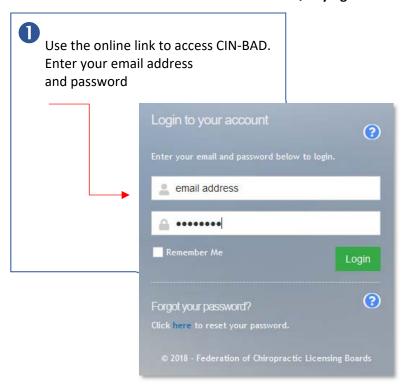
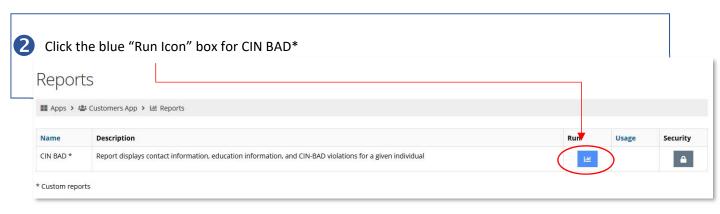
Instructions for Querying the New CIN-BAD Database





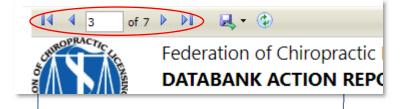


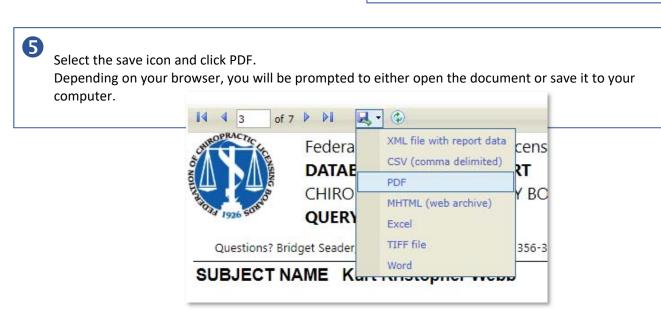


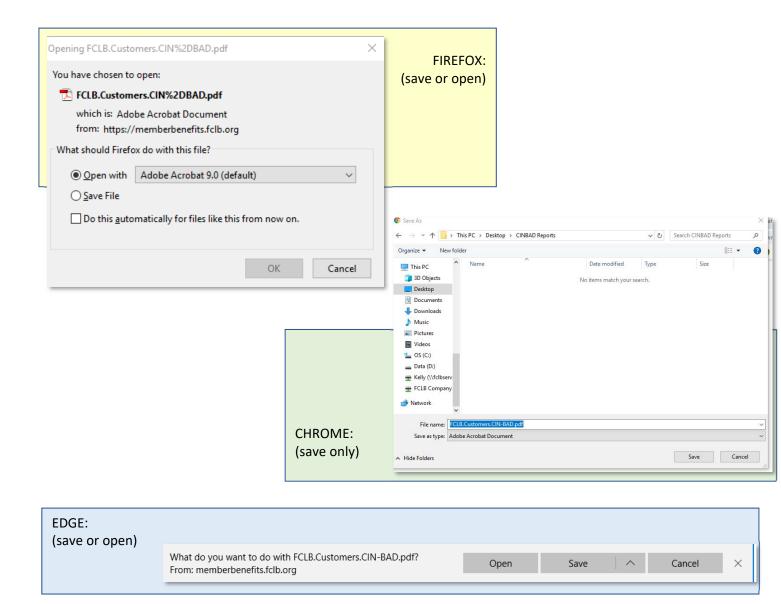
Certifications:

Note: since ALL matching records will load, there may be multiple pages of reports.

Click the blue arrows to page through the results.







Once saved or opened, the report can be printed.

Trouble-Shooting

ZERO RESULTS

If **nothing loads**, there are no matching records. You may wish to check your spelling, or modify your search. A couple ways to help expand your search:

- **Search without a first name** some license holders may use a derivative that does not match your search (Bob instead of Robert, for instance)
- Remove punctuation and spaces names that contain non-alpha characters may have variations in the way they are entered (O'Donnell may appear as ODonnell; Van Ness may appear as VanNess)

TOO MANY RESULTS

If **too many records load**, your search may be too broad. You may do one of a couple things:

- Try your search again, but ADD a first name to narrow the results
- Browse the results to find your target click the blue arrows
 to page through the results.

