



## MEETING FCLB Board of Directors

Saturday August 19, 2023  
In-person (Orlando, FL) and Via Zoom

### MINUTES

*NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.*

#### PRESENT:

#### OFFICERS:

Karen Campion, D.C., President  
Robert Daschner, D.C., Vice President  
Lisa Kouzes, D.C., Treasurer  
Carol Winkler, D.C., Immediate Past President

#### EXECUTIVE BOARD OF DIRECTORS:

Heather Henrichs, D.C., District I Director  
Brian McIntyre, D.C., District II Director  
George Khoury, D.C., District III Director  
Dionne McClain, D.C., District IV Director via Zoom  
Beth Ehlich, D.C., District V Director & Board Chair (8:10 am ET)

#### ALTERNATE DIRECTORS:

Vanessa Wise, D.C., District I Alternate Director via Zoom  
Ridge Pidde, D.C., District II Alternate Director via Zoom  
Janis Noseworthy, D.C., District III Alternate Director via Zoom

#### LEGAL:

Mr. Dale Atkinson, Legal Counsel via Zoom

#### STAFF:

Dr. Jon Schwartzbauer, Executive Director  
Ms. Janelle Grier, Program Administrator via Zoom  
Ms. Kelly Webb, PR Coordinator & PACE via Zoom  
Ms. Julie Finn, Executive Assistant and Meeting Planner Via Zoom  
Ms. Vicki Young, Financial Coordinator Via Zoom

## MEETING DETAILS

### I. Call to Order, Roll Call, Announcements, Integrity Check

**Call to Order:** 8:05 a.m. ET

**Integrity Check:**

None to Date

**Announcements:**

None

### II. Consent Agenda

#### A. Board Meeting Agenda

<u>M/S</u>	<u>Kouzes and seconded</u>	<u>To approve the motions in the consent agenda as written. All in favor. None opposed. None abstain. Motion carried.</u>
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#### B. Standing Rules

#### C. Minutes

#### D. Board Policy Manual

##### 1. Revision Process - Update

Dr. Kouzes gave an update to the board on the progress to the revision of the Board Policy Manual.

<u>M/S</u>	<u>Daschner and seconded</u>	<u>To accept the language of section 4.10 (b) of the policy manuals as proposed. All in favor. None opposed. None abstain. Motion carried.</u>
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<u>M/S</u>	<u>Khoury and seconded</u>	<u>To adopt the changes to section 8.2 (a) of the policy manual. All in favor. None opposed. None abstain. Motion carried.</u>
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### III. Legal Issues

#### 1. Update

## FCLB GOVERNANCE / OPERATIONS/ SERVICES

### 1. Financial Report

#### 1.1 Budgetary issues as of 6-30-2023

##### A. Status Report

Dr. Kouzes presented the status report to the Board.

##### B. Profit and Loss Report

Dr. Campion updated the board as to the status of a grant application from The Weld Trust, that was awarded to the FCLB.

##### C. Programs & Meetings Ledger

##### D. Board of Director Designated Funds

## **2. District Meetings**

### **2.1**

#### **2023 District Meetings**

Dr. Schwartzbauer will be reaching out to the District Directors in preparation for the upcoming District Meetings.

## **3. Mid-Year Meeting**

### **3.1**

#### **2023 Mid Year Meeting: Update**

Dr. McIntyre inquired whether the board would be willing to change the Mid-Year meeting date to Friday, November 17<sup>th</sup>, 2023.

The Mid-Year meeting will be held via Zoom Saturday November 18<sup>th</sup>, 2023 at 9:00 a.m. MT.

## **4. PACE**

### **4.1**

#### **PACE Program Status**

##### **A. Update on Providers and Boards**

Dr. Daschner gave an update to the board on the status of the NBCE providing CE during the 2024 Annual Conference under the PACE umbrella.

Dr. Khoury gave an update to the board about Pennsylvania possibly becoming a state that accepts PACE.

### **4.2**

#### **B. New Resource Documents**

## **5. FCLB Board of Directors**

### **5.1**

#### **Honorary Fellow**

### **5.2**

#### **Chiropractic Organizations**

### **5.3**

#### **Creation of Committee Charters**

Dr. Kouzes provided a sample charter to the board.

Dr. Campion will submit charges and arrange committee member recommendations to staff for consideration during the Mid-Year Meeting.

