



MEETING
FCLB Board of Directors

Tuesday July 8, 2025
Via Zoom

MINUTES

NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:

Robert Daschner, D.C., President
Lisa Kouzes, D.C., Vice President
Brian McIntyre, D.C., Treasurer (4:48 p.m.)
Karen Campion, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Heather Henrichs, D.C., District I Director
Ridge Pidde, D.C., District II Director
Janis Noseworthy, D.C., District III Director
David Paris, D.C., District IV Director
Beth Ehlich, D.C., District V Director & Board Chair

ALTERNATE DIRECTORS:

Vanessa Wise, D.C., District I Alternate Director
Paul Abosh, D.C. District III Alternate Director

ADMINISTRATIVE FELLOW DIRECTOR:

Ms. Beth Kidd

LEGAL:

Mr. Dale Atkinson, Legal Counsel

STAFF:

Dr. Jon Schwartzbauer, Executive Director
Ms. Janelle Grier, Program Administrator
Ms. Kelly Webb, PR Coordinator & PACE
Ms. Julie Finn, Executive Assistant and Meeting Planner (4:08 p.m.)
Ms. Vicki Young, Financial Coordinator

MEETING DETAILS

I. Call to Order, Roll Call, Announcements, Integrity Check

Call to Order: 4:07 p.m. MT

Integrity Check: None to Date

Announcements: None to Date

II. Consent Agenda

A. Board Meeting Agenda

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| M/S | <u>Kidd and seconded</u> | <u>To approve the motions in the consent agenda as written</u> <i>All in favor. None opposed. None abstain. Motion carried.</i> |
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B. Standing Rules

C. Minutes

D. Board Policy Manual

None to date

III. Legal Issues

1. None to date

FCLB GOVERNANCE / OPERATIONS/ SERVICES

1. District Meetings

1.1 2025 District Meeting Locations

2. Mid-Year Meeting

2.1 2025 Mid-Year meeting - Via Zoom

Saturday November 22nd, 2025

3. PACE

3.1 PACE Program Status- Providers and Boards

3.2 PACE Audit Update

4. FCLB Board of Directors

4.1 Third Party Communications

4.2 Conference Evaluations

5. Personnel

5.1 None to Date

6. Membership

6.1 None to Date

7. FCLB Technology, Communications, & Social Media

- 7.1 Website & Software Update**
 - 7.2 Official Directory**
 - 7.3 Social Media Update**
- The board discussed articles that pertained to the FCLB.

8. Committees

- 8.1 Investment Committee**
- 8.2 Finance & Audit Committee**
- 8.3 Resolutions and Bylaws Committee**
- 8.4 Model Practice Act Committee**
- 8.5 Telehealth Committee**
- 8.6 RCSP**
Dr. Ehlich gave an update to the board.
- 8.7 Leadership Development Committee**
- 8.8 CCCA Committee**
- 8.9 CBAC**
Ms. Kidd gave an update to the board.

9. New Programs

- 9.1 None to Date**

10. Annual Conference - 2025, 2026, 2027, & 2028

- 10.1 2026 Annual Conference - Atlanta, GA**
- 10.2 2027 Annual Conference - Albuquerque, NM**
- 10.3 2028 Annual Conference - Staff is researching locations in Florida**

11. CIN-BAD

- 11.1 CIN-BAD Program Update**

12. Accreditation

- 12.1 None to Date**

13. Member Boards: Specific Issues

- 13.1 None to date**

14. Examinations

- 14.1 NBCE Exams (US)**
- 14.2 IBCE (International)**

15. Other Regulatory Bodies

- 15.1 None to Date**

16. Requests from Other Organizations

- 16.1 ABC Certified Practitioners**

17. Professional Associations

- 17.1 None to Date**

18. Recent Meetings

- 18.1 ABCA National Convention**
June 26-28, 2025
Dallas, TX

Dr. Bronson was unable to attend.

19. Upcoming Meetings

- 19.1** **FARB**
July 24-26, 2025
Denver , CO
Drs. Schwartzbauer and Kouzes to attend.
- 19.2** **FCA Summit**
August 21-23, 2025
Orlando, FL
- 19.3** **FCLB Board Planning Meeting held during FCA**
August 22-23, 2025
Orlando, FL

21. Public Forum

- 21.1** **None to date**

NEW BUSINESS

22. New Business

- 22.1** **None to Date**

The board entered into executive session at 4:55 p.m. MT

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| <u>M/S</u> | <u>Henrichs and seconded</u> | <u>To go into executive session.</u> <i>All in favor. None Opposed. Motion Carried.</i> |
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The board exited executive session at 6:44 p.m. MT

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|-------------------|-------------------------------------|---|
| <u>M/S</u> | <u>Henrichs and seconded</u> | <u>To exit executive session</u> <i>All in favor. None opposed. Motion Carried..</i> |
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ADJOURN

The meeting was adjourned at 6:45 p.m. MT

M/S

Henrichs and seconded

To adjourn the meeting. *All in favor. None opposed.
None abstain. Motion carried*

A handwritten signature in blue ink, appearing to read "Jon Schwartzbauer". The signature is fluid and cursive, with a horizontal line extending from the end.

Jon Schwartzbauer, DC
Executive Director

With appreciation to Janelle Grier for assistance in the Minutes