



MEETING
FCLB Board of Directors

Tuesday March 12, 2024
Via Zoom

MINUTES

NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:

Karen Campion, D.C., President
Robert Daschner, D.C., Vice President
Lisa Kouzes, D.C., Treasurer
Carol Winkler, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Heather Henrichs, D.C., District I Director
Brian McIntyre, D.C., District II Director
George Khoury, D.C., District III Director(4:03 p.m. MT)
Dionne McClain, D.C., District IV Director
Beth Ehlich, D.C., District V Director & Board Chair

ALTERNATE DIRECTORS:

Vanessa Wise, D.C., District I Alternate Director
Ridge Pidde, D.C., District II Alternate Director (4:04 p.m. MT)
Janis Noseworthy, D.C., District III Alternate Director

ADMINISTRATIVE FELLOW DIRECTOR:

Ms. Beth Kidd

LEGAL:

Mr. Dale Atkinson, Legal Counsel
Ms. Amy Richardson, Legal Counsel

STAFF:

Dr. Jon Schwartzbauer, Executive Director
Ms. Janelle Grier, Program Administrator
Ms. Kelly Webb, PR Coordinator & PACE
Ms. Julie Finn, Executive Assistant and Meeting Planner
Ms. Vicki Young, Financial Coordinator

MEETING DETAILS

I. Call to Order, Roll Call, Announcements, Integrity Check

Call to Order: 4:02 p.m. MT

Integrity Check: None to Date

Announcements: None to Date

II. Consent Agenda

A. Board Meeting Agenda

<u>M/S</u>	<u>McIntyre and seconded</u>	<u>To approve the motions in the consent agenda as written. All in favor. None opposed. None abstain. Motion carried.</u>
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B. Standing Rules

C. Minutes

D. Board Policy Manual

1. Revision Process - Update

Dr. Kouzes gave an update to the board.

III. Legal Issues

To enter into executive session at 4:09 p.m MT

<u>M/S</u>	<u>Daschner and seconded</u>	<u>To enter into executive session. All in favor. None opposed. None abstain. Motion carried.</u>
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To exit executive session at 5:02 p.m. MT

<u>M/S</u>	<u>Daschner and seconded</u>	<u>To exit executive session. All in favor. None opposed. None abstain. Motion carried.</u>
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Roll Call:

PRESENT:

OFFICERS:

Karen Campion, D.C., President

Robert Daschner, D.C., Vice President

Lisa Kouzes, D.C., Treasurer

Carol Winkler, D.C., Immediate Past President

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Ms. Vicki Young, Financial Coordinator

1. CBLAC request

Dr. Schwartzbauer spoke to the board about purchasing coupons to allow members of CBLAC to attend webinars facilitated by The Atkinson Firm, ‘Case Conversations’, as an added benefit of membership.

<u>M/S</u>	<u>Daschner and seconded</u>	<u>To put aside \$1000 to purchase a coupon bundle for the CBLAC members to attend the webinar series.</u> <i>All in favor. None opposed Motion passed.</i>
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FCLB GOVERNANCE / OPERATIONS/ SERVICES

1. Financial Report

- 1.1 Budgetary issues as of 1/31/2024**
- A. Status Report**
Dr. Kouzes gave an update to the board.
- B. Profit and Loss Report**
Dr. Kouzes gave an update to the board.
- C. Programs & Meetings Ledger**
- D. Board of Director Designated Funds**

2. District Meetings

- 2.1 2024 District Meeting Locations**

3. Mid-Year Meeting

3.1 2024 Mid-Year meeting: Update from the NBCE

The board discussed meeting in conjunction with ChiroCongress in Denver, CO or meeting via Zoom for the 2024 Mid-Year meeting. Tabled until the May board meeting.

4. PACE

4.1 PACE Program Status

A. PACE Program status - Providers

Dr. Daschner gave an update to the Board

4.2 B. PACE Program status - Boards

Dr. Daschner and Ms. Webb gave an update to the board.

