



MEETING  
**FCLB Board of Directors**

Tuesday September 10, 2024  
Via Zoom

**MINUTES**

*NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.*

**PRESENT:**

**OFFICERS:**

Karen Campion, D.C., President  
Robert Daschner, D.C., Vice President  
Lisa Kouzes, D.C., Treasurer  
Carol Winkler, D.C., Immediate Past President

**EXECUTIVE BOARD OF DIRECTORS:**

Heather Henrichs, D.C., District I Director  
Brian McIntyre, D.C., District II Director  
George Khoury, D.C., District III Director  
David Paris, D.C., District IV Director  
Beth Ehlich, D.C., District V Director & Board Chair (Exited at 5:26 p.m. MT)

**ALTERNATE DIRECTORS:**

Vanessa Wise, D.C., District I Alternate Director  
Tanya Holt, D.C. District V Alternate Director

**ADMINISTRATIVE FELLOW DIRECTOR:**

Ms. Beth Kidd

**LEGAL:**

Mr. Dale Atkinson, Legal Counsel

**STAFF:**

Dr. Jon Schwartzbauer, Executive Director  
Ms. Janelle Grier, Program Administrator  
Ms. Kelly Webb, PR Coordinator & PACE  
Ms. Julie Finn, Executive Assistant and Meeting Planner  
Ms. Vicki Young, Financial Coordinator

## MEETING DETAILS

### I. Call to Order, Roll Call, Announcements, Integrity Check

**Call to Order:** 4:04 p.m. MT

**Integrity Check:** None to Date

**Announcements:** Dr. Ehlich informed the board that she would be leaving the meeting early.

### II. Consent Agenda

#### A. Board Meeting Agenda

<b>M/S</b>	<b><u>McIntyre and seconded</u></b>	<b><u>To approve the motions in the consent agenda with the proposed changes</u></b> <i>All in favor. None opposed. None abstain. Motion carried.</i>
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#### B. Standing Rules

#### C. Minutes

#### D. Board Policy Manual

##### 1. Revision Process - Update

Dr. Kouzes gave an update to the board.

### III. Legal Issues

#### 1. Retainer Agreement

Tabled until later in the meeting.

## FCLB GOVERNANCE / OPERATIONS/ SERVICES

### 1. District Meetings

#### 1.1 2024 District Meeting Locations

#### 1.2 Update - District Meeting Activities

Dr. Ehlich gave and update to the board.

### 2. Mid-Year Meeting

#### 2.1 2024 Mid-Year meeting:

The Mid-Year meeting will be held with Chiro Congress in Denver, CO on Friday Nov. 15<sup>th</sup> 10:30 a.m - 5 p.m. and Saturday Nov. 16<sup>th</sup> 9 a.m. - 12 p.m.

### 3. PACE

#### 3.1 PACE Program Status

Dr. Dashcner gave an update to the board.

<b><u>M/S</u></b>	<b><u>Khoury and Seconded</u></b>	<b><u>To approve the President's appointments to the PACE Committee and Review Team.</u></b> <i>All in favor. None opposed. Motion Carried.</i>
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#### 4. FCLB Board of Directors

##### 4.1 Outside Consultant

Dr. Kouzes spoke to the board about consulting with a public relations company for the FCLB.

The board discussed putting a statement about the outcome of the recent litigation on the website so that any delegate, stakeholder, or member of the public who has any question concerning the litigation, can review the statement at their will.

<b><u>M/S</u></b>	<b><u>McIntyre and Seconded</u></b>	<b><u>To post a statement to the website concerning the outcome of the recent litigation in a factual way so that it can be found on the FCLB website.</u></b> <i>All in favor. None opposed. Motion Carried.</i>
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#### 5. Personnel

##### 5.1 None to Date

#### 6. Membership

##### 6.1 None to Date

#### 7. FCLB Technology, Communications, & Social Media

##### 7.1 Website & Software Update

##### 7.2 Official Directory

##### 7.3 Social Media Update

#### 8. Committees

##### 8.1 Investment Committee

##### 8.2 Finance & Audit Committee

##### 8.3 Resolutions and Bylaws Committee Dr. Winkler gave an update to the board.

##### 8.4 Model Practice Act Committee

##### 8.5 Telehealth Committee Dr. Paris gave an update to the board.

##### 8.6 RCSP

8.7 Diversity Equity, and Inclusion Committee

8.8 CCCA Committee- none to date

8.9 CBAC  
Ms. Kidd gave an update to the board.

**9. New Programs**

9.1 In-Con Meeting  
Dr. Schwartzbauer gave an update to the board.

**10. Annual Conference - 2024, 2025, & 2026**

10.1 Annual Conference Evaluations

10.2 2025 Annual Conference - St. Louis, MO - Hyatt hotel by the Arch

10.3 2026 Annual Conference - Atlanta, GA

10.4 Site tours for 2027 are complete for Albuquerque, New Mexico

**11. CIN-BAD**

11.1 CIN-BAD Program Update

**12. Accreditation**

12.1 None to Date

**13. Member Boards: Specific Issues**

13.1 Powerpolls

**14. Examinations**

14.1 NBCE Exams (US)  
Dr. Winkler gave an update to the board.

14.2 IBCE (International)

**15. Other Regulatory Bodies**

15.1 None to Date

**16. Requests from Other Organizations**

16.1 ACA Letter from Dr. Bronston

16.2 ACA Request to observe FCLB Board Meeting  
Dr. Campion and Dr. Schwarzbauer spoke to the board about a request from the ACA to observe an FCLB board meeting.

<b><u>M/S</u></b>	<b><u>Daschner and seconded</u></b>	<b><u>To decline the request for the ACA to observe the FCLB board meeting. All in favor. None opposed. Motion Carried.</u></b>
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**16.3 ACA Request for RCSP**

Dr. Campion spoke to the board about a request from the ACA to create and be a part of an advisory committee for RCSP. The board discussed the idea of an additional advisory committee for the program.

**17. Professional Associations**

**17.1 None to Date**

**18. Recent Meetings**

**18.1 ABCA Annual Convention  
June 27-29, 2024  
Portland, OR  
Dr. McClain attended**

**18.2 FCA National Convention & Expo  
August 15 – 18, 2024  
Orlando, FL  
Drs. Daschner and Winkler attended**

**18.3 Chiropractic Summit  
August 15, 2024  
Orlando, FL  
Drs. Daschner and Winkler attended**

**19. Upcoming Meetings**

**19.1 CLEAR  
September 16-19, 2024  
Baltimore, MD**

**19.2 In-Con  
October 20-22, 2024  
Dallas, TX**

**21. Public Forum**

**21.1 None to date**

**NEW BUSINESS**

**22. New Business**

**22.1 None to Date**

The board entered into executive session at 6:06 p.m. MT

<b><u>M/S</u></b>	<b><u>McIntyre and seconded</u></b>	<b><u>To go into executive session. All in favor. None Opposed. Motion Carried.</u></b>
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<u>M/S</u>	<u>Henrichs and seconded</u>	<u>To exit executive session</u> <i>All in favor. None opposed. Motion Carried..</i>
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The board exited executive session at 6:53 p.m. MT

ADJOURN

The meeting was adjourned at 6:56 p.m. MT

<u>M/S</u>	<u>Winkler and seconded</u>	<u>To adjourn the meeting.</u> <i>All in favor. None opposed. None abstain. Motion carried</i>
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Jon Schwartzbauer, DC  
Executive Director  
*With appreciation to Janelle Grier for assistance in the Minutes*