of subcommittee under the Licensure Portability Committee.

Ms. Kidd spoke to the board about CBAC becoming more involved and utilized on committees. She spoke about the possibility of creating a subcommittee for licensure portability and how adding some Board Administrators might be useful on that subcommittee.

### 5.4 Voting Delegate / Alternate Designation - Wisconsin & Delaware Delegates

The board discussed the submission of the voting delegates from Wisconsin and Delaware.

<u>M/S</u>	<u>Daschner / Khoury</u>	<u>To accept the delegates from Wisconsin and Delaware.</u> <i>All in favor. None opposed. Motion carries.</i>
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The board reviewed and discussed the letter from the Chiropractic Board of District of Columbia, and their request to change their voting delegate after the deadline.

<b><u>M/S</u></b>	<b><u>Kouzes / Khoury</u></b>	<b><u>To allow the change in the D.C. delegate designation.</u></b> <i>All in favor. None opposed. Motion carries.</i>
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**Adjourn for the day: 4:24 p.m. MST**

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Robert Daschner, D.C., Treasurer

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## **6. Personnel Issues**

**6.1 None to Date**

## **7. Membership Issues**

**7.1 None to Date**

## **8. FCLB Technology, Communications, & Social Media**

**8.1 Website & Software Update**  
**8.2 Official Directory**  
**8.3 Social Media Update**

## 9. Committees

- 9.1 Investment Committee**  
Dr. Daschner gave an update to the Board.
- 9.2 Finance & Audit Committee - None to Date**  
Dr. Daschner gave an update to the Board.
- 9.3 Resolutions & Bylaws Committee - None to Date**
- 9.4 Model Practice Act Committee**  
Dr. Campion and Dr. Winkler gave an update to the Board.
- 9.5 Telehealth Committee**  
Dr. Campion and Dr. Winkler gave an update to the Board.
- 9.6 Speciality Councils Task Force**  
Dr. Campion gave an update to the Board.
- 9.7 Diversity & Inclusion Committee.**  
Dr. Winkler gave an update to the Board and discussed the speaker that would be speaking at the Education Conference, and announced that the NBCE was sponsoring CE credits via PACE.
- 9.8 CCCA Committee**  
Dr. Schwartzbauer discussed with the board, a member of staff attending the Alaska Chiropractic Society as a vendor to connect with the potential CCCA's at their Annual Conference.

<u>M/S</u>	<u>Daschner / Winkler</u>	<u>To use the CCCA Board Designated funds up to \$3000 to attend the Alaska Chiropractic Society's event as a vendor. All in favor. None opposed.</u> <i>Motion Carries.</i>
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- 9.9 CBAC**  
Ms. Kidd gave an update to the Board.
- 9.10 Friends and Supporters of the FCLB Committee - None to Date**  
Dr. Schwartzbauer gave an update to the Board.
- 9.11 Pandemic Mitigation Task Force - Purpose**
- 9.12 Practitioner Mobility Task Force**  
Dr. Winkler gave an update to the Board.

Break: 9:56 a.m. MST

Reconvene 10:20 a.m. MST

## 10. New Programs

- 10.1 Architectural Renderings**  
Dr. Schwartzbauer gave an update to the Board.

Guest: Dr. Cote, President of the NBCE, came to speak to the Board. Thanked Dr. Winkler for all of her hard work.

## **11. Annual Conference - 2021, 2022, 2023, 2024**

**11.1                    2022: Denver, CO - Tuesday May 3- Sunday May 7, 2022**

### **A. Overall Schedule - App Presentation**

Dr. Schwartzbauer went through the conference schedule with the Board.

**11.2                    Annual Business Meeting**

**11.3                    Conference Committee Appointments:**

#### **A. Credentials Committee:**

**Cathy Riekemam, D.C., (NM) - Chair**

**Marcia Walter, (SD)**

**Nestor Riano, (MN)**

#### **B. Minutes Committee:**

**Richard Guarino, D.C., (AZ) - Chair**

**Kevin Sharp, D.C., (NC)**

**Barry Stowers, D.C., (WV)**

#### **C. Dedication of Service**

**Wayne Bennett, D.C., (AZ)**

#### **D. Finance Committee:**

**Robert Daschner, D.C., (MN) - Chair**

**Brian McIntyre, D.C., (MO)**

**Cathy Riekeman, D.C., (NM)**

#### **E. Installation of the FCLB Board**

**Farrell Grossman, D.C., (SC)**

## **12. CIN-BAD**

**12.1                    CIN-BAD Program Update**

## **13. Accreditation**

**13.1                    SRTF**

Dr. Schwarzbauer updated the Board on the Standard Review Task Force with the CCE- US.

## **14. Member Boards: Specific Issues**

**14.1                    State Requested Power Polls**

## **15. Examinations**

**15.1                    NBCE Exams (US)**

Dr. Winkler gave an update to the Board.

**15.2                    IBCE (International)**

Dr. Winkler gave an update to the Board - there is a Latin American Exam in the process of being created.

## **16. Other Regulatory Bodies**

**16.1                    None to Date**

## **17. Requests from Other Organizations**

**17.1                    None to Date**

## **18. Professional Associations**

**18.1                    None to Date**

## 19. Recent Meetings

19.1 None to Date

## 20. Upcoming Meetings

20.1 None to Date

## 21. Public Forum

21.1 None to Date

## NEW BUSINESS

## 22. New Business

### 22.1 Utilization Charts

Dr. Schwartzbauer gave the District Directors their utilization charts; the District Directors gave these charts to the delegates in their districts.

### 22.2 Power Point Amendment

Dr. Winkler went over changes in the finance Power Point to be presented to the delegate body.

M/S

McIntyre / Campion

To amend the power point for the finance presentation to the delegate body. All in favor. None opposed. Motion Carries.

## ADJOURN

The meeting was adjourned at 11:21 a.m. MST

M / S

Kouzes / Kidd

To adjourn the meeting. All in favor. No opposition. None Abstain. Motion carries.



Jon Schwartzbauer, DC  
Executive Director

*With appreciation to Janelle Grier for assistance in the Minutes*