5. FCLB Board of Directors

5.1 Direct Deposit

The board discussed the benefits of direct deposit for reimbursement payment and decided to move forward with direct deposit distributions.

<u>M/S</u>	<u>Kouzes and Seconded</u>	<u>To adopt direct deposit options for distribution of reimbursements for board directors.</u> <i>All in favor. None opposed. Motioned passed.</i>
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5.2 Financial Report Frequency

The board discussed and agreed to having the financial report in the meeting materials twice a year and in the Annual Meeting presentation.

6. Personnel

6.1 None to Date

7. Membership

7.1 None to Date

8. FCLB Technology, Communications, & Social Media

8.1 Website & Software Update

8.2 Official Directory

8.3 Social Media Update

9. Committees

9.1 Investment Committee

Dr. Kouzes gave an update to the board.

- 9.2 **Finance & Audit Committee**
D. Kouzes gave an update to the board.
- 9.3 **Resolutions and Bylaws Committee**
- 9.4 **Model Practice Act Committee**
- 9.5 **Telehealth Committee -**
- 9.6 **RCSP**
Dr. Ehlich and Ms. Kidd gave an update to the board.
- 9.7 **Diversity Equity, and Inclusion Committee**
Dr. McClain gave an update to the board.
- 9.8 **CCCA Committee**
Dr. Schwartzbauer gave an update to the board.
- 9.9 **CBAC**

10. New Programs

- 10.1 **None to Date**

11. Annual Conference - 2024, 2025, & 2026

- 11.1 **2024: Renaissance Phoenix Downtown Hotel - Draft Agenda**
 - a. Tuesday, April 30, 2024 - BOD meeting begins at 1:00 p.m.
 - b. Wednesday, May 1, 2024 - BOD meeting continues (8:30 a.m. - 4:30 p.m.)
 - c. Thursday, May 2, 2024 - Educational program starts and ends on Saturday May 4, 2024.
- 11.2 **2025 Annual Conference - St. Louis, MO - Hyatt hotel by the Arch.**
- 11.3 **Staff is starting to research hotels for the 2026 Annual Conference.**

12. CIN-BAD

- 12.1 **CIN-BAD Program Update**

13. Accreditation

- 13.1 **None to Date**

14. Member Boards: Specific Issues

- 14.1 **State Requested Power Polls**
Slack is ready to be rolled out to use for power polls and CBAC communications as needed.

15. Examinations

- 15.1 **NBCE Exams (US)**
- 15.2 **IBCE (International)**

16. Other Regulatory Bodies

- 16.1 **None to Date**

17. Requests from Other Organizations

- 17.1 **None to Date**

18. Professional Associations

- 18.1 **None to Date**

19. Recent Meetings

- 19.1 **NBCE Student Leadership Forum**

- 19.2 January 18-20, 2024
ACA Engage Washington, DC
- 19.3 January 24-28, 2024
FARB Forum - Fort Worth, TX
- 19.4 January 25-28, 2024
Chiropractic Summit - Virtual Meeting
February 21, 2024

20. Upcoming Meetings

- 20.1 ACC/RAC - San Diego, CA
March 21- 24, 2024
Drs. Campion, Daschner, & Schwartzbauer to attend.

21. Public Forum

- 21.1 None to date

NEW BUSINESS

22. New Business

- 22.1 Layout of the Website
Dr. Ehlich asked Ms. Webb about the website layout.

ADJOURN

The meeting was adjourned at 6:29 p.m. MT

<u>M/S</u>	<u>McIntyre and seconded</u>	<u>To adjourn the meeting.</u> <i>All in favor. None opposed. None abstain. Motion carried</i>
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<div> <div>Jon Schwartzbauer</div> <div>Jon Schwartzbauer</div> <div>Executive Director</div> <div>for assistance in the Minutes</div> </div>	<div> <div>Schwartzbauer, DC</div> <div>Executive Director</div> <div>h appreciation to Janelle Grier</div> </div>
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