**Break: 9:45 a.m. ET**

**Reconvene: 10:00 a.m ET**

### **5.4**

#### **Wolfson Scholar**

Dr. McIntyre and Dr. Henrichs suggested new language for the Wolfson Scholar letters and the board discussed the documents. The new letters will be used in 2024.

## **6. Personnel Issues**

### **6.1**

#### **None to Date**

## **7. Membership Issues**

### **7.1**

#### **Membership dues**

Rhode Island has paid their membership dues.

## **8. FCLB Technology, Communications, & Social Media**

### **8.1**

#### **Website & Software Update**

### **8.2**

#### **Official Directory**

### **8.3**

#### **Social Media Update**

## **9. Committees**

### **9.1**

#### **Investment Committee**

- 9.2 Dr. Kouzes gave an update to the board.  
**Resolutions & Bylaws Committee**
- 9.3 **Model Practice Act Committee**
- 9.4 **Telehealth Committee**  
Dr. Winkler gave an update to the board.
- 9.5 **Speciality Councils Task Force**  
Dr. Campion gave an update to the board.  
Dr. Schwartzbauer gave an update to the board regarding adding a website for the RCSP program.
- 9.6 **Diversity & Inclusion Committee**  
Dr. McClain gave an update to the board.
- 9.7 **CCCA Committee**
- 9.8 **CBAC**
- 9.9 **Friends / Supporters of the FCLB**
- 9.10 **CCEP**

## **10. New Programs**

- 10.1 **None to Date**

## **11. Annual Conference - 2024, 2025, & 2026**

- 11.1 **Phoenix, Arizona - Renaissance Phoenix Downtown**  
**April 29 - May 5, 2024**
- 11.2 **St. Louis, MO**  
Staff will complete touring hotels for the 2025 Annual Conference in August.
- 11.5 **Cities for the 2026 Annual Conference: Myrtle Beach, SC or Atlanta, GA**

## **12. CIN-BAD**

- 12.1 **CIN-BAD Program Update**

## **13. Accreditation**

- 13.1 **SRTF Update**  
Dr. Schwartzbauer gave an update to the board.

## **14. Member Boards: Specific Issues**

- 14.1 **State Requested Power Polls**  
Dr. Winkler requested to use the infographic results of two power polls during her participation in the Palmer Homecoming Panel. The Board agreed.

## **15. Examinations**

- 15.1 **NBCE Exams (US)**  
Dr. Winkler gave an update to the board.
- 15.2 **IBCE (International)**

## **16. Other Regulatory Bodies**

- 16.1 **None to Date**

## **17. Requests from Other Organizations**

- 17.1 **Chiropractic Future Strategic plan**

Dr. Campion gave an update to the board.

**18. Professional Associations**

**18.1                      None to Date**

**19. Recent Meetings**

**19.1                      FARB - Innovation in Regulation Conference**  
July 20-21, 2023  
Alexandria, VA

**20. Upcoming Meetings**

**20.1                      CLEAR**  
September 27-30, 2023  
Salt Lake City, UT  
Dr. Schwartzbauer to attend.

**21. Public Forum**

**21.1                      None to Date**

**NEW BUSINESS**

**22. New Business**

**22.1                      Executive Session**

<b><u>M/S</u></b>	<b><u>Daschner and seconded</u></b>	<b><u>To go into executive session.</u></b> <i>All in favor. None opposed. None abstain. Motion carried.</i>
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Entered into Executive session at 11:25 a.m. ET

<b><u>M/S</u></b>	<b><u>Khoury and seconded</u></b>	<b><u>To exit executive session.</u></b> <i>All in favor. None opposed. None abstain. Motion carried.</i>
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To exit Executive session at 12:26 p.m. ET

<b><u>M/S</u></b>	<b><u>McIntyre and seconded</u></b>	<b><u>To ratify decisions made in executive session.</u></b> <i>All in favor. None opposed None abstain Motion carried.</i>
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ADJOURN

The meeting was adjourned at 12:26 p.m. ET

M / S

Henrichs and seconded

To adjourn the meeting. *All in favor. None opposed. None abstain. Motion carried.*

A handwritten signature in blue ink, appearing to read "Jon Schwartzbauer". The signature is fluid and cursive, with a horizontal line extending from the end.

Jon Schwartzbauer, DC

Executive Director

*With appreciation to Janelle Grier for assistance in the Minutes*